

MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
FEBRUARY 7, 2019

Media Borough Council met in the second floor conference room at 301 N. Jackson Street, Media, PA on the above date at 7:30 p.m. with the following officials present: Mayor McMahon, President Hall, Vice President A. Johnson, Councilmen Boyer, Williamson and Robinson, Councilwoman L. Johnson and Councilwoman Dixon. Also present were Solicitor Scott, Engineer Matson and Manager Smith.

Public Comment & Privilege of the Floor

Monica and Bob Simpson of North Orange Street mentioned they are not in favor of the possibility of installing sidewalks on Orange Street from 5th Street to Astor Square as they feel the area is walkable. They currently care for the area now and have concerns including environmental, stormwater runoff, erosion and the health of the trees in the area. They also are concerned about the unnecessary burden of liability that will be placed on them.

Bryan Simmons of Astor Square mentioned that he is in favor of the sidewalk and the homeowner's association will assume the maintenance and care for the area. He will consult with the HOA regarding assumption of the liability.

Borough Manager's Report

Manager Smith mentioned the agenda and police report are in the folders.

Engineer's Report

Engineer Matson mentioned he has prepared a preliminary list of roads and ADA ramps for the 2019 road resurfacing program.

Solicitor's Report

Solicitor Scott had no report.

Mayor's Report

Mayor McMahon mentioned the police report and is happy to report the Chief Wusinich has returned to work after a medical leave.

Council/Committee Reports

Community Development, HARB and Media Arts Council – Mr. Hall

President Hall mentioned a zoning hearing board application for a pergola in the front of the home at 413 South Avenue. President Hall mentioned that the homeowner went before the Planning Commission and they recommend that Borough Council not oppose the variance. President Hall will not make a motion to send the Solicitor to oppose.

President Hall mentioned preliminary design of the CMAQ sidewalk project and asked Karen Taussig-Lux to speak to this issue. Ms. Taussig-Lux mentioned the engineer sees no problem with having enough room to install a knee wall and noted that the trees and roots can withstand the sidewalk along Orange Street. There is no need to remove trees, but some trimming will be needed. President Hall asked for a sense of Council which projects they would like to proceed with. Ms. Taussig-Lux mentioned that the engineer recommends not doing project #7. Council discussed all project locations and decided to obtain additional pricing for project #8 (8th Street) and wait for feedback from Astor Square regarding assumption of liability before a final decision is made.

President Hall mentioned a proposal from NV5 in the amount of \$10,000 to prepare a concept for Plum Street Mall. NV5 will fine tune the plan, provide a stormwater outline, a rendering, a cost estimate update and a presentation. Ms. Taussig-Lux mentioned that more detailed plans will make grant proposals more effective.

President Hall mentioned a zoning hearing board application for 328 W. 4th Street. Tim Sullivan (project attorney) spoke on behalf of his client about the proposed project to construct a 2 bay garage in the front of the home. Mr. Sullivan is requesting two variances; one to allow for the garage in the front of the home due to the fact that the home is built at the rear of the property line and there is no room for a garage in the rear and second for the height of 19 feet, where 14 feet is allowed. President Hall mentioned the Planning Commission recommended not opposing with the condition of constructing a 3 bay garage and keep the height at 14 feet.

President Hall mentioned a zoning hearing board application for 115 W. State Street for a special exception to allow a new tenant to maintain a non-conforming use. President Hall mentioned that the Planning Commission recommended that Council not oppose the special exception.

President Hall mentioned Amendment No. 3 to Media Borough Water Safety and Infrastructure Redevelopment Authority Capital Project (RACP) Grant to extend the agreement one year for supplemental grant funds for the Third Street Dam project.

President Hall mentioned a Certificate of Appropriateness for 101 Haldeman Street for installation of a patio in front of the home. HARB recommends approval as long as materials used are those specified in the HARB guidelines and the homeowner install a retaining wall. Councilmen Williamson and Robinson feel that the townhouses on this block do not belong in a historic district. Solicitor Scott will research and report back to Council.

Properties, Public Works and Fire – Mr. Robinson

Councilman Robinson mentioned participation in the PA Department of General Services state contract for road salt by entering into an agreement for the August 2019–July 2020 season.

Councilman Robinson mentioned Borough Council may want to consider a resolution which makes application to Delaware County Council for an allocation of County Liquid Fuel Tax Funds to be utilized for milling and resurfacing of various streets.

Councilman Robinson mentioned that Borough Council may want to consider authorizing the advertisement of bids for the 2019 Road Resurfacing Program.

Councilman Robinson mentioned public works vehicles and equipment have been listed for sale on Municibid and bids are due on February 13, 2019.

Councilman Robinson mentioned a request from the Center for Resolutions to amend their lease to include the book cottage. The Properties Committee is in favor of this request and will follow up with Solicitor Scott.

Fair Trade, Farmer’s Market, Shade Tree and EAC – Mrs. A. Johnson

Vice President A. Johnson had no report.

Finance and Library – Mr. Williamson

Mr. Williamson mentioned a proposal from Dallas Data Systems for Caselle Financial software in the amount of \$59,600. Manager Smith mentioned that Project Manager Seaman and the Borough Accountant reviewed three software programs and found this one to be the best fit for the Borough. Solicitor Scott is reviewing the agreement.

Mr. Williamson mentioned a proposal from NV5 for the 5th & Broomall Park for finals, plans, bid specs, project meetings, communication and construction site visits.

Mr. Williamson mentioned that the library will have two openings for Borough residents in June.

Mr. Williamson mentioned he was contacted by the County regarding parking demands. Engineer Matson mentioned that the parking committee is working on this issue. Engineer Matson would like to do a survey. Councilman Williamson asked Engineer Matson to contact the county to ascertain what they are looking for and inform them what the parking committee is doing.

MBA, Historic, Public Safety and Civil Service – Ms. L. Johnson

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for Town Talk Newspapers’ Spring Super Sunday Event to be held on Sunday, April 14, 2019 (rain date: Sunday, April 28, 2019) from 7:00 a.m. to 5:00 p.m.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for Media Business Authority's 12th Annual Dining under the Stars to be held on Wednesdays May 1 through September 25 from 4:00 p.m. to 11:00 p.m.

Councilwoman L. Johnson mentioned that Borough Council may want to consider authorizing the mass gathering permit application for Craft Brewers Festival scheduled for Saturday, May 4, 2019 from 7:00 a.m. to 7:00 p.m. to be held at Iron Hill Brewery.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for the Town Talk's Media Art and Craft Show scheduled for Sunday, June 9, 2019 (raindate: June 16, 2019) from 7:00 a.m. – 5:00 p.m.

Councilwoman L. Johnson mentioned that Borough Council may want to consider the mass gathering permit application for the 2019 Media Open Streets to be held on Saturday, September 28, 2019 (raindate: October 5, 2019) from 9:00 a.m. to 3:30 p.m.

Councilwoman L. Johnson mentioned a request from EAC/TTM to waive the application fee and costs for police and public works overtime for the Media Open Streets event. Councilwoman L. Johnson feels that this will set a precedent.

Councilwoman L. Johnson mentioned Borough Council may want to consider the appointment of David Krull to the Media Business Authority.

Councilwoman L. Johnson mentioned the appointment of Charlene Mulholland to the Media Business Authority. Council previously noted that Ms. Mulholland is no longer a business owner or property owner and therefore is not eligible to be on the Board. Solicitor Scott mentioned the statute sets forth the requirements. Councilwoman L. Johnson would like to change the statute. Council recommends that Ms. Mulholland continue to participate as a volunteer but she will not be eligible to vote or be a member of the board at this time.

Councilwoman L. Johnson mentioned authorizing the advertisement of a request for proposal for a traffic calming plan.

Councilwoman L. Johnson mentioned ratifying the conditional offer of employment to two full-time police officers.

Personnel, Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon had no report.

Recreation and Board of Health – Mr. Boyer

Councilman Boyer mentioned the Recreation Board would like to make improvements to the Tot Lot versus expanding the play area.

Public Comment and Privilege of the Floor

There was none.

Adjournment

President Hall made a motion to adjourn the Workshop meeting at 9:40 p.m. Councilman Robinson seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager