

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
APRIL 4, 2019**

Media Borough Council met in the second floor conference room at 301 N. Jackson Street, Media, PA on the above date at 7:30 p.m. with the following officials present: Mayor McMahon, President Hall, Vice President A. Johnson, Councilmen Boyer, Williamson and Robinson, Councilwoman L. Johnson and Councilwoman Dixon. Also present were Solicitor Scott, Engineer Matson and Project Manager Seaman. Manager Smith was not present.

Public Comment & Privilege of the Floor

Terry Rumsey of W. 4th Street representing Keep Media Green group mentioned his group will attend the legislative meeting and will present a petition to Council encouraging them to prioritize the preservation of 45 green acres in Media.

Paul Indorf of W. 4th Street mentioned the lawsuit brought by the Broomalls Lake Country Club was unjust and thanked Council for their service.

President Hall mentioned that Council met in executive session after the last legislative meeting to discuss a personnel matter.

Borough Manager's Report

Project Manager Seaman mentioned an agenda and police report are in the folders.

Engineer's Report

Engineer Matson mentioned he will be meeting with new PECO representatives to ensure ongoing good relations.

Solicitor's Report

Solicitor Scott had no report.

Mayor's Report

Mayor McMahon mentioned the police report. Mayor McMahon also mentioned the Media Theatre Gala was a success.

Council/Committee Reports

Properties, Public Works and Fire – Mr. Robinson

Councilman Robinson mentioned bids for the 2019 road resurfacing program are due on April 16, 2019 and Council will be considering an award at the legislative meeting.

Councilman Robinson mentioned the Olive Street Parking Garage Condition Assessment and Recommendation Report prepared by Structure Care noting the report recommends provides a full analysis of the facility and shows that there is significant work that needs to be done and they recommend that work be completed in three phases. Phase I in 2019 at a cost of approximately \$642,000 and Phase II & II in 2020 at a cost of \$234,000 and \$89,000. On-going maintenance is estimated at \$15,000-\$20,000 per year. This work and on-going deferred maintenance will result in a sound garage that should last another 25 years. Councilman Robinson mentioned that when the garage was built is was built with precast concrete which has now allowed water infiltration. Additionally, the industry did not recommend deferred maintenance in the past. Structure Care believes the work done previously on the garage helped to delay the problems the garage is experiencing now. Engineer Matson is compiling information to compare the work done previously to the proposed work. Councilman Williamson suggested authorizing a Request for Proposal (RFP) for the garage repairs. Councilman Williamson prefers that Structure Care serve as the project manager. Councilman Robinson disagreed because he feels Structure Care are expects and can provide a great service to the Borough. Engineer Matson mentioned it is better to have one firm to complete the project beginning to end. Councilman Robinson asked for a sense of Council on authorizing a RFP, all are in favor.

MBA, Historic, Public Safety and Civil Service – Ms. L. Johnson

Councilwoman L. Johnson mentioned a renewal agreement with Brandywine Valley SPCA for stray dogs.

Councilwoman L. mentioned the appointment of John Furmanak to the Civil Service Commission to fill a vacancy. Currently Mr. Furmanak is an alternate member. Michael Milbredt will be appointed to fill Mr. Furmanak's term as an alternate.

Project Manager Seaman mentioned the purchase and installation of parking kiosks in the Government Center area and State Street. The cost for Government Center area is \$237,640 and the cost for State Street is \$ 182,165, plus the cost of the cement pads and electric service. Councilman Robinson recommends doing both areas. Councilwoman L. Johnson would like the parking committee report to be presented first. Councilman Williamson mentioned that the kiosks have been discussed previously and are budgeted and we should move forward. President Hall suggested that the kiosks be installed in the Government Center to start. Council agreed.

Project Manager Seaman gave an overview of the parking permit and enforcement software, which is the back-end software for the kiosks. It will provide on-line services, etc.

President Hall expressed the importance of advertising the installation of the kiosks and providing information on how they work.

Councilwoman L. Johnson mentioned a mass gathering permit application for Delaware County Bar Association's Law Day Parade to be held on Friday, May 3, 2019. President Hall had concerns about the time of the parade. Mayor McMahon will confirm the time and location.

Councilman L. Johnson mentioned the mass gathering permit application for the 12th Annual Media Downtown Car Show to be held on Sunday, July 14, 2019 from 8:00 a.m. – 5:00 p.m.

Fair Trade, Farmer’s Market, Shade Tree and EAC – Mrs. A. Johnson

Vice President A. Johnson mentioned bids for the composting program are due on April 16th.

Vice President A. Johnson mentioned the EAC is recommending the creation of a lighting ordinance.

Community Development, HARB and Media Arts Council – Mr. Hall

President Hall mentioned a zoning hearing board application for a variance for a sign at 1 W. Third Street. The applicant has submitted a revised sign for 9 sq. ft. sign.

President Hall mentioned a preliminary/final land development application for a semi-detached (twin) dwelling at 334 W. 4th Street.

Recreation and Board of Health – Mr. Boyer

Councilman Boyer mentioned the Board of Health has concerns about an on-going issue of restaurants cleaning mats into the sewers.

Councilman Boyer mentioned the rebuild of the Tot Lot will cost approximately \$140,000. Council agreed that the entire project should be done.

Finance and Library – Mr. Williamson

Councilman Williamson mentioned that Carl Ewald continued to negotiate with Comcast and Verizon to renew our agreements with them.

Councilman Williamson mentioned authorizing the advertisement of a request for proposal for the creation of an open space plan.

Personnel, Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon had no report.

Public Comment and Privilege of the Floor

Terry Rumsey of W. 4th Street asked if there will be opportunity for public input in regard to the open space plan. Councilman Williamson said there will. Mr. Rumsey asked if there will be an official map as part of the scope. Councilman Williamson replied that a map is included in his plan. Mr. Rumsey asked if the Broomalls tract will be included. Councilman Williamson believes any planner would consider that area.

Adjournment

President Hall made a motion to adjourn the Workshop meeting at 9:35 p.m. Councilman Robinson seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager