

MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
MAY 2, 2019

Media Borough Council met in the second floor conference room at 301 N. Jackson Street, Media, PA on the above date at 7:30 p.m. with the following officials present: Mayor McMahon, President Hall, Vice President A. Johnson, Councilmen Boyer and Williamson, Councilwoman L. Johnson and Councilwoman Dixon. Also present were Solicitor Scott, Engineer Matson and Manager Smith. Councilman Robinson was not present.

Public Comment & Privilege of the Floor

Bryan Messick of the Media Business Authority mentioned inclement weather on Wednesdays that causes Dining under the Stars to be cancelled. The MBA would like to hold up to two Dining under the Stars on Saturday to make-up for cancelled dates and is seeking Council's thoughts on this request. Council advised that the MBA should submit a mass gathering permit application for the specific Saturday they would like to have and submit the application prior to the Workshop meeting.

Borough Manager's Report

Manager Smith mentioned an agenda, police report and parking recommendations are in the folders.

Engineer's Report

Engineer Matson mentioned the road resurfacing program has been awarded and he will coordinate with PennDot and the utilities companies before work begins.

Engineer Matson mentioned the bid documents for the Olive Street Garage restoration have been prepares and his expects to make a recommendation at the May legislative meeting.

Solicitor's Report

Solicitor Scott had no report.

Mayor's Report

Mayor McMahon mentioned the police report. Mayor McMahon mentioned there was extensive TV coverage for the opening night of Dining under the Stars with the event reaching approximately 525,000 viewers.

Council/Committee Reports

Properties, Public Works and Fire – Mr. Robinson

Councilman Robinson was not present.

Manager Smith mentioned authorizing the advertisement for bids for a new roof at the firehouse. The agreement with the fire house requires the Borough to maintain the building. A new roof is in the budget.

Manager Smith mentioned a proposal award for cleaning services at the Borough Hall complex. The staff and Properties Committee is recommending the low quote.

Manager Smith mentioned a proposal award for repair of wall on Orange Street. Council approved a quote previously and according to the Borough Engineer the contractor has not responded.

MBA, Historic, Public Safety and Civil Service – Ms. L. Johnson

Councilwoman L. Johnson mentioned the parking recommendations from the Parking Sub-Committee which include appointing a parking czar, creating a public private partnership, completing the creation of a model for parking demand, working with the County for a juror parking plan, modifying the fee structure (higher on State Street to encourage turnover, lower in the garage). Council will review the report.

President Hall mentioned that business owners often complain that parking enforcement is lax and asked if parking enforcement was considered in the report. President Hall asked Councilwoman Johnson to have the Public Safety Committee consider recommending the hiring of an additional parking enforcement officer. Kevin Matson mentioned the new kiosks may change the dynamic of the parking enforcement structure and suggested checking with other municipalities. The Personnel Committee will meet to discuss hiring an additional parking enforcement officer as well.

Councilwoman L. Johnson mentioned a mass gathering permit application for the Memorial Day Parade on May 27, 2019 from 9:30 a.m. – 11:30 a.m.

Councilwoman L. Johnson mentioned the amended mass gathering permit application for the Media 5 Mile Race to include a raindate of June 28, 2019.

Fair Trade, Farmer's Market, Shade Tree and EAC – Mrs. A. Johnson

Vice President A. Johnson mentioned the Shade Tree Commission is concerned about the tree trimming by PECO that has damaged trees. Councilman Williamson suggested that the Borough consider contacting PECO to “buy up” and use our own contractor to trim trees but keep to PECO specs.

Community Development, HARB and Media Arts Council – Mr. Hall

President Hall mentioned a resolution authorizing submission of a DCED-GTRP grant application for Plum Street Mall enhancements.

President Hall mentioned a license agreement for the installation of columns in the right of way at the former Townhouse restaurant at 117 Veterans Square. Bob Linn, Architect discussed this request. The CDC recommends entering into this license agreement subject to the approval of the Solicitor. Councilman Williamson asked Mr. Linn to inspect the brick sidewalks on Baltimore Avenue. Mr. Linn mentioned his client may request a waiver on brick sidewalks.

Recreation and Board of Health – Mr. Boyer

Councilman Boyer mentioned the Tot Lot expansion is expected to begin in the fall, with new equipment and a new floor.

Finance and Library – Mr. Williamson

Councilman Williamson mentioned having a dedication ceremony of the Veterans Memorial Garden on Memorial Day. Discussion ensued regarding placing a sign on the wall of the Verizon building. Councilwoman Dixon suggested having school children design the sign and be involved in the dedication. Engineer Matson will contact Verizon to obtain permission to attach the sign to the building.

The Finance Committee recommends purchasing a hybrid police vehicle through Co-Stars. The cost is approximately \$3,500 more than a non-hybrid vehicle. Vice President Johnson expressed her concern about the police vehicles continuously idling.

Councilman Williamson mentioned he will be speaking at the Make Media Green meeting on May 14th regarding the proposed open space plan.

Personnel, Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon had no report.

Public Comment and Privilege of the Floor

There was none.

Adjournment

President Hall made a motion to adjourn the Workshop meeting at 9:13 p.m. Councilman Robinson seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager