

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
MARCH 5, 2020**

Media Borough Council met in the second floor conference room at 301 N. Jackson Street, Media, PA on the above date at 7:10 p.m. with the following officials present: President Hall, Vice President A. Johnson, Councilmen Boyer, Robinson and Williamson, Councilwomen L. Johnson and Dixon and Mayor McMahan. Also present were Engineer Matson, Manager Smith and Solicitor Scott.

President Hall announced that Council met in executive session earlier this evening to discuss a personnel issue regarding the Media Business Authority.

Public Comment & Privilege of the Floor

There was none.

Borough Manager's Report

Manager Smith mentioned an agenda and police report are in the folders.

Engineer's Report

Engineer Matson mentioned he received final approval from PennDot for the Wayfinding Project. He will be posting on Penn Bid next week and expects to have bids for the April workshop meeting.

Engineer Matson mentioned the road program list will be posted next week on Penn Bid and bids will be received in April.

Engineer Matson mentioned he reviewed the scope of work for the stormwater project. The scope is in compliance with the MS4 requirements.

Engineer Matson mentioned he is working with 3 vendors for a maintenance contract for the police cameras.

Solicitor's Report

Solicitor Scott had no report.

Mayor's Report

Mayor McMahan mentioned the police report and mentioned the police hybrid vehicle is expected to arrive this month. Councilman Robinson recommended that the police increase patrols near the playground now that the weather is nicer.

Council/Committee Reports

Properties, Public Works and Fire – Mr. Robinson

Councilman Robinson mentioned a successor agreement with Constellation Energy for green energy. The agreement included a 10% decrease for a total savings of 23%.

MBA, Historic, Public Safety and Civil Service – Ms. L. Johnson

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for Media Arts Council's Film Festival drum corps demonstration to be held on Sunday, April 4, 2020 from Noon to 1:15 p.m. Council requested a letter from the Media Theatre acknowledging they are aware of this event.

Councilwoman L. Johnson tabled a request for a mass gathering permit application for Media Pride Day/Parade.

Councilwoman L. Johnson tabled a request for a mass gathering permit application for the 13th Annual Media Downtown Car Show.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for the Town Talk's Fall Super Sunday scheduled for Sunday, September 13, 2020 from 7:00 a.m. – 5:00 p.m. (raindate: September 20, 2020)

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for the Media Fire and Hook & Ladder Co. No. 1's housing of new fire apparatus to be held on Saturday, September 26, 2020 from 10:30 a.m. to 3:30 p.m.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for the Media EAC and Transition Town Media's Open Streets 2020 to be held on Saturday, October 10, 2020 from 9:00 a.m. to 2:30 p.m. There was discussion regarding conflicts with the Fire Company event and a wedding in the Community Center. A revised mass gathering permit application will be submitted with the date of October 17, 2020.

Councilwoman L. Johnson mentioned that Borough Council may want to consider a mass gathering permit application for the Media Halloween Parade to be held on Saturday, October 24, 2020 from Noon – 4:00 p.m. (raindate: October 25, 2020)

Councilwoman L. Johnson mentioned that Borough Council may want to consider a mass gathering permit application for Block Party/Fun Run-Walk to be held on Sunday, November 29, 2020 from 12:30p.m. – 7:00 p.m. (raindate: December 6, 2020)

Councilwoman L. Johnson mentioned that Borough Council may want to consider a mass gathering permit application for Santa Parade and Fun Run-Walk to be held on Sunday, November 29, 2020 from 3:00 p.m. – 7:00 p.m. (raindate: December 6, 2020)

Fair Trade, Farmer's Market, Shade Tree and EAC – Mrs. A. Johnson

Vice President A. Johnson mentioned the Farmer's Market annual report is available for review.

Community Development, HARB and Media Arts Council – Mr. Hall

President Hall mentioned the CDBG Decorative Lighting Project on Orange Street between the Borough boundary and Baltimore Avenue. Karen Taussig-Lux (Grants Administrator) mentioned that McCormick Taylor, the engineer for the project has suggested that lights be installed on the west side of the street (only) because only the west side has existing electrical service. Karen Taussig-Lux mentioned the Borough can reapply to CDBG next year to do the east side including the electrical work. Councilman Robinson mentioned his concern that residents on Orange Street will be inconvenienced two times if we do the project at two different times. Ms. Taussig-Lux mentioned that if Council prefers to do both sides of the street there will be an additional cost to the Borough because the grant will not cover all the costs. President Hall mentioned there are three options to consider: withdraw the grant and do not proceed with the project, pay for the unfunded portion or do the project in phases. The sense of Council is to do the project in phases.

President Hall mentioned a resolution authorizing the signature for right of way plans for CMAQ sidewalk project. President Hall mentioned right of ways are required over driveways and equipment that may be on properties.

President Hall mentioned the Environmental Advisory Council's recommendation to draft a solar ordinance. Council is in favor of the CDC reviewing the draft ordinance as prepared by the EAC.

President Hall mentioned the zoning hearing board application for 111 Manchester Avenue for zoning relief from side yard setbacks. The property is non-conforming and the application is to remove a garage and add an addition to the ear of the home. President Hall mentioned the ZHB approved the application. Council will not oppose.

President Hall mentioned the zoning hearing board application for 109 E. 6th Street for zoning relief from a 14 feet maximum height for an accessory structure. President Hall mentioned that applicant is re-evaluating and will be withdrawing their application at this time.

President Hall mentioned a recommendation from the CDC to send a letter to Representative Chris Quinn in opposition of House Bill. Council is in favor of sending the letter.

President Hall mentioned the Planning Commission reviewed zoning ordinance amendments pertaining to pergolas and fences in front and side yards. The Planning Commission approved the pergolas but did not approve the fence ordinance. President Hall proposes that requests for fences on corner lots of more than 4 feet should be done by special exception.

Recreation and Board of Health – Mr. Boyer

Councilman Boyer mentioned the family dance on March 7th. He mentioned the dedication of the Tot Lot will take place in April at the Easter Egg Hunt on April 11th. Fitness in the Park will be held in July and August. Councilman Boyer mentioned the Recreation Board is developing a bookmark type schedule of events.

Finance and Library – Mr. Williamson

Councilman Williamson mentioned the bid award for the park enhancements at 5th & Broomall Streets. The lowest responsible bidder was L.J. Paolella Construction, Inc. in the amount of \$364,353.

Councilman Williamson mentioned the Open Space Committee held a tour of the Borough's underdeveloped spaces and parks.

Councilman Williamson requested that President Hall send a letter of support for legislation to further improve and allow municipalities and counties to create public safety authorities. Council is in favor.

Councilman Williamson mentioned he has received comments/questions about the recent reassessment letters that were sent out. Councilman Robinson suggested that Council invite the Borough tax collector to speak at the next Council meeting regarding reassessment.

Personnel, Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon had no report.

Public Comment and Privilege of the Floor

Sari Steuber of Transition Town Media applauded Council on the energy agreement.

Adjournment

Councilman Robinson made a motion to adjourn the Workshop meeting at 8:45 p.m. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager