

**SPECIAL MEETING MINUTES**  
**June 5, 2008**

Media Borough Council met in the large conference room of the Media Municipal Center on the above date with the following officials present: Mayor McMahon, President Daly, Vice-President Hall, Councilwoman Simpson, Councilmen Cunningham, Williamson, Derrickson and Alyanakian. Borough Manager Smith, Solicitor Scott, Treasurer Deitch and Engineer Walton were also in attendance.

President Daly called the Special Meeting to order at 7:30 p.m.

**MASS GATHERING PERMIT APPLICATION – MEDIA ARTS COUNCIL’S BASTILLE DAY EVENT**

Chris Pavlou, 211 E. Fifth Street, made a presentation highlighting concerns with the Media Arts Council Bastille Day Event. Stephanie Gaboriault, 506 Parks Edge Lane, mentioned that this event was well attended last year. Businesses were polled regarding this event and it was determined that a majority are in favor. Ms. Gaboriault requested closing off two (2) parking spaces as part of this Mass Gathering Permit Application request. Councilwoman Simpson made a motion to approve the Mass Gather Permit Application for the Media Arts Council’s Bastille Day Celebration as submitted. Councilman Williamson seconded the motion. Councilman Cunningham requested an amendment to the motion to include the closure of State Street from Monroe to Orange Streets for this event. Councilwoman Simpson did not accept the amendment. The motion carried 5-2, with Councilmen Cunningham and Alyanakian casting the dissenting votes. This event will be monitored going forward.

**MASS GATHERING PERMIT APPLICATION – MEDIA BUSINESS AUTHORITY’S “DINING UNDER THE STARS” EVENINGS ON WEDNESDAYS JUNE THROUGH AUGUST**

Monika Rehoric, President of the Media Business Authority, described the Dining Under the Stars Event as a way to bring more customers to the downtown area. Restaurants will place tables out front of their buildings and in the street (along the curb) on Wednesday evenings June through August. It was mentioned that the Media Business Authority applied to the Pennsylvania Liquor Control Board and is awaiting a response. It was determined that the communication could have been better between the Media Business Authority and the Borough regarding this event. Councilman Alyanakian made a motion to approve the Mass Gathering Permit Application for Media Business Authority’s Dining Under the Stars Event on a four (4) week experimental basis pending approval from the Pennsylvania Liquor Control Board. Vice-President Hall seconded the motion. The motion carried 6-1, with Councilman Derrickson casting the dissenting vote. It was determined that no additional public works or police employees will be needed for these events.

## **ENHANCEMENTS TO THE MEDIA YOUTH CENTER**

Bob Linn, Linn Architects, made a presentation regarding enhancements to the Media Youth Center building located on Youth Way. Mr. Linn mentioned that the improvements include a 1,300 square foot addition to the building, allowing for a second floor community room as well as enhancements to the façade and parking lot in the rear. Mr. Linn met with the Community Development Committee and it was agreed to conduct a neighborhood meeting on Wednesday, June 11, 2008 at 7:30 p.m. in anticipation of consideration of the application on Thursday, June 19, 2008. The applicant agreed to comply with recommendations of the Code Enforcement Director and Borough Engineer. As a board member of the Youth Center, Councilman Alyanikian mentioned that the residents in the area are requesting plantings along the parking lot on the Providence Road side of the building.

## **MASS GATHERING PERMIT APPLICATION – MEDIA FAIR TRADE COMMITTEE FAIR TRADE LIVE CONCERT**

Mia Mendoza, 24 Veterans Square, made a presentation regarding the Media Fair Trade Live Concert to be held on Sunday, September 14, 2008. Borough Council discussed concerns with the public works and police overtime with regard to this event. Councilwoman Simpson will further discuss these costs with Borough Manager Smith. The budget for this event is close to \$65,000 and not \$81,000 as referenced in the presentation materials that Council received. Councilwoman Simpson made a motion to approve the Media Fair Trade Committee Mass Gathering Permit Application for Sunday, September 14, 2008. Vice-President Hall seconded the motion. Councilman Cunningham proposed an amendment to the motion to include that the Fair Trade Committee will pay all police overtime incurred during this event. Councilwoman Simpson did not accept the amendment. The motion to approve the Mass Gathering Permit Application carried 6-1, with Councilman Cunningham casting the dissenting vote.

Monika Rehoric, President of Media Business Authority, inquired how far in advance applicants are able to apply for a Mass Gathering Permit Application. It was determined that an applicant should submit their application as soon as possible so the appropriate committee of Council can review and make recommendations.

## **RE-BID OF ORDINARY STREET MAINTENANCE**

Engineer Walton mentioned a Supreme Court ruling regarding the requirement of municipalities to pay prevailing wage rates for roadwork. Engineer Walton mentioned that due to this fact, the Borough's current maintenance contracts should be re-bid. Solicitor Scott summarized this case for Council. Councilman Derrickson made a motion to re-bid ordinary street maintenance contracts. Councilmen Williamson seconded the motion. The motion carried unanimously.

### **PROCLAMATION #2008-08 – JONNY MEISTER DAY**

Mayor McMahon read Proclamation #2008-08 declaring Saturday, June 14, 2008 to be Jonny Meister Day within the Borough of Media. Councilman Alyanakian made a motion to approve Proclamation #2008-08 as read by the Mayor. Councilwoman Simpson seconded the motion. The motion carried unanimously.

### **HISTORIC PRESERVATION OVERLAY DISTRICT ORDINANCE**

Councilman Cunningham mentioned that the Historic Preservation Overlay District Ordinance is a work in progress and may not be ready until August or September. Solicitor Scott mentioned that it would be beneficial for the Borough to receive feedback from those impacted by this ordinance during the Council meeting on June 19, 2008.

### **MASS GATHERING PERMIT APPLICATION – MEDIA JINGLE BELL RUN**

Councilwoman Simpson mentioned a Mass Gathering Permit Application to conduct a Jingle Bell Run on Saturday, November 29, 2008. The Media Business Authority and Recreation Board were not in favor of approving this event mainly due to the amount of road closures during the busy holiday shopping season. With that said, Councilwoman Simpson made a motion to deny the Mass Gathering Permit Application for a Jingle Bell Run on Saturday, November 29, 2008. Councilman Williamson seconded the motion. The motion carried unanimously.

### **RIGHT-OF-WAY PERMIT/AGREEMENT – 1 W. FRONT STREET**

Vice-President Hall mentioned a Right-of-Way Permit Application for 1 W. Front Street pertaining to the replacement of bilco doors. Vice-President Hall noted that the Community Development Committee discussed this and was not in favor of the application due to the concern for pedestrian safety. Vice-President Hall made a motion to deny the Right-of-Way Permit for 1 W. Front Street. Councilman Alyanakian seconded the motion. The motion carried unanimously.

### **LITTER ORDINANCE**

Vice-President Hall mentioned that the Borough, specifically the Environmental Advisory Council (EAC), intends to apply for Department of Environmental Protection (DEP) grant funds. To that end, it makes sense for the Borough to consider adoption of a Litter Ordinance. It is anticipated that Council will consider authorizing the drafting and advertisement of a Litter Ordinance during their Council meeting on June 19, 2008.

### **THIRD STREET BRIDGE PROJECT**

President Daly mentioned that the Borough received a proposal from Schnabel Engineering to perform the 2008 inspection on the Third Street Dam. A committee for the Third Street Bridge project has been formed to include President Daly and Councilmen Cunningham and Derrickson. President Daly made a motion to authorize the acceptance of the proposal from Schnabel Engineering in the amount of \$1,200. Councilman Williamson seconded the motion. It was noted that the Borough is not accepting ownership of the dam by accepting this proposal. The motion carried unanimously.

### **AWNING REQUEST – 113 W. STATE STREET**

Councilman Williamson mentioned that the business owner at 113 W. State Street (Sligo) would like to install a retractable awning that will project seven (7) feet out from the face of the building. Councilman Williamson mentioned that the Planning Commission reviewed this application and it was determined that it exceeds the allowable amount of protrusion in the Right-of-Way and that the applicant should secure a Right-of-Way license agreement. Councilman Williamson made a motion to approve the execution of a Right-of-Way license agreement with the applicant/property owner at 113 W. State Street. Vice-President Hall seconded the motion. The motion carried unanimously.

### **MASS GATHERING PERMIT APPLICATION – TOWN TALK NEWSPAPERS' FALL SUPER SUNDAY EVENT**

Councilman Derrickson mentioned that the Town Talk revised their Mass Gathering Permit Application for their Fall Super Sunday Event. Town Talk would like to hold the event on Sunday, August 24, 2008 (rain date of Sunday, September 28, 2008) from 9:00 a.m.-5:00 p.m. Councilman Derrickson made a motion to approve the Town Talk Newspapers' Mass Gathering Permit Application as submitted. Vice-President Hall seconded the motion. The motion carried unanimously.

### **PARKING METER LABELS**

Councilman Derrickson summarized the quotes received regarding new parking meter labels. Councilman Derrickson made a motion to approve the Baker Printing quote in the amount of \$335 for a quantity of 250. Councilman Alyanakian seconded the motion. The motion carried unanimously.

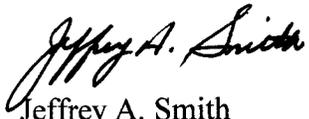
### **PUBLIC COMMENT & PRIVILEGE OF THE FLOOR**

Christy Dick, 113 Pennock Place, inquired about an orange placard placed in the window at Joclyn's. It was determined that the placard is actually regarding Stephen's on State and their application with the Pennsylvania Liquor Control Board to occupy the area next door to them.

**ADJOURNMENT**

The Special Meeting adjourned at 10:30 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jeffrey A. Smith". The signature is written in a cursive style with a large, looping initial "J".

Jeffrey A. Smith  
Borough Manager/Secretary