

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
DECEMBER 2, 2010**

Media Borough Council met in the large conference room on the above date with the following officials present: Mayor McMahon, President Alyanakian, Vice-President Rehoric, Councilwomen Roe and Simpson, Councilmen Cunningham, Williamson and Stein. Also present were Borough Manager Smith, Solicitor Scott and Engineer Walton.

President Alyanakian announced that Council will enter into Executive Session at 7:30 p.m. to discuss a matter related to property.

President Alyanakian reconvened the Workshop meeting at 7:55 p.m. and announced that Council entered into Executive Session to discuss a property matter.

Public Comment and Privilege of the Floor

Amy Johnson of N. Edgmont Street inquired if the mass gathering permit for the 2011 Farmers Market season would be on the Council meeting agenda scheduled for December 16, 2010. Councilwoman Roe mentioned there were some questions concerning Borough codes. Ms. Johnson mentioned that Bill Taylor, Media Borough Health Officer, commented that there were no complaints or issues. Councilwoman Roe mentioned that there was no panic point, just some questions from the 2010 Farmers Market season. Councilwoman Roe mentioned the public restroom situation and issue of running water for the vendors. Ms. Johnson mentioned the budget restraints and the use of portable potties. Ms. Johnson mentioned that Patrick Ward from the Media Theatre gave permission for the vendors to use the restrooms in the theatre except during camp time. Ms. Johnson mentioned that she never pointed customers to the theatre restrooms. Borough Manager Smith mentioned Chapter 173 as it relates to food establishments. Solicitor Scott mentioned that Council can amend the ordinance at their leisure and issue the mass gathering permit subject to any amendment. Vice-President Rehoric mentioned that she was looking into the West Chester Farmers Market.

Borough Manager's Report

Borough Manager Smith mentioned there are items in Council member's folders pertaining to the 2011 budget, the engineers and police reports for October, 2011 and the crosswalk at State Street and Jackson Street.

Engineer's Report

Engineer Walton mentioned that the repair of three (3) inlets in the Borough will be carried over to 2011.

Mayor's Report

Mayor McMahon mentioned the November 8, 2010 burglary at an apartment in the 200 block of West Second Street. A 28 year old male was arrested.

Council/Committee Reports

Public Safety, Lightning & Shade Tree – Mr. Cunningham

Councilman Cunningham inquired if all the Council members reviewed the revision to the Borough Ethics Policy statement. President Alyanakian inquired if Councilman Cunningham is requesting this for the agenda at the December 16, 2010 Council meeting. Councilman Cunningham mentioned that Council members received the revisions two (2) months ago and would request this for the December Council meeting. Councilman Williamson commented that this request took volunteers, who give their time freely on committees, and gave them no rights. Councilman Williamson believes that the changes in the policy were unconstitutional. Councilman Williamson commented that residents of the Borough have a right to speak at any of the meetings. Councilwoman Simpson commented that making comments is part of the process and you are taking away the right to free speech. Councilman Cunningham mentioned that officials are public servants first and the revision would keep appointed officials out of political issues. Mayor McMahon inquired how other municipalities handled this situation. Solicitor Scott mentioned that there is a State Ethics Law, but this just applies to appointing relatives to a paid position. Councilman Stein mentioned that your political views should not affect your right to free speech. Councilman Cunningham commented that he did not agree, but appreciated the comments from Council members. Vice-President Rehoric inquired about the content of the previous ethics policy. Vice-President Rehoric commented that she would like to review the previous and current policies. President Alyanakian mentioned that Council members need to review the policy further and delay the vote until the January, 2011 meeting and asked the solicitor to provide feedback on the policy.

Councilman Cunningham inquired about the cost of the repair of the crosswalk at State Street and Jackson Street. Borough Manager Smith mentioned that the total cost to date is \$36,000. Borough Manager Smith mentioned that the Borough has consulted with a second engineering firm, Gilmore and Associates, to conduct a topographical study of the intersection for a cost of \$1,200. Councilman Williamson inquired if the Borough supplied Gilmore and Associates with Engineer Walton's topographical study, would that lessen the price for the additional study. Engineer Walton mentioned that there was a .8% elevation change from the west to east side at a distance of forty-four (44) feet and the Borough will have a written report from his firm, concerning the repair, next week.

Councilman Cunningham inquired about the repair of the sewer inlet and the trees that need to be removed in the 800 block of N. Olive Street. Borough Manager Smith mentioned that the residents are aware of the tree work that needs to be done at that location and the trees are scheduled to be removed next week. Engineer Walton mentioned that the Borough needs to make a PA "one call".

Councilman Cunningham inquired about Cocco's Pizza opening and the traffic situation at the intersection of Radnor Street and Manchester Avenue. Councilman Williamson mentioned that they will be opening sometime in December. Councilman Williamson mentioned that there is no stop sign at the northeast corner of Manchester Avenue and Radnor Street or the southwest corner of E. Lincoln Street and Radnor Street. Councilman Williamson mentioned that if Radnor Street is changed to a one-way street going south, then that would completely remove the need for a stop sign. Councilman Williamson mentioned that Engineer Walton will have to conduct a feasibility study on the traffic along Radnor Street. President Alyanakian inquired if the Borough should wait until Cocco's Pizza opens to conduct the study. Councilman Williamson mentioned that the Borough should conduct the study now if Upper Providence Township does not object. Engineer Walton mentioned that this study would help to reduce potential accidents and the stop sign should be installed before the next meeting. Engineer Walton mentioned that he would compile a report and have it ready for the Public Safety Committee meeting. Councilman Williamson mentioned that he spoke to Police Chief Wusinich and he mentioned that PennDOT would not approve a four (4) way stop at the intersection of E. Lincoln Street and Radnor Street. Councilman Williamson mentioned that the Borough should proceed with the request for one-way traffic going south on Radnor Street.

Councilman Cunningham asked Council to consider amending the Civil Service Commission regulations, per the guidelines from the state. Council will consider after the state distributes the new guidelines.

Library, Media Business Authority & Recreation – Dr. Stein

Councilman Stein mentioned that Upper Providence Township is matching the funds from Media Borough to the library for 2011.

Councilman Stein mentioned that the Media Business Authority needs to attract more people into the town of Media such as traffic from the airport. President Alyanakian mentioned that in the November Philadelphia magazine there was an insert on page 27 about Media Borough. President Alyanakian mentioned that a banner should be placed on Baltimore Pike to direct people off of Baltimore Pike and onto State Street. President Alyanakian mentioned that a six (6) feet by twenty (20) feet banner would cost approximately \$700 and would mention dining, shops and entertainment on State Street. Councilwoman Simpson inquired about placing the banner on Baltimore Pike and Olive Street by the parking garage. Borough Manager Smith mentioned that the Borough would have to communicate with PennDOT and seek their approval if Council would like to install a banner.

Councilman Stein asked Council to consider the resignation of Jon Nelson from the Recreation Board.

Councilman Stein asked Council to consider two (2) appointments to the Recreation Board. Councilman Stein mentioned that Borough Council may want to consider Lisa Johnson and Scott Gregorowicz to replace Jon Nelson and Kevin Boyer.

Public Property & Economic Development, Health & Historic – Mr. Rehoric

Vice-President Rehoric mentioned that the Economic Development Committee will be meeting in January.

Vice-President Rehoric mentioned that the report for the Farmers Market does not affect their application for the mass gathering permit for the 2011 season.

Vice-President Rehoric mentioned the tickets are now on sale, for the Media Holiday House Tour scheduled for Saturday, December 11, 2010, at Kenney's Flower Shop, Coffee Club and Quincy's Market.

Code Enforcement, Environmental Advisory Council & Parking – Mr. Alyanakian

President Alyanakian mentioned that Borough Council authorized the solicitor to draft and advertise amendments to the Traffic Ordinance.

President Alyanakian is in favor of a handicapped parking request from Mattie Keck of 441 E. Jefferson Street.

President Alyanakian is in favor of a handicapped parking request from Patricia Kozak of 900 N. Jackson Street.

Community Design, Finance, Public Works & Infrastructure – Mr. Williamson

Councilman Williamson mentioned the consideration of the amendment to impervious coverages. Councilman Williamson mentioned that Borough Council should consider adoption in January 2011.

Councilman Williamson mentioned the consideration of the amendment regarding snow removal as it pertains to property owners shoveling/plowing snow into the street and including the 400 block of W. Jefferson Street (west side only) and the 300 block of S. Plum Street as snow emergency routes.

Councilman Williamson mentioned the consideration of the ordinance setting the 2011 millage rate at 3.0 mills, which is the same as 2010.

Councilman Williamson mentioned the adoption of the final 2011 General Fund, Capital Fund, Liquid Fuels Fund and Recreation Fund budgets. Mayor McMahan mentioned that other municipalities are adopting the 1% earned income tax, which will eventually affect the amount that Media Borough collects. Councilman Williamson commented that this ordinance is moving westward in the county, but at this time the Borough collects taxes from 50% of the people who work in the Borough but do not live in the Borough. Councilman Williamson mentioned a Public Hearing on December 16, 2010 at 7:00 p.m. pertaining to the 2011 final budget.

Councilman Williamson mentioned the consideration of the adoption of the revised Minimum Municipal Obligation (MMO) for the non-union employees pension plan.

Councilman Williamson mentioned that the consideration of the Community Development Block Grant (CDBG) application was discussed tonight at 7:00 p.m. at the Public Hearing.

Councilman Williamson mentioned that he received a request in the mail from Pittsburgh City Council asking Media Borough Council to adopt a resolution prohibiting the current process of drilling for natural gas. Councilman Williamson mentioned that this process creates environmental problems.

Fair Trade, Fire, Media Arts Council & Special Projects – Mrs. Roe

Councilwoman Roe mentioned the mass gathering permit application for the Farmers Market's 2011 season.

President Alyanakian mentioned that Councilwoman Roe is working on a program that would recognize and nominate an individual or group for their active participation in the Borough.

Personnel, Technology & Emergency Management – Mrs. Simpson

Councilwoman Simpson mentioned the consideration of the amendment to joinder agreement for non-union personnel in order to allow the elimination of employee contributions after 35 years of employment.

Councilman Williamson inquired about the cost of the repair of the bridge in Houptman Park. Councilwoman Simpson mentioned that it would cost \$20,000 for composite materials. Councilwoman Simpson mentioned that the cost to the Borough would be \$10,000 with a matching grant and the deadline for the grant request is December 17, 2010.

Councilwoman Simpson mentioned the consideration of the bid award for restaurant-style equipment from 1 W. State Street. Councilman Simpson mentioned that the bids were opened on November 19, 2010 and Council may want to consider awarding the bid in the amount of \$5,100 to M.R.G. Equipment Sales. Councilwoman Simpson mentioned that the bid will be awarded at the December 16, 2010 Council meeting.

Councilwoman Simpson mentioned the consideration of the execution of a Memorandum of Agreement with regard to the collective bargaining agreement for Public Works employees and Public Information Officers. The details will be discussed in Executive Session.

Adjournment

President Alyanakian made a motion to adjourn the Workshop meeting at 9:35 p.m. to enter into Executive Session to discuss personnel, litigation and property matters. Vice-President Rehoric seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Jeffrey A. Smith
Borough Manager/Secretary