



**Borough of Media
Application for
Certificate of Occupancy**

Date of Application: _____ Address of Premises: _____

Physical description of premises for which application is being made:
(Ex.—2 story brick store front, etc.)

Purpose or use for which the building or part thereof will be utilized:

_____ Applicant wishes to apply for authorization to operate a no-impact, home-based business or commercial activity administered or conducted as an accessory use under Section 311-16F of the Media Borough Zoning Ordinance and which use is clearly secondary to the use as a residential dwelling.

The nature and extent of the no-impact home-based business or commercial activity is the following:

If application is for a portion of the premises only, describe portion(s) of building for which the application is being made (include square footage):

Buyer: _____ Seller: _____
Address: _____ Address: _____

Tax folio #: _____ Settlement Date: _____

Title Company: _____ Realtor: _____
Address: _____ Address: _____

Phone#: _____ Phone#: _____

Transfer of Tenants (if applicable)

New Tenant: _____ Old Tenant: _____

Property Owner's Authorization

Owner: _____ Phone #: _____
Address: _____

I grant permission for the above listed tenant to apply upon my behalf for a certificate of occupancy for the purpose or use described above at the address listed above.

Signature: _____ Date: _____