

## Third Street Dam Citizens Advisory Committee

### **Purpose and Scope of Activities**

DRAFT

December 6, 2011

#### **Purpose**

The Citizens Advisory Committee for the Third Street Dam is established to advise Borough Council on the preferences of the community regarding the three identified re-designs of the dam. These three options are:

- 1) rebuilding the structure to include a two lane road and a bike path/pedestrian walkway on the perimeter;
- 2) rebuilding the dam with some form of non-motorized pathway; i.e., a greenway for just pedestrians and bicyclists;
- 3) removing (breaching) the dam.

It will produce a report of its activities and recommendations that will be shared with the public and with Council.

#### **Scope of Activities**

The Committee is charged with investigating the environmental and community impacts of each design approach and making a recommendation on a preferred course of action. It shall, in all its work, seek to address the broad, common concerns of Borough residents, and avoid technical details, which are the responsibility of design and building professionals working on the project.

It may utilize all the Borough's records and reports on the engineering of the dam. It may interview current and former Council members, Borough staff and public safety officials. It may work with the Borough Manager to assist in setting up public hearings and stakeholder interviews. It may interview officials of surrounding municipalities and Delaware County. It may, while being attentive to the additional costs, interview the Borough's project engineer and Municipal Engineer. It may also interview relevant staff from state agencies such as PaDOT and PaDEP.

It shall also reach out to a broad cross-section of the community representing interest in each of the design alternatives. It is encouraged to collect data from residents and businesses to support its recommendations.

It should inform the public of its activities and findings and to seek the opinions of Borough citizens using simple, recognized techniques of dissemination and surveying. It will hold regularly scheduled meetings, advertised and open to the public, and will keep Council apprised of its work by regular reports to a Council liaison, who will also be invited to all meetings of the Committee.

The report of its findings and recommendations shall endeavor to be concise, to document the process undertaken, and the rationale that led to the Committee's recommendation(s).

Borough Council will hear the report in a public meeting and will use the document in its deliberations on the issue. The role of the committee is advisory only and the final decision is the responsibility of Borough Council, which must weigh this information along with inputs from several sources.

### **Committee Structure**

The Committee will be composed of 7 citizens that reside in the Borough of Media, selected by Council, with a range of skills and experience suitable to the task, from all precincts, with its leadership to be of avowed objectivity as to its ultimate recommendation. It shall endeavor to complete its charge by April 1, 2011. A chair will be selected by Council but it is otherwise free to organize itself as it sees fit.