

BOROUGH OF MEDIA



UNIFIED FEE SCHEDULE

ADOPTED: **10-17-24**
EFFECTIVE: **01-01-25**



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DEPARTMENT: CODE ENFORCEMENT			
Description	Proposed Change	Current Fee	
Building Permit Fees:			
Valuation of Work:			
\$1.00 to \$500.00, \$501.00 to \$1,000.00 *			\$15.00, \$30.00
\$1.00 to \$1,000.00 *	\$50.00		N/A
\$1,000.00 and over *	\$50.00, plus incremental fee	\$30.00, plus incremental fee	
Incremental Fee (for each \$1,000 of value or part thereof over first \$1,000)			\$15.00
*The Borough shall assess an additional fee of \$4.50 on each construction or a building permit issued in accordance with Ordinance 990.			
Fence Permits	\$50.00		\$29.50
Building Permit Escrow Fees:			
Below listed or engineers' projections of potential impact upon public facilities:			
Per block Damage to existing highways adjacent to the project where concrete trucks and other heavy equipment utilize Borough streets			\$5,000.00
Damage to municipal infrastructures such as inlets, signage, overhead wiring, and underground wiring (electric / telephone cable)			\$5,000.00
Cost to insure public safety should the project terminate before completion (emergency services)			\$5,000.00
Zoning Fees:			
Special exception or variance applications for change of zoning - To cover the proper administrative fees of the Borough:			
Residential	\$1,000.00		\$500.00
Commercial	\$1,200.00		\$750.00
Certificate of Occupancy:			
New or Resale:			
Residential	\$100.00, plus \$10.00 per unit	\$30.00, plus \$10.00 per unit	
Commercial/Business	\$100.00, plus \$10.00 per unit	\$30.00, plus \$10.00 per unit	
Motel/Hotel/Rooming House		\$100.00, plus \$25.00 per unit	
Leased/Rented/Let (Occupancy Changes)			
Residential Dwellings	\$100.00		\$30.00
Commercial/Business Office	\$100.00		\$30.00
Reinspection Fee	\$50.00		\$15.00



DEPARTMENT: CODE ENFORCEMENT (CONT'D)			
Description	Proposed Change	Current Fee	
Housing Fees:			
Annual Inspection Fee:			
Motel/Hotel/Rooming House		\$100.00, plus \$25.00 per unit	
Residential Dwellings		\$35.00, plus \$5.00 per unit	
Commercial/Business Office		\$35.00, plus \$5.00 per unit	
Nursing Homes		\$100.00	
Plumbing Fees:			
Annual Plumber Registration	\$100.00	\$50.00	
Valuation of Work:			
\$1.00 to \$500.00		\$15.00	
\$501.00 to \$1,000.00		\$30.00	
\$1,000.00 and over		\$30.00, plus incremental fee	
Incremental Fee (for each \$1,000 of value or part thereof over first \$1,000)		\$15.00	
Sign Permits	\$100.00	\$35.00	
Street Occupancy Permit:			
Issuance – Commercial		\$25.00	
Facility Openings		\$50.00	
Overhead Facility Installations:			
Up to 10 physically connected aboveground facilities		\$20.00	
Additional aboveground physically connected facilities		\$2.00	
Moving Objects Across the Highway		\$50.00	
Restoration Charges:			
Restoration of high-type road construction		\$50.00	
In the case of concrete pavement or concrete base, where complete reconstruction is not contemplated within one year, the minimum size of the patch shall be four feet by four feet		\$100.00 minimum	
Subdivision and Land Development Review:			
Filing Fee (non-refundable):			
Residential		\$100.00	
Commercial (Minor)		\$250.00	
Commercial (Major)		\$500.00	



DEPARTMENT: CODE ENFORCEMENT (CONT'D)		
Description	Proposed Change	Current Fee
Subdivision and Land Development Review (Cont'd):		
Review Fees (Refundable Escrow):		
Residential		\$2,500.00
Commercial (Minor)		\$5,000.00
Commercial (Major)		\$10,000.00
Zoning/Code Enforcement Review (minimum 4 hours at \$50/hour)	\$200.00	\$120.00
Engineer's Review (minimum 4 hours at \$110/hour)	\$440.00	\$380.00
Zoning Permit	\$50.00	\$25.00
Sign Designer, Manufacturer, Installer License	\$100.00	\$50.00
Fire Inspection Fee	\$50.00	\$35.00
Amusement Device Registration:		
Mechanical or Electronic		\$200.00 per year
Adult Entertainment Business Permit	\$1,000.00	\$500.00
Trailer License Fee	\$100.00	\$25.00
Temporary Sign/Banner		\$100.00
Electrical Fees:		
Commercial – all components below comprise the entire permit fee:		
Basic permit fee – job value up to and including \$15,000.00		\$150.00
Basic permit fee – job value exceeding \$15,000.00		1% of job value
Plan review		25% of basic fee
Administrative fee		\$25.00
PA UCC fee		\$4.50
Residential – all components below comprise the entire permit fee:		
New House – Single Family Dwelling:		
Basic permit fee – up to 200 amps		\$150.00
Basic permit fee – in excess of 200 amps		\$200.00
Plan review		\$25.00
Administrative fee		\$25.00
PA UCC fee		\$4.50



DEPARTMENT: CODE ENFORCEMENT (CONT'D)		
Description	Proposed Change	Current Fee
Electrical Fees (Cont'd):		
Residential – all components below comprise the entire permit fee:		
Additions/Renovations to Existing Residential Dwelling:		
Basic permit fee		\$150.00
Plan review		\$25.00
Administrative fee		\$25.00
PA UCC fee		\$4.50

