

**MINUTES  
BOROUGH COUNCIL WORKSHOP MEETING  
SEPTEMBER 7, 2023**

Media Borough Council met on the above date with the following officials present: Mayor McMahan, President Hall, Vice-President Romaine, Councilpersons Boyer, Paikoff, Robinson and Washington. Also present were Engineer Matson and Solicitor Scott. Borough Manager Forman was not present.

President Hall called the Workshop meeting to order at 7:00 p.m. Council will meet in executive session following this meeting to discuss a real estate matter.

**Public Comment & Privilege of the Floor**

There was none.

**Borough Manager's Report**

Manager Forman was not present.

**Engineer's Report**

Engineer Matson mentioned he has provided a written report. He mentioned the road program will begin with the paving of Youth Way, Jefferson Street, Olive Street and Beatty Road. He also mentioned that PECO work will resume on State Street on Monday, September 11th.

**Solicitor's Report**

Solicitor Scott had no report.

**Mayor's Report**

Mayor McMahan gave the police report.

**Council/Committee Reports**

**Properties, Public Works and Fire - Mr. Robinson**

Councilperson Robinson mentioned a proposal for the State Street planters for fall and holiday plantings. Councilperson Robinson suggested that an Adopt a Planter campaign should be considered.

Councilperson Robinson mentioned a proposal for a maintenance agreement for the Baltimore Avenue parking garage. The agreement is for \$25,000 per year for 5 years. He also mentioned that the garage is approaching its lifetime and Council will need to start talking about repair/replacement.

Councilperson Robinson mentioned authorizing the Borough Manager to go out to bid for the annual sidewalk and highway maintenance contract.

#### **Personnel and HARB– Ms. Washington**

Councilperson Washington mentioned considering the ratification of the hiring of Tyler Lapham for the position of Special Projects Coordinator. She mentioned that we had two strong candidates and it was a difficult decision.

Councilperson Washington mentioned considering the ratification of the hiring a regular crossing guard and fill-in guard.

Councilperson Washinton mentioned an agreement with Strategic Consulting Partners for an employee training program. The program will be for all employees and the topic will be multi-generational communication.

#### **Finance and Media Business Authority– Ms. Romaine**

Vice President Romaine mentioned the renewal agreement with Delaware County Public Schools Healthcare Trust for employee medical coverage. For the 7<sup>th</sup> year in a row, there is no increase.

#### **Community Development – Mr. Hall**

President Hall mentioned an amendment to the zoning map that will change the zoning from O to ROA for 2, 20, 12, 14 and 9 S. Orange Street to allow for a restaurant. The Planning Commission has reviewed and is in favor.

President Hall mentioned a license agreement to sublease recycling facilities at the fire house. The dumpster on Jasper Street would be shared by the fire house and Coffee Corner restaurant. Coffee Corner would assume the cost, saving the fire house \$2,000 per year.

#### **Public Safety, Recreation and Civil Service Commission – Mr. Boyer**

Councilperson Boyer mentioned a resolution adjusting the application for DCED MTF funding for 5<sup>th</sup> Street and Providence Road RRFBs. The project will allow for installation of a signaled crosswalk.

#### **Library – Lisa Gelman**

Councilperson Gelman had no report.

#### **Environmental Advisory Board and Shade Tree Commission – Mr. Paikoff**

Councilperson Paikoff mentioned a joint application with Lansdowne and Swarthmore Borough for federal EV charging grant. A 20% match would be required. Council is in favor.

**Public Comment and Privilege of the Floor**

Dana Marks of W. Jefferson Street suggested that an EV charging station be placed on the first floor of the Baltimore Avenue garage.

**Adjournment**

Councilperson Boyer made a motion to adjourn the Workshop meeting. The meeting adjourned at 8:37 p.m. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in blue ink that reads "Karen Repino". The signature is written in a cursive style with a large initial "K".

Karen Repino  
Recording Secretary