

## **SPECIAL MEETING MINUTES**

**July 1, 2010**

Media Borough Council met in the large conference room of the Media Municipal Center on the above date with the following officials present: Mayor McMahon, President Williamson, Vice-President Simpson, Councilwomen Rehoric and Roe, Councilmen Cunningham and Alyanakian. Borough Manager Smith, Solicitor Scott and Engineer Walton were also in attendance. Councilman Stein was not in attendance.

President Williamson called the Special Meeting to order at 7:30 p.m. and announced that Borough Council will adjourn into Executive Session to discuss a litigation matter.

President Williamson called the Special Meeting to order again at 8:07 p.m. and announced that Borough Council met in Executive Session to discuss a litigation matter.

Councilwoman Roe summarized the meeting from June 24, 2010 in which the Mass Gathering Committee discussed a process redesign for future mass gatherings in order to streamline the permitting process. A standardized guideline for mass gatherings on State Street was discussed during the meeting.

Councilwoman Roe mentioned that an application for the closure of Orange Street should be made to PennDOT by a governing body. Councilwoman Roe mentioned that Borough Council should determine if the Borough is willing to make such request from a liability standpoint.

Borough Manager Smith mentioned that PennDOT requires three (3) to four (4) week lead-time for such a request. Borough Manager Smith mentioned that Brokerage Professionals (Borough's insurance broker) had no concerns about Media Business Authority events since the Media Business Authority is covered under the Borough's umbrella of insurance. Brokerage Professionals recommends that other organizations making application provide a certificate of liability insurance.

Councilwoman Roe mentioned that it was discussed that Borough staff handle applying to PennDOT for Orange Street closures on mass gathering permit applications.

Councilwoman Roe mentioned that Borough Council may want to consider notifying impacted residents when Orange Street is closed for a mass gathering and also consider holding a special meeting due to the change in traffic flow on Sundays along Baker, Lemon, Front, Second Street, etc.

Councilman Cunningham expressed his disagreement with the proposed changes and the subsequent inconvenience that this will cause to the residents/businesses.

Councilwoman Roe mentioned that it is important for the Borough to keep the small town feel along with a good balance for the residents and businesses.

Councilwoman Rehoric inquired about the placement of barricades for Orange Street closures. Councilwoman Roe mentioned that detours will be very clearly marked for vehicles. Councilwoman Rehoric mentioned that directional signage needs to be very well placed.

Councilwoman Roe mentioned that Borough Council may want to explore other options. Councilman Cunningham suggested that Council not move forward with this proposal.

Councilwoman Roe mentioned that Borough Council could move forward this evening on a first time trial basis and if it doesn't work out that Council would not have to allow this going forward.

Councilwoman Roe mentioned that the Borough may want to notify residents and have a public meeting going forward if the first time trial goes well.

Borough Manager Smith mentioned that Borough Council may want to consider an amendment to the Mass Gathering Ordinance if they are inclined to expand the area. Currently the ordinance references the area along State Street from Monroe to Orange Streets.

It was determined that there would be two (2) separate motions on the table this evening.

Councilwoman Roe made a motion to authorize the drafting and advertising of an amendment to the ordinance regarding mass gatherings to reflect flexibility in locations other than Orange Street to Monroe Street. Vice-President Simpson seconded the motion. The motion carried 5-2, with Councilmen Alyanakian and Cunningham casting the dissenting votes.

Vice-President Simpson made a motion to approve the Mass Gathering Permit Application for Media Business Authority's Food & Craft Festival extending the event to Orange Street (one-time trial). Councilwoman Roe seconded the motion. Councilman Cunningham made a motion to table the above referenced motion. The motion failed for a lack of a second. The original motion to approve the Mass Gathering Permit Application for Media Business Authority's Food & Craft Festival carried 5-2, with Councilmen Alyanakian and Cunningham casting the dissenting votes.

Zubair Khan, Executive Director to the Media Business Authority, mentioned that they are anticipating approximately 200 vehicles for the Car Show, which will be held on July 11, 2010 from 12:00 - 4:00 p.m. Mr. Khan mentioned that the Media Business Authority is fine without the Orange Street closure, but would need the closure of Front Street for this event. Mr. Khan mentioned that Emergency Management Director Jim Jeffery and Police Chief Wusinich were in favor of the proposed closure of Front Street for this event.

Councilwoman Roe made a motion to approve the amended application for Media Business Authority's Mass Gathering Application for their 3<sup>rd</sup> Annual Downtown Media Car Show to be held on Sunday, July 11, 2010. Vice-President Simpson seconded the motion. The motion carried 6-1, with Councilman Cunningham casting the dissenting vote.

Councilwoman Roe made a motion to approve a Mass Gathering Permit Application for Second Baptist Church of Media's youth event to be held on Wednesday and Thursday, July 14 and 15, 2010. Vice-President Simpson seconded the motion. The motion carried unanimously.

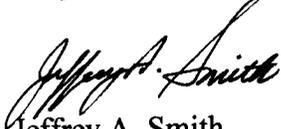
**PUBLIC COMMENT & PRIVILEGE OF THE FLOOR**

There was no public comment.

**ADJOURNMENT**

Councilwoman Roe motioned to adjourn the Special Meeting at 8:40 p.m. Vice-President Simpson seconded the motion. The motion carried unanimously.

Respectfully submitted,



Jeffrey A. Smith  
Borough Manager/Secretary