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DEPARTMENT: POLICE AND PARKING ENFORCEMENT		
Description	Proposed Change	Current Fee
Police Report Copies		\$15.00 per report
Parking Violations:		
Expired Meter		\$22.00, plus \$3.00 administrative fee (\$25.00 total)
Illegal Parking		\$35.00, plus \$3.00 administrative fee (\$38.00 total)
Handicapped Parking		\$50.00, plus \$3.00 administrative fee (\$53.00 total)
Parking Sticker (includes two guest cards)		\$5.00 per sticker
Parking Permits:		
General:		
1 Month	\$55.00	\$40.00
3 Months	\$150.00	\$100.00
12 Months	\$400.00	\$300.00
Residential:		
1 Month		\$10.00
3 Months		\$30.00
12 Months		\$100.00
Parking Meters and Kiosks		\$1.50 per hour

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DEPARTMENT: REAL ESTATE TAX COLLECTOR			
Description	Proposed Change	Current Fee	
Tax Certifications (3 year minimum)		\$30.00 per each year requested	
Tax Duplicates		\$15.00 per each year requested	
Rush Orders – 24 hour tax certifications		\$25.00 per year requested	
Return Check Fee			\$25.00

DEPARTMENT: PUBLIC WORKS			
Description	Proposed Change	Current Fee	
Commercial Trash Pickup	\$350.00 per year	\$250.00 per year	
Bulk Trash Removal (per year)		No charge for first pickup, \$30.00 for each subsequent pickup	
Freon Removal		\$15.00 per pickup	

DEPARTMENT: RECREATION			
Description	Proposed Change	Current Fee	
Exercise Classes		\$5.00	

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DEPARTMENT: ADMINISTRATION / FINANCE			
Description	Proposed Change	Current Fee	
Returned Check Fee		\$25.00	\$15.00
Business Privilege and Mercantile License Fee		\$100.00	\$50.00
Right-to-Know Record Requests:			
Public Document Copy Charges			\$0.25 per one-sided page
Specialized Documents		Actual Cost	\$7.00
Electronic Copy			No charge
Certification of Record			\$1.00
Postage			Actual cost of USPS first-class postage
Peddling/Solicitation Permit:			\$20.00 per permit
Daily		\$10.00	
Weekly		\$25.00	
Monthly		\$100.00	
Annual		\$300.00	
Mass Gathering Permit			\$150.00
Community Center Rental:			
1 Hour			Resident \$170.00, N/R \$220.00
2 Hours			Resident \$340.00, N/R \$440.00
3 Hours			Resident \$440.00, N/R \$590.00
4 Hours			Resident \$540.00, N/R \$740.00
5 Hours			Resident \$640.00, N/R \$890.00
6 Hours			Resident \$665.00, N/R \$1,065.00
Mansion Parlor Room Rental:			
1 Hour			Resident \$95.00, N/R \$120.00
2 Hours			Resident \$190.00, N/R \$240.00
3 Hours			Resident \$215.00, N/R \$290.00
4 Hours			Resident \$240.00, N/R \$340.00
5 Hours			Resident \$265.00, N/R \$390.00
6 Hours			Resident \$290.00, N/R \$440.00
Laundry Facility Permit Fee			\$15.00 per year
Animal Detention/Boarding Fee			\$50.00 per day



DEPARTMENT: ADMINISTRATION / FINANCE (CONT'D)		
Description	Proposed Change	Current Fee
Retail and Wholesale Food Establishments:		
License Fee		Cost of 2 inspections
Inspection Fee (no charge for initial 2 inspections during any license year):		
Floor Area of 100 Square Feet or Less		\$60.00
Floor Area of 101 Square Feet to 2,500 Square Feet		\$100.00
Floor Area of 2,501 Square Feet to 5,000 Square Feet		\$400.00
Floor Area of 5,001 Square Feet to 8,500 Square Feet		\$800.00
Floor Area of 8,501 or More Square Feet		\$1,500.00
Seasonal Outdoor Dining Permit Fee		\$75.00
Public Eating and Drinking Places:		
License Fee		Cost of 2 inspections
Inspection Fee (no charge for initial 2 inspections during any license year):		
First 30 seats		\$150.00
Each additional 20 seats (or fraction thereof)		\$50.00
Catering Business License Fee		\$200.00 per year
Mobile Food Vending Service License and Inspection		\$400.00
Sound Amplifying Device Licenses:		
Fixed location and not in a moving vehicle which transmits or broadcasts sound to be heard in a public street or public place		\$100.00 per day or part of day
Device to be used in a moving vehicle along the streets		\$25.00 per day or part of day
Vending Machine Annual License/Inspection		\$25.00 per machine per year
Public Swimming Pool Licensing and Inspection		\$250.00 per year
Contracted Services Administrative Fee	10% of total charges	
Penalty for Late Payment of Invoices:		
More than 30 but less than 90 Days after invoice due date:		
Balances greater than \$1,500.00 but less than \$10,000.00	2.5% of total invoice amount	
Balances greater than \$10,000.00	5% of total invoice amount	
More than 90 Days after invoice due date:		
Balances greater than \$1,500.00 but less than \$10,000.00	7.5% of total invoice amount	
Balances greater than \$10,000.00	10% of total invoice amount	



APPENDIX A – APPLICABILITY, SCOPE AND EXCLUSIONS

The fee schedule presented herein is not intended to be and does not constitute an all-inclusive listing of all fees established by the Borough's codified ordinances. The omission of any fee from this schedule does not negate its applicability or enforcement as prescribed by the official Borough Code. All fees codified in the Borough's regulations, unless specifically superseded or revised through this unified fee schedule, remain valid and enforceable, regardless of their absence from this schedule. For comprehensive details and verification of all applicable fees, please refer to the Borough's official code or consult with the Borough's administrative office.