

**MINUTES  
BOROUGH COUNCIL WORKSHOP MEETING  
OCTOBER 1, 2009**

Media Borough Council met in the large conference room on the above date at 8:45 p.m. with the following officials present: Mayor McMahan, President Daly, Vice-President Hall, Councilwoman Simpson, Councilmen Cunningham, Williamson, Derrickson and Alyanakian. Also present were Borough Manager Smith, Treasurer Deitch, Solicitor Scott and Engineer Walton.

**Borough Manager's Report**

Borough Manager Smith highlighted the information in the Workshop meeting packets for this evening.

**Engineer's Report**

Engineer Walton mentioned that the Borough's paving contractor will begin road resurfacing in the near future.

Engineer Walton provided review comments for the Sunoco Pipeline Junction proposal. Council authorized a letter to be sent to Sunoco concerning the reimbursement of engineer and solicitor fees.

**Solicitor's Report**

Solicitor Scott, Engineer Walton and Code Enforcement Director Jeffery met and reviewed four (4) problematic properties with regard to code violations. Solicitor Scott mentioned that three (3) of the four (4) properties are showing signs of improvement.

**Mayor's Report** – Mayor McMahan

Mayor McMahan mentioned that the Police Department is working on implementing various capital projects.

**Council Committee Reports**

**Shade Tree Commission, Historic Preservation, Fire & Lighting** – Mr. Cunningham

Councilman Cunningham mentioned that while Council authorized the Historic Archives Commission use of a second room on the third floor of the Media Municipal Center, the archives items have not been moved into the room. The Commission is now requesting utilization of a third room. Council agreed previously that the Commission should occupy the second room prior to requesting additional space.

**Media Business Authority, Technology & Fair Trade Committee** – Mrs. Simpson

In regards to Pushpinder Singh's e-mail, Councilwoman Simpson mentioned that the Media Business Authority is working to address the issues.

Councilwoman Simpson mentioned that she is working on resolving building issues with regard to the dispatcher transition to the County 911 Center.

Councilwoman Simpson mentioned that she has requested that the Public Safety Committee review the proposal from Global Connect for the dissemination of emergency information.

Councilwoman Simpson mentioned that the Media Business Authority is reviewing the possibility of a weekly clean-up day (Wednesday) along State Street.

Councilwoman Simpson mentioned that the Media Business Authority has suggested that the Environmental Advisory Council look into obtaining different cigarette butt holders.

**Code Enforcement, Health, Environmental Advisory Council, Media Arts Council, Streetscape & Litter Task Force** – Mr. Hall

Vice-President Hall mentioned the Keep America Beautiful Campaign public relations and the purchase of recycling receptacles for \$500.

Vice-President Hall announced that the Environmental Advisory Council is spearheading a cigarette litter scan at the Plum Street Mall.

Vice-President Hall mentioned that the Media Arts Council and 5 Mile Race Committee will share office space on the third floor of the Media Municipal Center.

Vice-President Hall mentioned that the Borough will apply for a grant to install a rain garden at the Media Municipal Center. The Environmental Advisory Council and Karen Taussig-Lux will work together on this effort.

Vice-President Hall announced a solar panel dedication at the Media Youth Center to be held on Saturday, October 24, 2009 at 2:30 p.m.

Councilman Williamson mentioned Kevin Castellan's home on Manchester Avenue (across from the New Tiny Hoagie Shop) as a model for an environmentally friendly home.

**Properties, Personnel, Finance & Insurance** – Mr. Daly

President Daly highlighted proposals for the following work: basement heat at 1 W. State Street, window capping of mansion at Borough Hall, air conditioning repair/replacement in Council chambers, sprinkler system at highway garage and repair work (seal cracks, etc.) at the parking garage.

**Community Development** – Mr. Williamson

Councilman Williamson reiterated that a letter will be sent to Sunoco concerning the reimbursement of engineer and solicitor fees.

Councilman Williamson mentioned that everyone has had an opportunity to review the Portable Storage Device Ordinance.

Councilman Williamson mentioned that the wireless communication application for 635 N. Monroe Street from Clearwire US, LLC is back in front of Council.

**Public Safety, Highway & Emergency Management** – Mr. Derrickson

Councilman Derrickson mentioned that the Public Safety Committee will discuss the proposed Traffic Ordinance amendments. Engineer Walton will provide a written summary. Councilman Alyanakian mentioned that the Parking Committee will provide written recommendations as well.

Councilman Derrickson mentioned a Mass Gathering Permit Application for the Veterans Day Parade to be held on Wednesday, November 11, 2009 at 11:30 p.m.

**Recreation, Parking, Library & Homeowners Association (HOA)** – Mr. Alyanakian

Councilman Alyanakian mentioned that the bid opening for the Barrall Park enhancements took place on Wednesday, September 30, 2009. The Borough received one (1) bid from Ellis Construction of Glen Mills, PA in the amount of \$28,000. The Commonwealth is requesting the return of approximately \$7,000 in grant funding since the Grants Administrator did not submit the grant extension paperwork within the appropriate timeframe. The Finance Committee will determine if \$5,200 is available to complete the project.

Councilman Alyanakian mentioned that the Parking Committee met on September 29, 2009 and recommended that Council adopt the final Parking Report.

**Miscellaneous**

Councilman Cunningham inquired about services at 6:00 a.m. at the church at Jefferson Street and Manchester Avenue. Councilman Derrickson mentioned that he will keep an eye on this.

Councilman Cunningham inquired about the ending date for outdoor dining and inquired as to whether or not Stephen's on State is encroaching in the sidewalk area.

It was determined that a moment of silence will be held at the next Council meeting for Walter Strine, Sr. and Flip Sheridan.

**Adjournment**

Councilwoman Simpson made a motion to adjourn the Workshop meeting at 9:50 p.m.  
Vice-President Hall seconded the motion. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeffrey A. Smith".

Jeffrey A. Smith  
Borough Manager/Secretary