

**BOROUGH OF MEDIA
MINUTES
PLANNING COMMISSION MEETING
January 6, 2009**

The Media Borough Planning Commission met on the above date with the following members present: Chairperson Robert Yosua, Vice Chairperson Kevin Matson, Michael Kinsley, Tina Mason, Emily Miller, Jack Doyle and Daniel P. Costello. Also present were Code Enforcement Officer Jeffery and Councilperson Peter Williamson. Steve Moss and Chris Pavlou were absent. Chairperson Yosua opened the meeting at 7:30 P.M.

Approval of Agenda

Dan Costello made a motion to accept the Planning Commission Meeting agenda of January 6, 2009. Tina Mason seconded the motion. Motion carried unanimously.

Approval of Minutes

Dan Costello made a motion to accept the Planning Commission Meeting minutes of December 2, 2008. Jack Doyle seconded the motion. Motion carried unanimously.

Reorganization for 2009

Dan Costello made a motion to appoint Robert Yosua Chairperson of the Planning Commission. Tina Mason seconded the motion. Motion carried unanimously.

Tina Mason made a motion to appoint Kevin Matson as Vice Chairperson of the Planning Commission. Michael Kinsley seconded the motion. Motion carried unanimously.

Sign Application

435 E. Baltimore Avenue-American Metals-Kenneth Cooper
Code Enforcement Officer Jeffery gave the technical review of the application. Attorney Richard Gerace reviewed business licenses with Planning Commission members. Mr. Copper reviewed the business activities and procedures. There was discussion about the location and color of the signs. Tina Mason discussed the potential of the building owner to reduce the size of the other signs at the property. Tina Mason made a motion to approve application as submitted with a change of color to burgundy and white as depicted on exhibit dated 1/6/09 and the rehabilitation of landscaping bed below the sign to meet ordinance requirements. Dan Costello seconded the motion. Motion carried unanimously.

Planning Commission identified Subcommittee and Liaison Appointments for 2009.

**Media Borough Planning Commission
Subcommittee and Liaison Appointments – January 6, 2009**

Capital Improvements Subcommittee

Subcommittee created with the intent of reviewing and advising the commission and Borough Council over matters consisting of Borough-initiated capital improvements, such as new signage, streetscape improvements, property renovations and enhancements, infrastructure improvements and the creation of public spaces.

Members:

Dan Costello

Jack Doyle

Emily Miller

Tina Mason made a motion to approve the Capital Improvements Subcommittee members identified. Mike Kinsley seconded the motion. Motion carried unanimously.

Comprehensive Plan Review Subcommittee

Subcommittee created with the intent of reviewing Borough codes against the Borough Comprehensive Plan and making recommendations towards the incorporation of said Plan's strategies into code ordinances. Subcommittee shall also assemble and keep on file recommendations for use in the next Borough Comprehensive Plan Update; recommendations most likely findings of common trends in specific zoning districts and similar applications traits in previous years.

Members:

Robert Yosua

Kevin Matson

Emily Miller

Dan Costello

Tina Mason made a motion to approve the Comprehensive Plan Review Subcommittee members identified. Jack Doyle seconded the motion. Motion carried unanimously.

Administrative Governance Subcommittee

Subcommittee created with duties including, but not limited to the following: managing the commission budget, reviewing and recommending amendments to bylaws, scheduling and seating of subcommittees, management and notification of continuing education opportunities to PC members, review of potential PC member applications per the request of Borough Council Liaison, creation and submission of PC Annual report to PC members, notification of resignation of PC member to Borough Council Liaison. Subcommittee should typically include the Chairperson and Vice Chairperson as well as one additional member of the planning commission.

Members:

Robert Yosua

Kevin Matson

Tina Mason

Jack Doyle made a motion to approve the Administrative Governance Subcommittee members identified. Mike Kinsley seconded the motion. Motion carried unanimously.

Subdivision & Land Development Review Committee

Non-Standing subcommittee created with the intent of reviewing the borough Subdivision and Land Development Ordinance against County codes and neighboring ordinance for the purpose of modernizing and refining standards.

Members:

Tina Mason

Mike Kinsley

Dan Costello

Jack Doyle

Kevin Matson made a motion to approve the Subdivision and Land Development Review Committee members identified. Emily Miller seconded the motion. Motion carried unanimously.

Shade Tree Commission Liaison – Kevin Matson**Environmental Advisory Committee Liaison** – Tina Mason**Historic Architectural Review Board Liaison** – Mike Kinsley

Dan Costello made a motion to appoint Liaison Officers for Shade Tree, EAC and HARB as identified. Jack Doyle seconded the motion. Motion carried unanimously.

Zoning Hearing Board – tbd

Vice Chairperson Kevin Matson made a motion at 8:40 p.m. to adjourn the meeting. Tina Mason seconded the motion. Motion carried unanimously.

Respectfully Submitted
January 20, 2009
Mary Jane Boyland
Administrative Assistant