

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
SEPTEMBER 2, 2010**

Media Borough Council met in the large conference room on the above date at 7:45 p.m. with the following officials present: Mayor McMahon, President Alyanakian, Vice-President Rehoric, Councilwomen Roe and Simpson, Councilmen Cunningham and Williamson. Also present were Borough Manager Smith, Solicitor Scott and Engineer Walton. Councilman Stein was not in attendance.

Public Comment and Privilege of the Floor

Toni Cavanaugh-DiMonte of W. Third Street questioned whether the farmers market consisted of local vendors and how this market would benefit Media Borough. Ms. Cavanaugh-DiMonte commented that this market could hurt local businesses like Trader Joe's, etc. Addie Ciannella of S. Edgmont Street commented that she was in charge of the farmers market and the businesses involved are within a 50 mile radius and from small farms. Ms. Ciannella commented that this brings many new people into the Borough and the money that the vendors pay for their booths go into supporting the market.

Ms. Cavanaugh-DiMonte commented that someone in the 200 block of Orange Street is feeding the squirrels and pigeons and wanted to know if there was an ordinance against this. Solicitor Scott commented that there is nothing on the books about feeding squirrels and pigeons. Councilman Cunningham questioned if this was considered litter. Councilman Williamson commented that he will ask the Code Enforcement Officer to look into this matter.

Kristine Dick of Pennock Place questioned the change from retail to apartment zoning. Councilman Williamson commented that this will affect the west end of State Street from Dr. Mielcarek's office to Lemon Street.

Brendan Riordan of W. Fourth Street mentioned the cigarette butts being deposited from the County Court House employees by the twin homes on Olive Street. Mr. Riordan commented that since the employees from the Court House can not smoke on the County property, they are smoking and dumping their cigarette butts on surrounding properties. Mr. Riordan commented that the local businesses are not cleaning up the cigarette butts on the sidewalks in front of their establishments and wanted to know if there were litter laws. President Alyanakian commented that the businesses are required to have containers for cigarette butts. The Borough will consider adding smoking receptacles in these areas.

Brian Hall of N. Edgmont Street commented that there was an effort by Code Enforcement Director Jim Jeffrey to have the businesses sweep in front of the stores every night. Mr. Hall commented that everyone made an effort in the beginning but it is not being enforced and all it takes is five (5) minutes to clean the sidewalk every night.

The business owner of Best Produce at 440 W. Baltimore Avenue commented that she has been in business for 15 years but now her business is slow and she had to lay off a couple of people because of the impact of the farmers market. President Alyanakian mentioned that one of his concerns is how the farmers market would affect the local businesses.

Cynthia Hartnett of W. 8th Street mentioned that the Borough trash trucks do not have their headlights on early in the morning and she felt this could be a safety issue. Councilman Cunningham commented that he felt the trash trucks should have their lights on all the time. President Alyanakian commented that this will be addressed.

Borough Manager's Report

Borough Manager Smith commented that Councilman Stein could not attend tonight's meeting because of personal business. Borough Manager Smith mentioned several items that were in the folders for Council members.

Engineer's Report

Councilman Cunningham questioned Engineer Walton on the progress of the repair of the crosswalk at Jackson & State Streets. Engineer Walton commented that nothing has started yet on the repair.

Solicitor's Report

Solicitor Scott mentioned that there will be a discussion in Executive Session on a property matter.

Mayor's Report

Mayor McMahan mentioned a proclamation in recognition of Dorrine Jones of Abounding Grace Family Worship Center for 25 Years of Service.

Mayor McMahan commented that Dining Under the Stars will end the second week of September and that the event has been a success. Mayor McMahan inquired if it was possible to extend the event through the end of September. Vice-President Rehoric commented that the Pennsylvania Liquor Control Board had to be given specific dates for the event and there would not be enough time to apply to the PLCB to extend this event. Councilman Cunningham questioned if the Media Business Authority is making a special request. Mayor McMahan said there was no formal request.

Council/Committee Reports

Public Safety, Lightning & Shade Tree- Mr. Cunningham

Councilman Cunningham mentioned the Mass Gathering Permit Application for the Media Business Authority New Year's Eve Celebration "Ball Drop" to be held on Friday, December 31, 2010. Councilman Cunningham commented that the Towne House has withdrawn their application to sponsor the "Ball Drop" at Veterans Square and Baker Street. Solicitor Scott commented that Council does not have to vote on this because it has been withdrawn. Councilman Cunningham commented that the "Ball Drop" will not be moved and the Media Business Authority will submit an application for this event to be held at 1 W. State Street.

Councilman Cunningham commented on two (2) clogged sewer inlets: one located at Gayley Street & Baltimore Pike and the other located at E. Franklin Street & S. Providence Road by Rita's Water Ice. Engineer Walton commented that PennDot is required to take care of the top 18" of the inlet and Media Borough is required to maintain the remaining on state roadways.

Public Property & Economic Development, Health & Historic- Mrs. Rehoric

Vice-President Rehoric mentioned the consideration of the replacement of the foot bridge at Houtman Park. Councilman Williamson commented that the Borough might be able to get a state grant match of 50%. Vice-President Rehoric commented that for safety reasons the bridge should be taken down. Vice-President Rehoric commented that the materials to replace the bridge would cost approximately \$2,300. Engineer Walton mentioned that the bridge is unsafe and the railing is uneven and it should be removed. A notice should be posted concerning the unsafe conditions. Vice-President Rehoric inquired about the age of the bridge. Councilman Cunningham commented that the bridge was constructed in 1975. Council authorized the removal of the bridge and will consider allocating funds in 2011 for the replacement structure.

Vice-President Rehoric mentioned the Historic Architectural Review Board Application for 110 W. Front Street. Vice-President Rehoric commented that the Historical Architectural Review Board is meeting on September 13, 2010 and will consider the application as it relates to trim paint in time for the Borough Council meeting on Thursday, September 16, 2010.

Code Enforcement, Environmental Advisory Council & Parking- Mr. Alyanakian

President Alyanakian mentioned the drafting and advertisement of an amendment to the Traffic Ordinance prohibiting parking along E. Lincoln Street in between Radnor Street and Manchester Avenue and a portion of Radnor Street and Manchester Avenue.

Solicitor Scott mentioned that Borough Council should consider authorizing the Mayor to declare an emergency situation at the intersection and put an "X" so there is no parking. President Alyanakian mentioned that the Borough's Highway Department is scheduled to paint an "X" on the property on Friday, September 3, 2010. Engineer Walton commented that there were two (2) surveys on the proposed Cocco's Pizza property in the past years. One survey was done by Houtman & Sons and one survey was done by Catania Engineering and they were not in agreement on the boundary lines.

President Alyanakian mentioned the drafting and advertisement of a Residential Parking Ordinance amendment, which would extend residential parking until 8:00 p.m. on Front Street between Jackson Street and Monroe Street. Councilman Williamson commented that he would not want this to happen on any other streets in the Borough.

President Alyanakian mentioned a handicapped parking request at 431 W. Baltimore Pike.

President Alyanakian commented that the Borough was considering the conversion to LED's on the decorative street lights along State Street and side streets. Councilman Cunningham questioned if this included the decorative lights. Councilwoman Simpson questioned if there was a grant for this for next year.

Community Design, Finance, Public Works & Infrastructure- Mr. Williamson

Councilman Williamson mentioned the proposed ordinance amendment to the Zoning Code in order to provide the creation of a new "Light Retail-Office-Apartment Overlay Zoning District" and setback regulations pertaining to propane tanks. Councilman Williamson commented that the Media Planning Commission will review the draft later this month and that they are waiting for the review from the Delaware County Planning Commission.

Councilman Williamson mentioned authorizing the drafting and advertisement of a proposed ordinance amendment to impervious coverages. The Community Design Committee is discussing details associated with percentages as it relates to impervious coverages.

Engineer Walton commented that Aqua had not been issuing new sewer permits in the Borough but have now approved ten (10) new sewer permits from the Lincoln Street pumping station and five (5) new sewer permits from the Lemon Street pumping station.

Councilman Williamson mentioned the status of the design of the Third Street Bridge/Dam. Councilman Williamson commented that he and President Alyanakian met with County and Broomall Lake officials concerning the Third Street Bridge/Dam. Councilman Williamson commented that the Borough has set aside \$60,000 in the budget for the design. President Alyanakian requested authorization to send a letter to the County requesting a \$75,000 grant to cover 50% of the design costs. Council received the request favorably.

Councilman Williamson mentioned the parcel of property located at Radnor Street and Manchester Avenue located in Upper Providence Township has been approved for Cocco's Pizza. Solicitor Scott commented that this will be discussed in Executive Session tonight.

Councilman Williamson mentioned the consideration of the 2011 Minimum Municipal Obligation (MMO) for non-uniformed employees and police pension plans. Councilman Williamson commented that there will be an increase of approximately \$40,000 more for next year and the funds will be budgeted in the General Fund.

Councilman Williamson mentioned the budget calendar and preparation of the 2011 General Fund, Liquid Fuels Fund, Recreation Fund and Capital Fund Budgets. Councilman Williamson commented that blank budgets have been distributed to Council, department heads, boards/commissions and community organizations and are due back by Friday, September 24, 2010. Councilman Williamson mentioned there should be a meeting scheduled before the November Workshop meeting to discuss the preliminary 2011 budget.

Councilman Williamson mentioned the consideration of a Zoning Hearing Board Application for 1 W. Front Street.

Fair Trade, Fire, Media Arts Council & Special Projects- Mrs. Roe

Councilwoman Roe commented that there is an organization called the First Suburb Project and Media Borough should consider becoming a member. Councilwoman Roe commented that the fee to become a member is between \$500 and \$1,000.

Personnel, Technology & Emergency Management- Mrs. Simpson

Councilwoman Simpson mentioned the lack of bids for the sale of 1 W. State Street. Council will discuss other options in the Executive Session after the Workshop meeting.

Councilwoman Simpson asked Council to consider authorizing a request for proposals to update the Borough Environmental Advisory Council webpage.

Councilwoman Simpson asked Council to consider organizing a working group for the creation of a Capital Improvement Plan (CIP). Councilwoman Simpson mentioned that this group would include the Finance Committee, Treasurer Deitch and Borough Manager Smith. Borough Manager Smith mentioned that Treasurer Deitch has had a lot of input into the development of a capital improvements plan. Councilwoman Simpson commented that Council should look for grant and funding opportunities.

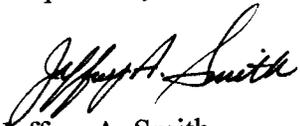
Councilwoman Simpson mentioned the SEIU requests for updating collective bargaining agreements for Public Works Employees and Public Information Officers. Borough Manager Smith mentioned that the Personnel Committee met with union representatives and shop stewards and is in the process of quantifying the requests and preparing comparables from other municipalities.

Councilwoman Simpson asked Council to consider BPI's request to enter into a HIPAA agreement. Solicitor Scott has not reviewed the document yet.

Adjournment

President Alyanakian made a motion to adjourn the Workshop meeting at 9:20 p.m. Councilman Cunningham seconded the motion. The motion carried unanimously.

Respectfully Submitted,



Jeffrey A. Smith
Borough Manager/Secretary