

**MINUTES  
BOROUGH COUNCIL MEETING  
FEBRUARY 16, 2023**

Media Borough Council met in Council Chambers on the above date with the following officials present: President Hall, Vice President Romaine, Councilpersons Boyer, Gelman, Paikoff, Robinson and Washington. Manager Forman, Solicitor Scott and Engineer Matson were present.

**Approval of Minutes**

Councilperson Robinson made a motion to approve January 5, 2023 Workshop minutes. Councilperson Paikoff seconded the motion. The motion carried unanimously.

Councilperson Robinson made a motion to approve the January 19, 2023 Council minutes. Councilperson Paikoff seconded the motion. The motion carried unanimously.

**Public Comment**

Received via email:

Michael Straw of W. Jefferson Street: Hello and thank you to the Borough Council for the opportunity to interview for the open council position. Also, I want to wish the new councilmember all the best as they fill out the remainder of this 10-month term.

Received in person:

Stephanie Gaboriault of Parks Edge Lane representing Friends of Glen Providence Park thanked Council for the Wayfinding signs and she mentioned all the GPP events.

Linda Emory of W. 2<sup>nd</sup> Street mentioned on Fridays the groups will be doing conservation.

Marcia Tate of W. 3<sup>rd</sup> Street mentioned the 2023 Schedule of events that is available.

**Nominations for Council Vacancy**

Councilperson Paikoff made a motion to nominate Lisa Gelman to fill the unexpired seat of Peter Williamson. Councilperson Robinson seconded the motion. The motion carried unanimously.

Lisa Gelman was sworn into office by Mayor McMahan.

**Presentation**

Adam Tezla of FHI made a presentation on form based zoning.

### **Borough Manager's Report**

Manager Forman thanked Adam, Karen Taussig-Lux, Jim Jeffrey and Bob Scott for their work on the form based zoning.

### **Engineer's Report**

Engineer Matson mentioned the pre-construction meeting for the CMAQ (sidewalk) project will be held on February 21<sup>st</sup>. Discussions on what roads will be included in the 2023 road program are taking place.

### **Solicitor's Report**

Solicitor Scott had no report.

### **Mayor's Report**

Mayor McMahon gave the police report.

### **Council/Committee Reports**

#### **Properties, Public Works and Fire – Mr. Robinson**

Councilperson Robinson mentioned there is still a need for volunteers in the Media Fire Co.

Councilperson Robinson made a motion to approve Resolution #2023-12 for submission of an application for County Aid for Liquid Fuels Tax Funds to be used for milling and paving of various streets. Councilperson Paikoff seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Robinson made a motion to approve a purchase agreement with PA Department of General Services for road salt for the August 2023-July 2024 season. Councilperson Boyer seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Robinson made a motion to approve the purchase of a fire alarm system for Borough hall. The motion was seconded by Councilperson Paikoff. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Robinson made a motion to renew the annual generator maintenance agreement. The motion was seconded by Councilperson Paikoff. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Robinson made a motion to approve Resolution #2023-13 authorizing President Hall to sign documents related to the PennDot TASA for Ridge Road Stormwater grant. The motion was seconded by Councilperson Paikoff. The motion passed unanimously with Councilperson Gelman abstaining.

**Personnel – Ms. Washington**

Councilperson Washington made a motion to hire Kelly Sides for the position of Turnkey. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to hire Louis Silvestri for the position of Turnkey. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to hire Alicia Jacobs for the position of Parking Enforcement Officer. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to hire Kadin Bard for the position of Parking Enforcement Officer. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to hire Sheila Simpson for the position of Crossing Guard. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to authorize the advertisement for additional Crossing Guard fill-ins. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to approve the promotion of David Favinger to Code Enforcement Inspector. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to authorize the advertisement for a part-time Sidewalk and Property Maintenance Inspector. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion to authorize the advertisement for a part-time Recreation Office Manager. Councilperson Robinson seconded the motion. The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Washington made a motion adopt the revised Employee Personnel Manual. Revisions include a telework policy, cell phone policy and parental leave policy. Councilperson Robinson seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

### **Media Business Authority– Ms. Romaine**

Vice President Romaine had no report.

### **Community Development and HARB – Mr. Hall**

President Hall made a motion to authorize additional services with FHI not to exceed \$10,000 for completion of work on the Hybrid Form Based Code implementation. Councilperson Robinson seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

### **Public Safety, Recreation and Civil Service Commission – Mr. Boyer**

Councilperson Boyer made a motion to authorize the Solicitor to draft a traffic ordinance for changes on Amber Street, making it one way and permitting residential parking. Vice President Romaine seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Boyer made a motion to authorize the submission of a grant application for Body Worn Cameras for the Police Department. Councilperson Paikoff seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Boyer made a motion to approve the mass gathering permit application for Media Area Girls Softball Opening Day celebration and to waive the application fee. Councilperson Robinson seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Boyer made a motion to approve the mass gathering permit application for Dining Under the Stars to be held every Wednesday, May 3 through September 27 plus 6 additional dates of September 2, 9, 26, 23 and October 4 & 11. Councilperson Paikoff seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Boyer made a motion to approve the mass gathering permit for the Media 5 Mile Race to be held on June 16<sup>th</sup>. Councilperson Robinson seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

Councilperson Boyer made a motion to ratify the mass gathering permit application for the Birds Pep Rally Parade on February 5, 2023. Councilperson Robinson seconded the motion The motion passed unanimously with Councilperson Gelman abstaining.

**Finance and Shade Tree Commission– Ms. Romaine**

Vice President Romaine made a motion to ratify the payment of bills for the following funds:

General Fund	\$264,965.71
Recreation Fund	679.21
Liquid Fuels Fund	98,675.00
Capital Fund	<u>111,169.28</u>
Total	\$475,489.20

The motion was seconded by Councilperson Paikoff. The motion passed unanimously with Councilperson Gelman abstaining.

Vice President Romaine made a motion to authorize the Finance Department to place investment in 60, 90 and 120 day CDs with PLGIT. Councilperson Paikoff seconded the motion. The motion passed unanimously with Councilpersons Robinson and Gelman abstaining.

**Environmental Advisory Board and Library – Mr. Paikoff**

Councilperson Paikoff thanks all the residents who submitted interest in the vacant Council seat.

Councilperson Paikoff mentioned the EAC will be seeking grants for EV and they are investigating alternatives to idling police vehicles.

**Public Comment and Privilege of the Floor**

There was none.

**Adjournment**

Councilperson Robinson made a motion to adjourn the Council meeting. The meeting adjourned at 8:59 p.m. The motion carried unanimously.

Respectfully submitted,

Karen Repino, Recording Secretary