



Department of Code Enforcement & Zoning  
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**BOROUGH OF MEDIA  
OUTDOOR DINING APPLICATION**

Date: \_\_\_\_\_ Restaurant Address: \_\_\_\_\_

Name and Telephone Number of Applicant:

\_\_\_\_\_  
\_\_\_\_\_

Width from face of curb to face of building (public right of way) immediately adjacent to property:

\_\_\_\_\_  
\_\_\_\_\_

Dimensions of the area of sidewalk in which outdoor dining is proposed:  
(Note: In most cases maximum permitted extension from face of building is five (5) feet)

\_\_\_\_\_  
\_\_\_\_\_

Indoor seating capacity of food establishment: \_\_\_\_\_

**Please attach the following information**

- 1) Certificate of Insurance demonstrating coverage for intended sidewalk use.
- 2) Diagram to scale of actual intended equipment, tables and chairs for space on sidewalk and proposed occupant load.
- 3) Proof of proper licenses for food establishment.

**Property Owners Consent**

Name and address:

\_\_\_\_\_  
\_\_\_\_\_

By signing below I give consent to the restaurant owner mentioned above to have outdoor dining privileges.

\_\_\_\_\_  
Property owner signature

**BOROUGH OF MEDIA**  
**OUTDOOR DINING REGULATIONS**  
(Ordinance # 955 of 2002)

- 1) Application completed in its entirety and \$75.00 fee paid
- 2) Applicant shall stop serving customers by 11:00 p.m.
- 3) Applicant shall clear area by 12:00 a.m. (midnight)
- 4) Applicant must comply with all Borough rules, regulations, and ordinances pertaining to restaurant dining.
- 5) Applicant will remove the outdoor portion within thirty (30) days after written notice of Borough Official proclaiming the following:
  - a. Restaurant narrows the sidewalk to the extent that pedestrian traffic is impeded.
  - b. Restaurant interferes with the maintenance or installation of an underground utility structure.
  - c. Restaurant is no longer being used as such.
  - d. Restaurant has been temporarily or permanently closed for violation of any Borough, State or Federal Law and or regulation.
  - e. Restaurant is operated in violation of any ordinance, rule or regulation of the Borough of Media.
- 6) If Applicant fails to remove the outdoor portion within thirty (30) days the Borough has the right to remove portions in violation and bill accrued cost to restaurant.
- 7) The Borough may, from time to time, promulgate whatever rules or regulations it deems necessary or desirable to effectuate the purposes of this subsection, and Borough Council shall approve the same.
- 8) Applicant shall keep the Borough of Media harmless from any suits, etc. due to existence of restaurant outdoor dining, as mentioned in Ordinance 955. Applicant must supply a certificate of insurance with Borough of Media listed as additional insured.

- 9) The areas devoted to Seasonal Outdoor Café Dining, and any street furnishings that are used to partially contain or enclose it, shall not impede pedestrian traffic, or otherwise obstruct pedestrian access along the sidewalk. Exclusive of areas devoted to Seasonal Outdoor Café Dining, a minimum 36-inch wide space shall be maintained as a usable, safe, clear walk area of sidewalk in accordance with Ordinance No. 955 of 2002.
- 10) The Seasonal Outdoor Café Dining area shall be separated from the street (and from the minimum 36-inch wide usable walk area) by a type of street furnishing that will provide a partial enclosure to the area and help to delineate the area. The separation of spaces shall be accomplished by:
  - a. Black fence made of steel, aluminum or wrought-iron, which shall be 36 to 42 inches in height. Such fence shall contain or enclose the Seasonal Outdoor Café Dining area on one (1) to three (3) sides, but shall not enclose it on four (4) sides; or
  - b. Planter boxes made of wood, precast concrete, stone, brick, or other masonry, which shall be 36 to 42 inches in height. Such planter boxes shall be at least 12 inches wide and have drain holes in the bottom. Planter boxes shall contain dwarf evergreen shrubs, or a combination of flowers and vines, which shall be installed prior to opening the outdoor dining area, and shall be continuously maintained. Any plantings that die shall be replaced immediately thereafter. Such planter boxes shall contain or enclose the Seasonal Outdoor Café Dining area on one (1) to three (3) sides, but shall not enclose it on four (4) sides; or
  - c. A type of temporary barricade such as a wooden partition wall, or wooden partition fence, that shall be 36 to 42 inches in height, and built to be stable, vertical and plumb during hours of use. Such wall or fence shall contain or enclose the Seasonal Outdoor Café Dining area on one (1) to three (3) sides, but shall not enclose it on four (4) sides.
  - d. “Feet” and/or other measures supporting the separation required by 10a, 10b, and 10c shall not create tripping hazards to pedestrians and shall not intrude into the required 36” clear pathway.
- 11) No fence or planter box shall be topped by any pointed surface, barbed wire, and any other feature that could impale or otherwise cause injury to persons or property.
- 12) All Seasonal Outdoor Café Dining areas shall be sufficiently illuminated so that there are no dark areas or poorly illuminated areas that could pose problems with safe pedestrian circulation.