

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
FEBRUARY 6, 2020**

Media Borough Council met in the second floor conference room at 301 N. Jackson Street, Media, PA on the above date at 7:00 p.m. with the following officials present: President Hall, Vice President A. Johnson, Councilmen Boyer, Robinson and Williamson, Councilwomen L. Johnson and Dixon and Mayor McMahan. Also present were Engineer Matson, Manager Smith and Solicitor Scott.

Public Comment & Privilege of the Floor

Bryan Messick of the Media Business Authority mentioned a mass gathering permit application for Dining under the Stars. He wanted to clarify that the request for Saturdays is necessary for the Liquor Control Board application only, the MBA is not asking for the event to take place on Saturdays. A revised application will be submitted with the clarification and a request to add an addition date of October 31st.

Dr. Williams of W. Baltimore Avenue mentioned a health and wellness initiative to help inspire communities to use technology/portal to increase their health score. Dr. Williams hopes to increase Media's overall health score to help residents get better health care and costs. There will be no cost to individuals. Dr. Williams is looking for the Borough's endorsement. President Hall asked Dr. Williams to forward information to the Borough Manager.

Borough Manager's Report

Manager Smith mentioned an agenda and police report are in the folders.

Engineer's Report

Engineer Matson mentioned he received a list of roads for resurfacing from the highway department. The pedestrian signal project is moving forward. The bid for the sallyport have been received and are being reviewed.

Solicitor's Report

Solicitor Scott had no report.

Mayor's Report

Mayor McMahan mentioned the police report and asked Chief Wusinich to speak about the issues with the security cameras. Chief Wusinich mentioned a summary of issues was provided to Council and the Borough Manager. Chief Wusinich mentioned that he and Sgt. Egan have met numerous times with the vendors on this project and have not found a solution. Engineer Matson mentioned that he has found the vendors to unresponsive at times and suggested that a service and maintenance contract be secured. Councilman Robinson recommended that the Borough develop a spec and request proposals or go out to bid. Engineer Matson will work with the police department to develop a spec.

Council/Committee Reports

Properties, Public Works and Fire – Mr. Robinson

Councilman Robinson mentioned participation in the PA Department of General Services state contract for road salt by entering into an agreement for the August 2020–July 2021 season.

Councilman Robinson mentioned Borough Council may want to consider a resolution which makes application to Delaware County Council for an allocation of County Liquid Fuel Tax Funds to be utilized for milling and resurfacing of various streets.

Councilman Robinson mentioned that Borough Council may want to consider authorizing the advertisement of bids for the 2020 Road Resurfacing Program.

Councilman Robinson mentioned a proposal from IMR Digital for scanning code enforcement department files.

Councilman Robinson mentioned a PA DEP grant agreement for the purchase of a leaf vacuum.

MBA, Historic, Public Safety and Civil Service – Ms. L. Johnson

Councilwoman L. Johnson questioned whether Town Talk events (Super Sundays, Arts & Crafts Festival) are beneficial to the Borough. Councilman Robinson asked what is the opinion of the MBA. Council requested a recommendation from the MBA on these events.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for Town Talk Newspapers' Spring Super Sunday Event to be held on Sunday, April 19, 2020 (rain date: Sunday, April 26, 2020) from 7:00 a.m. to 5:00 p.m.

Councilwoman L. Johnson mentioned that Borough Council may want to consider authorizing the mass gathering permit application for Craft Brewers Festival scheduled for Saturday, May 2, 2020 from 7:00 a.m. to 7:00 p.m. to be held at Iron Hill Brewery.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for Media Business Authority's Dining under the Stars will be revised. Councilman Robinson requested that the tow time be listed on the application.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for the Town Talk's Media Art and Craft Show scheduled for Saturday, June 14, 2020 (raindate: June 21, 2020) from 7:00 a.m. – 5:00 p.m.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for the 2020 Media 5 Mile Race to be held on Friday, June 19, 2020 (raindate: June 26, 2020) from 7:00 p.m. to 10:30 p.m.

Engineer Matson mentioned the bids for the sallyport have been received. The low bidder is a firm that he is not familiar with so they will check references, etc. Engineer Matson will have a recommendation for the legislative meeting.

Fair Trade, Farmer's Market, Shade Tree and EAC – Mrs. A. Johnson

Vice President A. Johnson mentioned that the winter market is running smoothly and there have been no complaints.

Community Development, HARB and Media Arts Council – Mr. Hall

President Hall mentioned the preliminary/final land development application for a Chase Bank at 220 E. Baltimore Avenue. The Planning Commission voted unanimously to recommend approval. There were a number of waivers required and Chase Bank has agreed to all. Solicitor Scott will draft a resolution. President Hall will make a motion to recommend approval at the legislative meeting.

President Hall mentioned a land development application for 217 N. Olive Street. Bob Linn mentioned the property owner requested and received variances and this is now a preliminary/final application, reconstruction of the front steps and installation of a planter on the sidewalk. Solicitor Scott mentioned if the planter is a permanent structure than a license agreement is required.

President Hall mentioned adoption of zoning ordinance amendments pertaining to day care facilities in the Office zoning district. This will be considered a special exception. The Planning Commission voted 4 -1 in favor of the zoning amendment.

President Hall mentioned zoning ordinance amendments pertaining to pergolas and fences in front and side yards. Councilman Robinson mentioned that this amendment would affect corner properties only and feels those residents are entitled to their privacy and feels there should be a compromise for residents of corner properties. Solicitor Scott recommends that he Planning Commission review this issue and provide feedback.

President Hall mentioned a TCDI grant application for form-based zoning amendments.

President Hall mentioned a policy for the e-newsletter to provide more control on content. Solicitor Scott mentioned the e-newsletter should be the voice of government.

President Hall mentioned CDC and the Board of Health continue to work on an ordinance related to chickens.

Recreation and Board of Health – Mr. Boyer

Councilman Boyer mentioned the family dance on March 7th. He mentioned the dedication of the Tot Lot will take place in April at the Easter Egg Hunt.

Finance and Library – Mr. Williamson

Councilman Williamson mentioned the Borough will have a budget surplus for 2019 of approximately \$200,000. Councilman Robinson was surprised the surplus wasn't higher as a result of an increase of residents at West End Flats paying the earned income tax. Solicitor Scott mentioned there was a loss of those paying the earned income tax due to some county offices moving outside of the Borough.

Councilman Williamson mentioned that Finance Director Seaman will report at each Finance Committee meeting on the capital plan and possible fire regionalization.

Councilman Williamson mentioned the Open Space Committee held their first meeting and it was well attended. A tour of the Borough's underdeveloped spaces and parks is planned.

Personnel, Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon mentioned the Historical Archives continues to work on projects.

Public Comment and Privilege of the Floor

Robin Lasershon of W. 4th Street asked when funds are received for trees in lieu of where do the funds go. Manager Smith mentioned the funds go to the Shade Tree Commission for the purchase and planting of new trees.

Adjournment

Councilman Robinson made a motion to adjourn the Workshop meeting at 8:50 p.m. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager