

Borough of Media
Delaware County, Pennsylvania



2024-2028 Capital Improvement Plan

301 North Jackson Street
Media, PA 19063



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Background

The Capital Improvement Plan represents a multi-year schedule of major improvements to the Borough's physical property, including equipment and infrastructure. The purpose of the plan is to identify the Borough's capital needs and match funding sources to those priorities. The 2024 Capital Budget and multi-year Capital Improvement Plan was developed in coordination with the Borough's General Fund budget development and other strategic goals. The plan will be updated annually to reflect changing needs and fiscal capacity of the Borough.

Capital Project Definition

Capital expenditures are defined as assets, maintenance, and improvements funded from the Borough's Capital Reserve Fund that shall typically cost in excess of \$5,000 with a useful life greater than 1 year.

A capital project may include, but is not limited to the following:

- New construction, expansion, renovation, or replacement for an existing facility or asset
- A major maintenance or rehabilitation project for existing facilities and assets
- A purchase of equipment
- The acquisition of land for public use
- Related planning, engineering, design, appraisal, or feasibility costs

Projects or expenses with a total value below \$5,000 and/or a minimum useful life of less than 5 years are categorized as non-capital expenses and included in the annual operating budget.

Capital Projects financed through debt should have a minimum useful life no shorter than the length of debt service. Capital Projects that have a shorter minimum useful life should be funded with Pay-As-You-Go or PAYGO funds.

Capital Project Prioritization

Capital needs and requests will often exceed current funding capacity. As a result, the Borough seeks to evaluate and prioritize capital needs based upon the following criteria:

1. **Asset Protection/Preservation/Replacement-** protects or preserves municipal assets that are essential to providing basic services to the community. Also includes replacing assets that are at or nearing the end of their useful life.
2. **Public Health, Safety, and Quality of Life-** improves the overall health, safety, and quality of life of the community through investments in recreation assets such as bike trails, safe roadways and walkways, enhancements to public safety, storm water infrastructure, and other improvements that positively impact overall community wellbeing.
3. **Availability of Funding-** capital improvement needs may be funded by various internal sources including capital reserve funds and borough general funds. Borough resources can be leveraged by strategically prioritizing capital projects that may be eligible for external funding through grants, reimbursements, and other external sources.
4. **Timing and Urgency-**some projects require swift action while others may be deferred. For example, a project that must be completed prior to beginning another may be considered urgent.
5. **Regulatory Compliance-**complies with County, State, and Federal mandates such as the Americans with Disabilities Act and Pennsylvania Department of Environmental Protection directives. Also includes compliance with borough ordinances.
6. **Long-Term Planning-** supports initiatives and goals established by adopted plans such as the Comprehensive Plan, Stormwater Master Plan, and/or Economic Development Strategy and Implementation Plan. Multi-year strategic planning efforts establish long-term priorities that are often informed by public input and are therefore useful when allocating resources.
7. **Economic Development-** strengthens the local tax base through investments that attract and retain residents, encourage employment growth, support businesses, promote private investment, and generally facilitate economic activity.
8. **Sustainability-**promotes environmental responsibility through the transition to energy-efficient policies and assets, investments in public transportation, and projects that support green initiatives.

Criteria	Scoring Scale			Weight
	1	3	5	
Asset Preservation/Protection/ Replacement	No connection to municipal asset replacement	Some project resources dedicated to preserving/protecting/replacing municipal asset(s)	Critical to preserving/protecting/replacing asset(s) near or at the end of useful life	25%
Public Health, Safety, and Quality of Life	Does not impact the health, safety, and quality of life of residents	Moderately impacts the health, safety, and quality of life of residents	Significantly impacts the health, safety, and quality of life of residents	20%
Availability of Funding	A funding source has not been identified	Funding source(s) identified and primarily relies on internal borough funds	Funding source(s) identified and a majority of the project is funded by external sources	15%
Timing and Urgency	Can be deferred to later years	Moderate timing urgency	Strong timing urgency	15%
Regulatory Compliance	Does not address a County, State, or Federal mandate	Provides a short-term solution for a current or anticipated regulatory compliance issue, but will require further action	Provides a long-term resolution of a current or anticipated regulatory compliance issue	10%
Long-Term Planning	Not connected with an adopted multi-year plan	Generally supports the goals and intention of an adopted multi-year plan, but does not directly address a recommendation or action item	Directly addresses a recommendation or action item included in an adopted multi-year plan	5%
Economic Development	No impact on economic development	Moderate positive impact on tax base and/or connection to the Economic Development Strategy and Implementation Plan	Strong positive impact on tax base and/or connection to the Economic Development Strategy and Implementation Plan	5%
Sustainability	Does not promote environmental sustainability	Moderately supports environmental sustainability goals	Directly addresses environmental sustainability goals	5%

Capital Planning Process

The capital planning process will be led by the Borough Manager and Finance Director, responsible for coordinating all capital improvement planning processes. A successful capital planning effort will also require support from various other departments and individuals. The Borough Manager and Finance Director will establish a CIP Working Group to help create and monitor the capital improvement plan. Members of the CIP Working Group may include department heads, the Borough Engineer, and others responsible for managing capital assets and projects.

The Capital Budget Process, which is based on best practices as defined by the GFOA, involves the following steps:

1. Capital improvement needs assessment/asset inventory assessment

As a first step in developing the capital improvement plan and identifying capital needs, the Borough will perform an asset inventory assessment. This process may be led by department heads with support from the Finance Department. The inventory assessment includes a listing of all capital assets based on available information. First, the condition of each asset must be assessed. Next, the cost of the asset including the purchase price or construction costs for each item must be determined. If historical cost data is missing, estimates are used.

The asset inventory includes a forecast of the cost of deferring maintenance and a determination of the useful life of each asset. If an asset is not replaced, what is the cost of maintaining the asset? How much longer will the asset be viable to the department? How much longer can the Borough use the asset to deliver adequate service to the community? What is the asset replacement cost?

2. Determine the status of current projects

The Borough Manager and Finance Director will regularly convene the CIP Working group as part of the Borough's regular capital improvement plan monitoring process. During the meetings, the group reviews the current status of projects including progress towards completion, unforeseen challenges, and changes in budget. Unanticipated changes in project course will be reflected appropriately in the updated capital improvement plan.

3. Solicit project requests for proposed future projects

Once the inventory assessment is complete, the Borough Manager and Finance Director will distribute a project request form to all departments and individuals responsible for managing capital assets and projects. The purpose of the project request form is to solicit proposals for future projects. The proposals include basic project information such as project start and end dates, purpose, justification, proposed source of funding, and the impact on the operating budget (positive or negative).

The project requests are extensive and address a variety of department and Borough purposes and functions such as service improvement, economic development, public safety, neighborhood beautification, and other needs. A comprehensive list of all potential projects increases the likelihood that needs are addressed before a critical point is reached and allows for a broader range of options.

Next, the Borough Manager and Finance Director will meet with department heads and the CIP Working Group to review project requests. The CIP Working Group may be particularly helpful in identifying

potential inter-departmental issues such as duplicate or overlapping projects and/or unintentionally omitted projects.

4. Prioritize and evaluate projects

The Borough Manager and Finance Director collect the project proposals and apply prioritization criteria to facilitate the selection process. The Borough Manager and Finance Director consider factors including protection/preservation of Borough assets, health/safety implications, cost and availability of funding, timing and urgency, regulatory compliance, long-term planning, economic development, and sustainability (see page 3).

5. Assess fiscal capacity and develop a financing plan

The Finance Director will now assess the fiscal capacity to fund the capital improvement plan. During the annual budget process, the Finance Director determines General Fund capacity to fund operations, maintain compliance with established financial policies (e.g. fund balance policy), and fund capital improvements.

6. Analyze and adjust the preliminary capital improvement plan

The project request forms recommend a preliminary capital improvement plan. Using the established fiscal capacity, the results of the project prioritization exercise, input from the CIP Working group, and other relevant information, the Borough Manager and Finance Director will analyze and adjust the preliminary capital improvement plan if necessary.

Because resources are limited, the recommended preliminary plan may result in funding imbalance. A variety of strategies can be employed to address funding imbalance such as the deferral or elimination of projects, adjustments to project cost, and/or a modification of the allocation of Borough resources to capital projects.

7. Finalize the Capital Improvement Plan

The Borough Manager and Finance Director will organize the information gathered throughout the process to establish the capital improvement plan. The Borough Manager and Finance Director are responsible for incorporating feedback from department heads, the CIP Working Group, committee members, and Council into the plan. The plan will be coordinated with the Borough's General Fund budget and overall strategic goals. The final plan will be available for public inspection in parallel with the annual Borough budget adoption process.

8. Monitor the program

The department heads and other relevant parties are accountable for tracking the progress of their own initiatives; however, the Borough Manager and Finance Director will employ the appropriate monitoring tools to ensure efficient implementation of capital projects. As previously stated, the CIP Working Group will meet regularly to discuss the status of projects, review budget developments, and identify potential remedies to unforeseen obstacles. The Finance Director maintains a centralized list of all capital initiatives that is updated regularly with status changes.

Capital Budget Calendar

July
Borough completes an asset inventory assessment
The CIP Working groups meets to discuss the status of current projects
August
Borough Manager and Finance Director distribute project request forms
Borough Manager and Finance Director meet with the CIP Working Group and department heads to discuss project requests
September
Borough Manager and Finance Director review project requests and develop preliminary prioritization
Finance Department prepares financial analysis/assessment of fiscal capacity
October
Borough Manager and Finance Director adjust preliminary CIP based on prioritization and financial assessments
Borough Manager and Finance Director meet with department heads and members of the CIP Working Group to discuss draft CIP
Borough Manager and Finance Director review the Draft CIP with Finance Committee
November
Borough Manager and Finance Director amend draft based on internal reviews and budget developments; submit to council
Final revision and proofreading of the proposed CIP
December
Borough Council budget presentation and adoption

Funding Sources

Types of Funding

CAPITAL RESERVE FUND: The Borough funds a number of capital projects from the Capital Reserve Fund, which is funded through transfers from the General Fund. These projects are funded on a PAYGO basis and are often combined with other funding sources.

GRANTS: The Borough receives grant funding from a variety of sources including the federal government, the Commonwealth of Pennsylvania, or other authorities support for capital projects.

LIQUID FUELS: The Commonwealth's Municipal Liquid Fuels Program funds a range of projects to support construction, reconstruction, maintenance, and repair of public roads or streets. The amount of funds in a municipality's allocation is based on its population and miles of roads on their approved Liquid Fuels Inventory.

DEBT: Because Capital projects have a useful life extending beyond a few years, many municipalities may incur debt in the form of municipal bonds in order to complete capital projects.

Debt funding will allow the Borough to spread costs over the useful life of the project so that all project users, existing and future, will participate in the repayment. Moreover, spreading repayment over a number of years allows the Borough to fund projects that it otherwise could not afford with existing monies on hand.

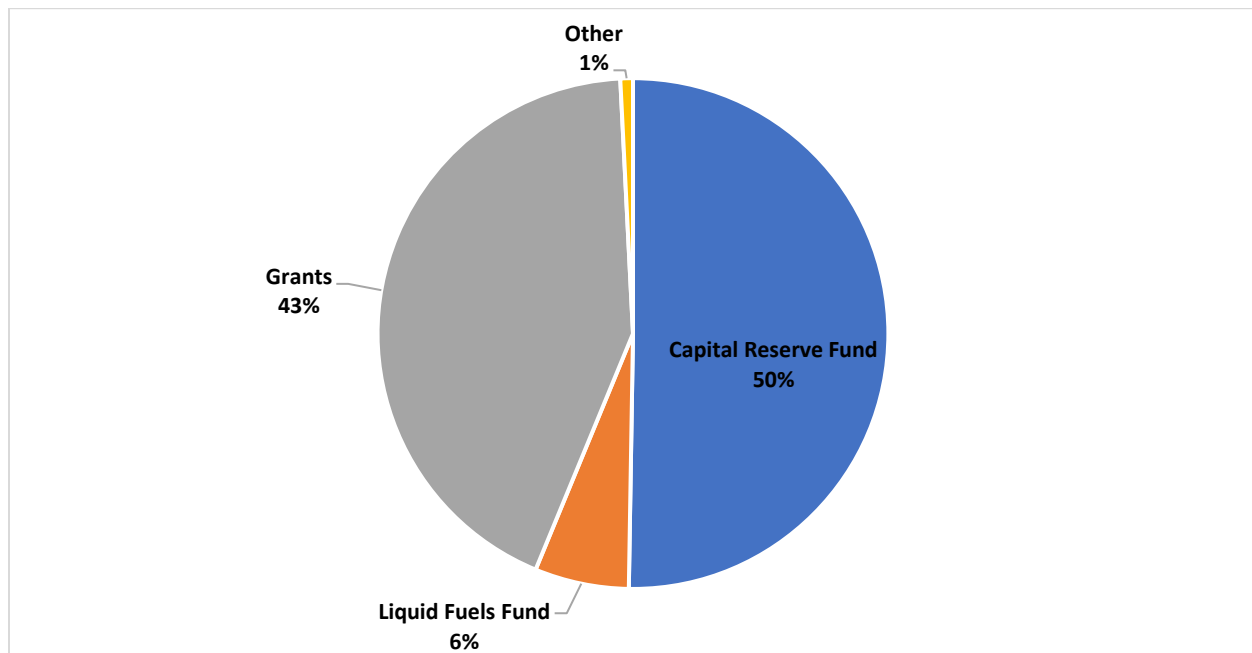
OTHER: The Borough uses numerous other sources to pay for capital projects including foundations, non-profit organizations, and other private sources.

Five-Year Summary

Five Year Summary: Funding Sources

	2024	2025	2026	2027	2028	Total
Capital Reserve Fund	\$1,263,200	\$1,115,500	\$850,800	\$805,300	\$1,171,100	\$5,205,900
Liquid Fuels Fund	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Grants	\$1,080,100	\$1,400,000	\$3,390,000	\$437,500	\$662,500	\$6,970,100
Debt	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$20,000	\$6,000	\$6,000	\$6,000	\$6,000	\$44,000
Unknown	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,513,300	\$2,671,500	\$4,396,800	\$1,398,800	\$1,989,600	\$12,970,000

**2024 Capital Program
Funding Source Summary**

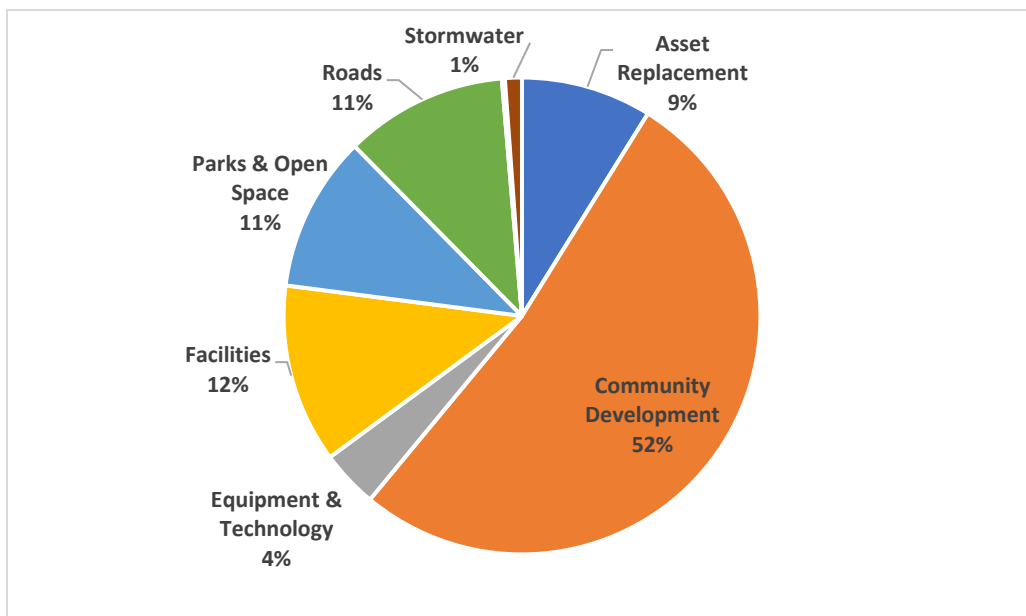


Key Takeaway: The FY 2024 Capital Program is about \$2.5M, of which 50% is coming from the capital reserves and over 40% is secured grant revenue. The capital program is relatively stable from 2024-2025 and peaks in 2026 are due to grant funding associated with 3rd Street Bridge construction project.

Five-year Summary: Expenditures by Function

Function	2024	2025	2026	2027	2028	Total
Asset Replacement	\$216,000	\$208,000	\$228,000	\$153,000	\$140,000	\$945,000
Community Development	\$1,271,300	\$132,700	\$3,190,000	\$0	\$0	\$4,594,000
Equipment & Technology	\$95,100	\$36,000	\$27,000	\$11,000	\$17,800	\$186,900
Facilities	\$296,000	\$195,000	\$150,000	\$150,000	\$150,000	\$941,000
Parks & Open Space	\$257,500	\$32,800	\$32,800	\$157,800	\$157,800	\$638,700
Roads	\$269,000	\$269,000	\$269,000	\$269,000	\$269,000	\$1,345,000
Sidewalks	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Stormwater	\$28,000	\$1,755,000	\$35,000	\$350,000	\$0	\$2,168,000
Traffic Calming	\$35,000	\$8,000	\$410,000	\$303,000	\$30,000	\$786,000
Transportation	\$0	\$30,000	\$50,000	\$0	\$1,220,000	\$1,300,000
Other	\$40,400	\$0	\$0	\$0	\$0	\$40,400
Total	\$2,513,300	\$2,671,500	\$4,396,800	\$1,398,800	\$1,989,600	\$12,970,000

**2024 Capital Program
Expenditures by Function**



Key Takeaway: The FY 2024 capital program invests in strategic community development and environmental projects, such as turning Plum Street Mall into a green park for pedestrians to enjoy. Similarly, the 2023-2027 capital programs biggest expenditures by function are community development projects (\$4.6M), and infrastructure needs such as stormwater (\$2.2M) and roads (\$1.3M).

Fiscal Capacity

The tables below illustrate the projected annual cash flows in the Borough's Capital Reserve Fund (excluding grant revenue). The Borough projects about \$1,000,000 in annual transfers from the General Fund to the Capital Reserve Fund through the projection period.

The transfer is funding from parking meters and millage increase in 2023 that has been earmarked as a sustainable source of revenue for the CIP.

Capital Reserve Account

	2024	2025	2026	2027	2028	Total
Beginning Balance	\$2,060,500	\$2,071,800	\$1,956,300	\$2,105,500	\$2,300,200	
Transfers In	\$1,274,500	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,274,500
Expenditures	\$1,263,200	\$1,115,500	\$850,800	\$805,300	\$1,171,100	\$5,205,900
Ending Balance	\$2,071,800	\$1,956,300	\$2,105,500	\$2,300,200	\$2,129,100	
Reserve for Fire Truck	\$300,000	\$360,000	\$420,000	\$480,000	\$540,000	
Unreserved Balance	\$1,771,800	\$1,596,300	\$1,685,500	\$1,820,200	\$1,589,100	

Key Takeaway: Over the 5-year program the ending balance is stable and around \$2,000,000. At the end of any given year, the Borough will also transfer any net revenues over expenses into the capital reserve account to help build reserves over time.

2024-2028 Capital Improvement Plan

Projects in Detail



The capital planning process (as described on page 4-5) helped the Borough right-size our capital program. The 5-year CIP prioritizes asset presentation and replacement; public safety and quality of life projects; and strategic community development projects.

Below is the list of approved projects and estimated funding per year.

2024-2028 CIP: Project Listing

Department	Projects	2024	2025	2026	2027	2028	Total
Administration	Plum Street Park	\$1,171,300	\$132,700	\$0	\$0	\$0	\$1,304,000
Administration	Third Street Bridge and Environmental Restoration	\$100,000	\$0	\$3,190,000	\$0	\$0	\$3,290,000
Administration	Trolley Modernization Streetscape Project	\$0	\$0	\$50,000	\$0	\$1,220,000	\$1,270,000
Administration	902 Recycling Education	\$40,400	\$0	\$0	\$0	\$0	\$40,400
Code Enforcement	Codes Car	\$55,000	\$0	\$0	\$0	\$0	\$55,000
Code Enforcement	Ecode - Enhanced Zoning Graphics	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Engineering	Borough Street Paving and ADA Ramps	\$176,000	\$176,000	\$176,000	\$176,000	\$176,000	\$880,000
Engineering	Green Stormwater Improvements Ridge & North Olive	\$0	\$755,000	\$0	\$0	\$0	\$755,000
Engineering	Gray Stormwater Improvements Ridge & North Olive	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Engineering	Stormwater Improvements for Edgemont Street	\$0	\$0	\$35,000	\$350,000	\$0	\$385,000
Engineering	Stormwater Improvements West and 3rd Street Area	\$28,000	\$0	\$0	\$0	\$0	\$28,000
Engineering	Traffic Calming – Jefferson Street	\$25,000	\$0	\$200,000	\$15,000	\$0	\$240,000
Engineering	Traffic Calming - Olive Street	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Engineering	Traffic Calming – Providence Road	\$0	\$0	\$210,000	\$280,000	\$30,000	\$520,000
Engineering	Traffic Calming - Street Mural Funding	\$0	\$8,000	\$0	\$8,000	\$0	\$16,000
Engineering	EV Charging Stations	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Fire	Fire House Doors and Windows	\$26,000	\$25,000	\$0	\$0	\$0	\$51,000
Police	Police Vehicle Replacement	\$68,000	\$68,000	\$68,000	\$68,000	\$70,000	\$342,000
Police	Sallyport Security	\$8,000	\$0	\$0	\$0	\$0	\$8,000
Police	Mobile Radios	\$0	\$25,000	\$0	\$0	\$0	\$25,000
Police	Purchase of 20 new duty hand guns, magazines, and duty holsters	\$15,100	\$0	\$0	\$0	\$0	\$15,100
Police	Body Worn Cameras	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000
Police	Video Camera System	\$59,000	\$25,000	\$6,000	\$0	\$0	\$90,000
Police	Rifle Ballistic Body Armor and Ballistic Shield	\$0	\$0	\$0	\$0	\$6,800	\$6,800
Police	Red DOT Optics for handguns	\$0	\$0	\$10,000	\$0	\$0	\$10,000
Public Works	Moveable Bollards for Events	\$43,000	\$43,000	\$43,000	\$43,000	\$43,000	\$215,000

Department	Projects	2024	2025	2026	2027	2028	Total
Public Works	Replace 2015 Ford F550 Dump Truck	\$0	\$85,000	\$0	\$0	\$0	\$85,000
Public Works	Replace 2007 GMC Pickup	\$0	\$0	\$70,000	\$0	\$0	\$70,000
Public Works	Replace 2009 Ford F750 Dump Truck	\$0	\$0	\$0	\$85,000	\$0	\$85,000
Public Works	Replace 2014 ODB Leaf Machine Vacuum	\$85,000	\$0	\$0	\$0	\$0	\$85,000
Public Works	Replace Kuboto Tractor	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Public Works	Replace Bucket Truck	\$0	\$0	\$90,000	\$0	\$0	\$90,000
Public Works	Replace 2015 F 250 Pickup Truck	\$0	\$0	\$0	\$0	\$70,000	\$70,000
Public Works	Parking Facility Maintenance	\$150,000	\$100,000	\$100,000	\$100,000	\$100,000	\$550,000
Public Works	Borough Facility Maintenance	\$120,000	\$50,000	\$50,000	\$50,000	\$50,000	\$320,000
Public Works	Armory Maintenance	\$0	\$20,000	\$0	\$0	\$0	\$20,000
Public Works	Shade Tree Plantings	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Public Works	Robust Tree Canopy/Heat Island Mitigation Project	\$0	\$0	\$0	\$125,000	\$125,000	\$250,000
Public Works	Philip Green Park Improvements	\$213,700	\$0	\$0	\$0	\$0	\$213,700
Public Works	Dimond Park Awning	\$11,000	\$0	\$0	\$0	\$0	\$11,000
Public Works	State St. Planters	\$12,800	\$12,800	\$12,800	\$12,800	\$12,800	\$64,000
Public Works	Borough Roads, Highway, and Inlet Maintenance	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Public Works	Borough Sidewalk Maintenance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Total		\$2,513,300	\$2,671,500	\$4,396,800	\$1,398,800	\$1,989,600	\$12,970,000

Key Takeaway: Large capital projects are spread out over the five years. Plum Street Park is planned for 2024, Ridge and Olive stormwater project for 2025, and 3rd Street Pedestrian Bridge in 2026. The 5-year program includes limited traffic calming projects. Several projects were not funded such as garage rehabilitation project, street mural funding, nor projects with little Council support (i.e. Barrall field detention basin, MYC or MES recreation projects). A couple of projects were not fully funded at the requested amount or pushed to latter years to remain within the fiscal constraints.

Administration

PLUM STREET PARK

COMMENCEMENT DATE: 2022

COMPLETION DATE: 2024

DEPARTMENT: Administration

DESCRIPTION: Middle block of Plum Street Mall, between State & Jasper Streets.

FUNCTION: Community Development

PROJECT/FUNDING STATUS: 55% grant-funded. Stakeholder meetings, final plans, updated cost estimate and bid specs were completed in 2023. Bid to be advertised late 2023.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$421,300	\$132,700	-	-	-	\$554,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	\$750,000	-	-	-	-	\$750,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$1,171,300	\$132,700	-	-	-	\$1,304,000

DETAILED EXPLANATION OF COST:

Est. construction: \$1,304,000

OPERATING BUDGET IMPACT:

Will require weekly maintenance. In warm weather planting beds will require gardening.

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2015 Comprehensive Plan, 2019 Plum Street Concept Plan. 2021 Open Space plan.

THIRD STREET BRIDGE AND ENVIRONMENTAL RESTORATION

COMMENCEMENT DATE: 2023

COMPLETION DATE: 2028

DEPARTMENT: Administration

DESCRIPTION: Replace Third Street with a pedestrian and bicycle bridge. Funded through TIP and RACP. Use Media's RACP grant for environmental restoration of the former lakebed area.

FUNCTION: Community Development

PROJECT/FUNDING STATUS: Concept plan of pedestrian bridge. Project team will finalize the design in 2024. 100% grant funded, but in the process of rescoping RACP and TIP grants.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$20,000	-	-	-	-	\$20,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	\$80,000	-	\$3,190,000	-	-	\$3,270,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$100,000	-	\$3,190,000	-	-	\$3,290,000

DETAILED EXPLANATION OF COST: Estimate of \$100k on design next year. Table reflects old cost estimate of \$3.3M as the Borough is in the process of rescoping and updating the project cost estimate.

High level cost estimate (as of Dec. 2022):

\$3.6M – bridge construction and environmental restoration

\$1.0M – preliminary engineering

\$500k – Final design

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2021 Open Space, Parks, Recreation and Bicycle Routes Plan.

TROLLEY MODERNIZATION STREETSCAPE PROJECT

COMMENCEMENT DATE: 2025

COMPLETION DATE: 2027

DEPARTMENT: Administration

DESCRIPTION: In discussion with the MBA, create a Master Plan for improvements to State Street to be implemented in conjunction with the SEPTA Trolley Modernization Project. Project will see economies of cost if it is implemented when street is already being torn up for the trolley modernizations. Includes street repaving, vivid pedestrian crosswalks, 60' wide art crosswalk connecting the middle and south blocks of Plum Street Mall, bus and trolley stop upgrades, trash and recycling system improvements, expansion of tree canopy.

FUNCTION: Transportation

PROJECT/FUNDING STATUS: No plans, no official cost estimate.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	\$620,000	\$620,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	\$50,000	-	\$600,000	\$650,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	\$50,000	-	\$1,220,000	\$1,270,000

DETAILED EXPLANATION OF COST:

Est. design and engineering: \$50,000

Est. construction: \$1,200,000

Total: \$1,270,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

902 RECYCLING EDUCATION

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2026

DEPARTMENT: Administration

DESCRIPTION: Borough received a 902 DEP grant to look at recycling education. Grant includes funds to draft a new recycling contract, implement a business recycling campaign, expand composting, and purchase composting and recycling bins.

FUNCTION: Other

PROJECT/FUNDING STATUS: 90% grant funded

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$4,000	-	-	-	-	\$4,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	\$36,400	-	-	-	-	\$36,400
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$40,400	-	-	-	-	\$40,400

DETAILED EXPLANATION OF COST:

\$40,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

Code Enforcement

CODES CAR

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2024

DEPARTMENT: Code Enforcement

DESCRIPTION: EV Car for Codes Director

FUNCTION: Asset Replacement

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$55,000	-	-	-	-	\$55,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$55,000	-	-	-	-	\$55,000

DETAILED EXPLANATION OF COST: Purchase price of \$55,000.

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

ECODE – ENHANCED ZONING GRAPHICS

COMMENCEMENT DATE: 2023

COMPLETION DATE: 2023

DEPARTMENT: Code Enforcement

DESCRIPTION: Updating the borough's residential zoning code to include Hybrid-Form Based Code (HFBC) with enhanced graphical content.

FUNCTION: Equipment & Technology

PROJECT/FUNDING STATUS: The Borough has received a proposal from General Code

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$10,000	-	-	-	-	\$10,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$10,000	-	-	-	-	\$10,000

DETAILED EXPLANATION OF COST: \$10,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

Engineering

BOROUGH STREET PAVING AND ADA RAMPS

COMMENCEMENT DATE: Annual

COMPLETION DATE: Annual

DEPARTMENT: Engineering

DESCRIPTION: The Borough owns 14.89 miles of roadway. PENNDOT has 3.4 miles of roadway. Each year, the Borough uses liquid fuels funds to maintain the roadways.

FUNCTION: Roads

PROJECT/FUNDING STATUS: Funded by Liquid Fuels Program, County grant, and Borough cash

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Liquid Fuels Fund	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Unknown	-	-	-	-	-	-
Total	\$176,000	\$176,000	\$176,000	\$176,000	\$176,000	\$880,000

DETAILED EXPLANATION OF COST:

Est total - \$176,000 annually, \$20K from Borough, \$6K from County, \$150K from liquid fuels

OPERATING BUDGET IMPACT: Annual looping maintenance contract awarded to a Third party

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

GREEN STORMWATER IMPROVEMENTS RIDGE AND NORTH OLIVE

COMMENCEMENT DATE: 2023

COMPLETION DATE: 2025

DEPARTMENT: Engineering

DESCRIPTION: Relieve excessive and destructive stormwater runoff on Ridge & N. Olive Streets through gray and green infrastructure improvements.

FUNCTION: Stormwater

PROJECT/FUNDING STATUS: Finalizing engineering plans 2023, going out to bid 2024, over 50% Grant funded

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	\$355,000	-	-	-	\$355,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	\$400,000	-	-	-	\$400,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$755,000	-	-	-	\$755,000

DETAILED EXPLANATION OF COST:

Est. engineering: \$40,000; Est construction: \$715,000; Total: \$755,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2016 Stormwater Master Plan

GRAY STORMWATER IMPROVEMENTS RIDGE AND NORTH OLIVE

COMMENCEMENT DATE: 2025

COMPLETION DATE: 2026

DEPARTMENT: Engineering

DESCRIPTION: Water detention basin near Oakmont apartments to capture water before flowing down Ridge Road

FUNCTION: Stormwater

PROJECT/FUNDING STATUS: Concept plan. No funding, but awaiting possible grant award from ARPA H20 grant.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	\$1,000,000	-	-	-	\$1,000,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$1,000,000	-	-	-	\$1,000,000

DETAILED EXPLANATION OF COST:

Est construction \$1,000,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2016 Stormwater Master Plans

STORMWATER IMPROVEMENTS FOR EDMONT STREET

COMMENCEMENT DATE: 2026

COMPLETION DATE: 2027

DEPARTMENT: Engineering

DESCRIPTION: Mitigate stormwater flooding on Edgmont from Fourth St. to Front St. through a system of infiltrative Tree Pits, Tree Trenches and Tree Pit Bumpouts.

FUNCTION: Stormwater

PROJECT/FUNDING STATUS: No plans. No cost estimate. Needs a Council Champion

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	\$35,000	\$175,000	-	\$210,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	\$175,000	-	\$175,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	\$35,000	\$350,000	-	\$385,000

DETAILED EXPLANATION OF COST:

Est. Design: \$35,000

Est. Implementation: \$350,000

Est. Total: \$385,000

OPERATING BUDGET IMPACT: Unknown

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2021 Open Space, Parks, Recreation and Bicycle Routes Plan

2016 Stormwater Master Plan

STORMWATER IMPROVEMENTS WEST AND 3RD STREET AREA

COMMENCEMENT DATE: 2023

COMPLETION DATE: 2024

DEPARTMENT: Engineering

DESCRIPTION: Fix environmental run off along 3rd street near Glen Providence Park; cost share with Del. County.

FUNCTION: Stormwater

PROJECT/FUNDING STATUS: Draft plan and cost estimate. Fully funded.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$14,000	-	-	-	-	\$14,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	\$14,000	-	-	-	-	\$14,000
Unknown	-	-	-	-	-	-
Total	\$28,000	-	-	-	-	\$28,000

DETAILED EXPLANATION OF COST:

Est. Design: \$,3000

Est. Construction: \$25,000

Total: \$28,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2016 Stormwater Master Plan

TRAFFIC CALMING- JEFFERSON STREET

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2027

DEPARTMENT: Engineering

DESCRIPTION: Implement traffic calming measures along Jefferson St. per the 2020 Traffic Calming Plan— Jefferson and Olive (Year 1), Providence and Jefferson (Year 2), Jefferson and Lemon (Year 4)

FUNCTION: Traffic Calming

PROJECT/FUNDING STATUS: Concept sketch. No plans, no cost estimate.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$25,000	-	\$50,000	\$15,000	-	\$90,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	\$150,000	-	-	\$150,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$25,000	-	\$200,000	\$15,000	-	\$240,000

DETAILED EXPLANATION OF COST:

Est. \$240,000 for three separate projects

\$25K for Olive Street intersection, \$200K for Providence Street intersection; \$15K for Lemon Street intersection

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2020 Traffic Calming Plan

TRAFFIC CALMING- OLIVE STREET

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2024

DEPARTMENT: Engineering

DESCRIPTION: Four planters on olive street to throttle down the cartway. Traffic calming plan (6B).

FUNCTION: Traffic Calming

PROJECT/FUNDING STATUS: Concept sketch (traffic calming plan)

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$10,000	-	-	-	-	\$10,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$10,000	-	-	-	-	\$10,000

DETAILED EXPLANATION OF COST: \$10,000 includes cost of planters, plants and labor.

OPERATING BUDGET IMPACT:

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2020 Traffic Calming Plan

TRAFFIC CALMING- PROVIDENCE ROAD

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2026

DEPARTMENT: Engineering

DESCRIPTION: Implement traffic calming measures along Providence Road per the 2020 Traffic Calming Plan—items 5A through E. This project may include:

2024 - \$100k for the 252 pedestrian crossing with solar motion detected RRFB at 4th/5th Street near Holly House; pending DCED-MTF grant award (Traffic calming plan, project 5B)

2026 - \$210K for improvements to 5points intersection, including \$120K crosswalks, \$30K for porkchop, \$35k for sidewalk, and \$25K for engineering. (Traffic calming plan, project 5E)

2027 - \$280K for improvements to State and Providence intersection, including \$80k to upgrade all four sidewalks of intersection (Traffic calming plan, project 5A)

2028 - \$30K for traffic circle at Edmont and 5th Street (Traffic calming plan, project 5B)

FUNCTION: Traffic Calming

PROJECT/FUNDING STATUS: Concept sketch. No plans, no cost estimate; possible grant for 252 pedestrian crossing

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	\$210,000	\$80,000	\$30,000	\$320,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	\$200,000	-	\$200,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	\$210,000	\$280,000	\$30,000	\$520,000

DETAILED EXPLANATION OF COST:

Est. design & engineering: TBD

Est. construction: \$520,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: 2020 Traffic Calming Plan

TRAFFIC CALMING- STREET MURAL FUNDING

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2028

DEPARTMENT: Engineering

DESCRIPTION: Move street murals to curb extensions instead of the intersection

FUNCTION: Traffic Calming

PROJECT/FUNDING STATUS: Recommended in 2020 Traffic Calming Plan (at least 5 intersections detailed)

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	\$8,000	-	\$8,000	-	\$16,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$8,000	-	\$8,000	-	\$16,000

DETAILED EXPLANATION OF COST:

Est. Admin costs - \$4,000

Est. implementation (artist, materials, and events) - \$4,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2020 Traffic Calming Plan

EV CHARGING STATION

COMMENCEMENT DATE: 2025

COMPLETION DATE: 2025

DEPARTMENT: Engineering

DESCRIPTION: Provide a system of public EV charging stations.

FUNCTION: Transportation

PROJECT/FUNDING STATUS: No plan, no cost estimate. Council will review EAC recommendations in 2024.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	\$30,000	-	-	-	\$30,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$30,000	-	-	-	\$30,000

DETAILED EXPLANATION OF COST:

\$30K placeholder cost.

OPERATING BUDGET IMPACT: TBD

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

Fire

FIREHOUSE DOORS AND WINDOWS

COMMENCEMENT DATE: 2024**COMPLETION DATE:** 2025**DEPARTMENT:** Fire**DESCRIPTION:** Replace five exterior doors and 20 windows in the firehouse over two years.**FUNCTION:** Facilities**PROJECT/FUNDING STATUS:** N/A**FUNDING SOURCES:**

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$26,000	\$25,000	-	-	-	\$51,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$26,000	\$25,000	-	-	-	\$51,000

DETAILED EXPLANATION OF COST:

Year 1- Three doors, four windows, belltower - \$26K

Year 2- Two doors and four windows - \$25K

OPERATING BUDGET IMPACT: N/A**ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:** N/A

Police

POLICE VEHICLE REPLACEMENT

COMMENCEMENT DATE: Annual

COMPLETION DATE: Annual

DEPARTMENT: Police

DESCRIPTION: Purchase of Police Interceptor, Ford, Hybrid

FUNCTION: Asset Replacement

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$68,000	\$68,000	\$68,000	\$68,000	\$70,000	\$342,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$68,000	\$68,000	\$68,000	\$68,000	\$70,000	\$342,000

DETAILED EXPLANATION OF COST:

Cost of \$68K per vehicle reflects purchase of vehicle, upfitting of emergency lighting, siren, equipment and lettering.

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

SALLYPORT SECURITY

COMMENCEMENT DATE: 2024**COMPLETION DATE:** 2024**DEPARTMENT:** Police**DESCRIPTION:** Upgrade Sallyport to include an access control (keypad) for inner door, and electronic exit control button.**FUNCTION:** Asset Replacement**PROJECT/FUNDING STATUS:** N/A**FUNDING SOURCES:**

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$8,000	-	-	-	-	\$8,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$8,000	-	-	-	-	\$8,000

DETAILED EXPLANATION OF COST: \$8,000 for equipment and labor**OPERATING BUDGET IMPACT:** N/A**ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:** N/A

MOBILE RADIOS

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2025

DEPARTMENT: Police

DESCRIPTION: Mobile radios for the new 911 center radio system

FUNCTION: Asset Replacement

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	\$25,000	-	-	-	\$25,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$25,000	-	-	-	\$25,000

DETAILED EXPLANATION OF COST: Est. total - \$25K

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

HANDGUNS, MAGAZINES, AND DUTY HOLSTERS

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2024

DEPARTMENT: Police

DESCRIPTION: Purchase of 20 new duty hand guns, magazines, and duty holsters

FUNCTION: Equipment and technology

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$15,100	-	-	-	-	\$15,100
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$15,100	-	-	-	-	\$15,100

DETAILED EXPLANATION OF COST:

Estimated cost of \$15.1K includes 20 Glocks, 15 compatible magazines, and 20 Safariland holsters

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

BODY WORN CAMERAS

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2028

DEPARTMENT: Police

DESCRIPTION: Purchasing of automatically activated Body Worn Cameras from Axon

FUNCTION: Equipment & Technology

PROJECT/FUNDING STATUS: Received \$30K matching grant in 2023.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000

DETAILED EXPLANATION OF COST:

Total Project Cost: \$76K with downpayment in 2023 for Cameras, Storage, Mounts, Evidence and Charging Station; can be on payment plan \$11k per year next 5 years

OPERATING BUDGET IMPACT: Annual Recurring Items: about \$1000 annually for Storage and Evidence; Storage: \$550; Evidence: \$40/month

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

VIDEO CAMERA SYSTEM

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2026

DEPARTMENT: Police

DESCRIPTION: Upgrades to video camera system includes adding cameras to State Street, 5 points intersection, Borough complex parking lot, and adding license plate readers (LPRs) in 2-3 locations.

FUNCTION: Equipment and Technology

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$59,000	\$25,000	\$6,000	-	-	\$90,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$59,000	\$25,000	\$6,000	-	-	\$90,000

DETAILED EXPLANATION OF COST: Estimated cost is \$90K, split over multiple years.

2026 \$6k cost includes 2-3 LPR locations (which will include a recurring cost as well).

OPERATING BUDGET IMPACT: TBD

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED

N/A

RIFLE BALLISTIC ARMOR AND BALLISTIC SHIELD

COMMENCEMENT DATE: 2028

COMPLETION DATE: 2028

DEPARTMENT: Police

DESCRIPTION: N/A

FUNCTION: Equipment and Technology

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	\$6,800	\$6,800
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	-	-	\$6,800	\$6,800

DETAILED EXPLANATION OF COST: N/A

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED

N/A

RED DOT OPTICS FOR HANDGUNS

COMMENCEMENT DATE: 2025

COMPLETION DATE: 2025

DEPARTMENT: Police

DESCRIPTION: Extension of new guns

FUNCTION: Equipment & Technology

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	\$10,000	-	-	\$10,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	\$10,000	-	-	\$10,000

DETAILED EXPLANATION OF COST: \$10k is purchase price

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: NA

Public Work

MOVEABLE BOLLARDS FOR EVENTS

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2028

DEPARTMENT: Public Works

DESCRIPTION: Phased approach to add 14 retractable bollards per year on State Street and side street intersections (need 70 total) to protect pedestrians during large scale events

FUNCTION: Roads

PROJECT/ FUNDING STATUS: Received a cost estimate from Reisinger around \$215k, seeking additional estimates.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$43,000	\$43,000	\$43,000	\$43,000	\$43,000	\$215,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$43,000	\$43,000	\$43,000	\$43,000	\$43,000	\$215,000

DETAILED EXPLANATION OF COST: Est total: \$215K over five years.

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED: N/A

REPLACE 2015 FORD F550 DUMP TRUCK

COMMENCEMENT DATE: 2025

COMPLETION DATE: 2025

DEPARTMENT: Public Works

DESCRIPTION: Replace 2015 F550 with new F550 dump truck.

FUNCTION: Asset Replacement

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	\$85,000	-	-	-	\$85,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$85,000	-	-	-	\$85,000

DETAILED EXPLANATION OF COST: Purchase price of \$85,000

OPERATING BUDGET IMPACT: Maintenance Cost \$1,200/year

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED: N/A

REPLACE 2007 GMC PICKUP

COMMENCEMENT DATE: 2026

COMPLETION DATE: 2026

DEPARTMENT: Public Works

DESCRIPTION: Replace 2007 GMC pickup with new electric pickup/plow

FUNCTION: Asset Replacement

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	\$70,000	-	-	\$70,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	\$70,000	-	-	\$70,000

DETAILED EXPLANATION OF COST: Purchase price of \$70,000.

OPERATING BUDGET IMPACT: Maintenance cost of \$500/year.

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED: N/A

REPLACE 2009 FORD F750 DUMP TRUCK

COMMENCEMENT DATE: 2027

COMPLETION DATE: 2027

DEPARTMENT: Public Works

DESCRIPTION: Replace 2009 F750 with new F750 dump truck.

FUNCTION: Asset Replacement

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	\$85,000	-	\$85,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	-	\$85,000	-	\$85,000

DETAILED EXPLANATION OF COST: Purchase price of \$85,000.

OPERATING BUDGET IMPACT: Maintenance cost of \$1200/year.

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED: N/A

REPLACE 2014 ODB LEAF MACHINE VACUUM

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2024

DEPARTMENT: Public Works

DESCRIPTION: Replace 2014 ODB Leaf Machine with new leaf machine.

FUNCTION: Asset Replacement

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$85,000	-	-	-	-	\$85,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$85,000	-	-	-	-	\$85,000

DETAILED EXPLANATION OF COST: Purchase price of \$85,000

OPERATING BUDGET IMPACT: none

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

REPLACE KUBOTO TRACTOR

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2024

DEPARTMENT: Public Works

DESCRIPTION: Replace 1994 Kubota tractor with new Kubota tractor

FUNCTION: Asset Replacement

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	\$30,000	-	-	-	\$30,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$30,000	-	-	-	\$30,000

DETAILED EXPLANATION OF COST: Purchase price of \$30,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

REPLACE BUCKET TRUCK

COMMENCEMENT DATE: 2025

COMPLETION DATE: 2025

DEPARTMENT: Public Works

DESCRIPTION: Replace bucket truck

FUNCTION: Asset Replacement

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	\$90,000	-	-	\$90,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	\$90,000	-	-	\$90,000

DETAILED EXPLANATION OF COST: Purchase price of \$90,000

OPERATING BUDGET IMPACT: maintenance cost of \$1500/year

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

REPLACE 2015 F250 PICKUP TRUCK

COMMENCEMENT DATE: 2028

COMPLETION DATE: 2028

DEPARTMENT: Public Works

DESCRIPTION: Replace 2015 pickup with new pickup/plow

FUNCTION: Asset Replacement

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	\$70,000	\$70,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	-	-	\$70,000	\$70,000

DETAILED EXPLANATION OF COST: Purchase price of \$70,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

PARKING FACILITIES MAINTENANCE

COMMENCEMENT DATE: Annual

COMPLETION DATE: Annual

DEPARTMENT: Public Works

DESCRIPTION: Maintenance agreement that addresses repairs throughout Borough parking facilities, plus major capital improvements for the health of the garage. This includes the Maintenance/Service Agreement and capital repairs for Baltimore Avenue Garage

FUNCTION: Facilities

PROJECT/FUNDING STATUS: Received proposal for major overhaul of garage (\$1-\$2M) in the next few years. Seeking additional appraisals. Council to decide replacement versus rehabilitation and the financing strategy in 2024.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$150,000	\$100,000	\$100,000	\$100,000	\$100,000	\$550,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$150,000	\$100,000	\$100,000	\$100,000	\$100,000	\$550,000

DETAILED EXPLANATION OF COST: Est. 1 million in major repairs includes \$25k in service maintenance

OPERATING BUDGET IMPACT: Annual

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED:

Yes, it is supported by a parking study as well as the recurring maintenance reports from Structure Care for the Baltimore Avenue Parking Garage.

BOROUGH FACILITY MAINTENANCE

COMMENCEMENT DATE: Annual

COMPLETION DATE: Annual

DEPARTMENT: Public Works

DESCRIPTION: Repair/install items throughout Borough facilities.

FUNCTION: Facilities

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$120,000	\$50,000	\$50,000	\$50,000	\$50,000	\$320,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$120,000	\$50,000	\$50,000	\$50,000	\$50,000	\$320,000

DETAILED EXPLANATION OF COST:

Borough Hall: \$120K

2nd floor bathrooms \$50K

Front Entrance Exterior Door \$6K

HVAC systems \$30K

Fire Alarm HAVAC Duct sensors \$11K

Sewer line repair/replacement \$23K

OPERATING BUDGET IMPACT: \$50,000 annually starting in 2025

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

ARMORY MAINTENANCE

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2024

DEPARTMENT: Public Works

DESCRIPTION: Paint the exterior of the Armory

FUNCTION: Facilities

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	\$20,000	-	-	-	\$20,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	\$20,000	-	-	-	\$20,000

DETAILED EXPLANATION OF COST: \$20,000 for supplies and labor

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED: N/A

SHADE TREE PLANTINGS

COMMENCEMENT DATE: Annual

COMPLETION DATE: Annual

DEPARTMENT: Public Works

DESCRIPTION: Purchase trees for Shade Tree plantings throughout the Borough.

FUNCTION: Parks & Open Space

FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

DETAILED EXPLANATION OF COST: \$20,000

OPERATING BUDGET IMPACT: Annual

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED:

Yes, it supports the Open Space Plan that suggests acquiring more green space.

ROBUST TREE CANOPY/HEAT ISLAND MITIGATION PROJECT

COMMENCEMENT DATE: 2026

COMPLETION DATE: 2028

DEPARTMENT: Public Works

DESCRIPTION: Targeting locations highlighted on the Heat Island Map on p. 43 of the 2021 Open Space Plan this project will intervene in some of the most hard-scaped areas of the borough to plant trees using methods that will ensure their long-term success. The project will employ techniques such as tree wells, infiltrative tree pits and tree trenches and bump-outs to provide the trees with sufficient space for root growth and healthy soil. It will create a maintenance plan for caring for the new plantings in their first 5 years

This project ties in with the Open Space Plan's recommendation for transforming Media streets into linear parks connecting existing parks and open space (p. 53 and elsewhere). It could also tie it with stormwater mitigation projects on Edmont and other streets in the borough.

FUNCTION: Parks & Open Space

FUNDING STATUS: Discussion. No funding, no plan, no cost estimate.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	\$62,500	\$62,500	\$125,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	\$62,500	\$62,500	\$125,000
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	-	-	-	\$125,000	\$125,000	\$250,000

DETAILED EXPLANATION OF COST:

Est. planning/design: \$25,000,

Est. implementation: \$250,000,

Est. Total: \$275,000

OPERATING BUDGET IMPACT: TBD. Will require maintenance and care over first 5 years.

ALIGNMENT WITH STRATEGIC PLAN & CONSEQUENCE IF NOT APPROVED:

2021 Open Space, Parks, Recreation and Bicycle Routes Plan

PHILIP GREEN PARK IMPROVEMENTS

COMMENCEMENT DATE: 2023

COMPLETION DATE: 2024

DEPARTMENT: Public Works

DESCRIPTION: Install fence between Philip Green Park and deep adjacent ravine. Install 2 benches, recycling & trash bins. Install park sign. Manage ravine and stream for invasives annually. Establish native riparian buffer along stream.

FUNCTION: Parks and Open Space

PROJECT/FUNDING STATUS: Has engineered plan. Going out to bid 2023. Received \$253k in grants. Anticipate spending \$40k in design in 2023.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-
Liquid Fuels Fund	-	-	-	-	-	-
Grants	\$213,700	-	-	-	-	\$213,700
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$213,700	-	-	-	-	\$213,700

DETAILED EXPLANATION OF COST:

Est. design and engineering: \$47,000,

Est. implementation: \$206,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

2009 Houtman/Philip Green Master Plan

DIAMOND PARK AWNING

COMMENCEMENT DATE: 2024

COMPLETION DATE: 2024

DEPARTMENT: Public Works

DESCRIPTION: Install shade cover over seating.

FUNCTION: Parks and Open Space

PROJECT/FUNDING STATUS: N/A. Viability of project to be considered by Council in 2024.

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$11,000	-	-	-	-	\$11,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$11,000	-	-	-	-	\$11,000

DETAILED EXPLANATION OF COST: Est \$11,000

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:

N/A

STATE STREET PLANTERS

COMMENCEMENT DATE: Annual

COMPLETION DATE: Annual

DEPARTMENT: Public Works

DESCRIPTION: Proposal by outside contractor to plant State St. planters all four seasons.

FUNCTION: Parks & Open Space

PROJECT/FUNDING STATUS: N/A

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$12,800	\$12,800	\$12,800	\$12,800	\$12,800	\$64,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$12,800	\$12,800	\$12,800	\$12,800	\$12,800	\$64,000

DETAILED EXPLANATION OF COST: Cost estimates from selected vendor is \$12.8K

OPERATING BUDGET IMPACT: Annual

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: N/A

BOROUGH ROADS, HIGHWAY AND INLET MAINTENANCE

COMMENCEMENT DATE: Annual

COMPLETION DATE: Annual

DEPARTMENT: Public Works

DESCRIPTION: This project is a “point & shoot” maintenance contract for borough roads and highways for sinkhole, street issues, small inlet and piping work and repair. Focus in 2024 is the stormwater repair of 500 block of w. Front Street

FUNCTION: Roads

PROJECT/FUNDING STATUS:

FUNDING SOURCES:

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000

DETAILED EXPLANATION OF COST: Est. \$50,000 per year.

OPERATING BUDGET IMPACT: N/A

ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED: Yes, inlet repair supports the Storm Water Management report that outlines ongoing maintenance to existing storm water inlets.

BOROUGH SIDEWALK MAINTENANCE

COMMENCEMENT DATE: Annual**COMPLETION DATE:** Annual**DEPARTMENT:** Public Works

DESCRIPTION: The project is a "point & Shoot" maintenance contract for Borough owned sidewalks.
 2024 Projects: Repair Fire House Parking Lot Apron: \$5,000

FUNCTION: Sidewalks**PROJECT/FUNDING STATUS:** The Borough adopted this maintenance contract in 2020.**FUNDING SOURCES:**

	2024	2025	2026	2027	2028	Total
General Fund	-	-	-	-	-	-
Capital Reserve Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Liquid Fuels Fund	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Debt	-	-	-	-	-	-
Other Funding Sources	-	-	-	-	-	-
Unknown	-	-	-	-	-	-
Total	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000

DETAILED EXPLANATION OF COST: Allocate \$5,000/year for this contract**OPERATING BUDGET IMPACT:** N/A**ALIGNMENT WITH PLAN & CONSEQUENCE IF NOT APPROVED:** N/A