BOROUGH OF MEDIA
MASS GATHERING PERMIT APPLICATION

Application Process:

1. Submit completed application, including venue map and **$150 application fee** at least **10 days prior** to event (See Chapter 155 of the Borough Code).
2. Application will be reviewed and event fee determined based on necessary borough resources for public safety, event management and public works.
3. Borough shall reserve the right to seek reimbursement for any/all clean up and/or public safety associated with event (See Chapter 155-4 of the Borough Code).
4. Applicant will be notified of Mass Gathering Approval /Denial and applicable fees.
5. If Applicant is requesting the closure of Orange Street and/or another state highway within the Borough, the attached Pennsylvania Department of Transportation Special Event Permit must be completed and submitted along with this application.

Organization/Company Name:
Applicant Name:
Phone #1 Phone #2
Street Address:
City, State, Zip

a) Event Type and Name: _____
b) Day/Date Requested: _____
c) Set up time request: _____
d) Event Start Time: _____
e) Event Stop Time: _____
f) Breakdown time finish: _____

g) Street where parade/gathering will take place, including the starting point and termination point of public gathering:

h) Event Description: Include number of vendors, cars, and equipment (electric, cooking, stages, etc. if applicable)

i) Estimated Attendance: _____

j) Will there be amplified music? _____

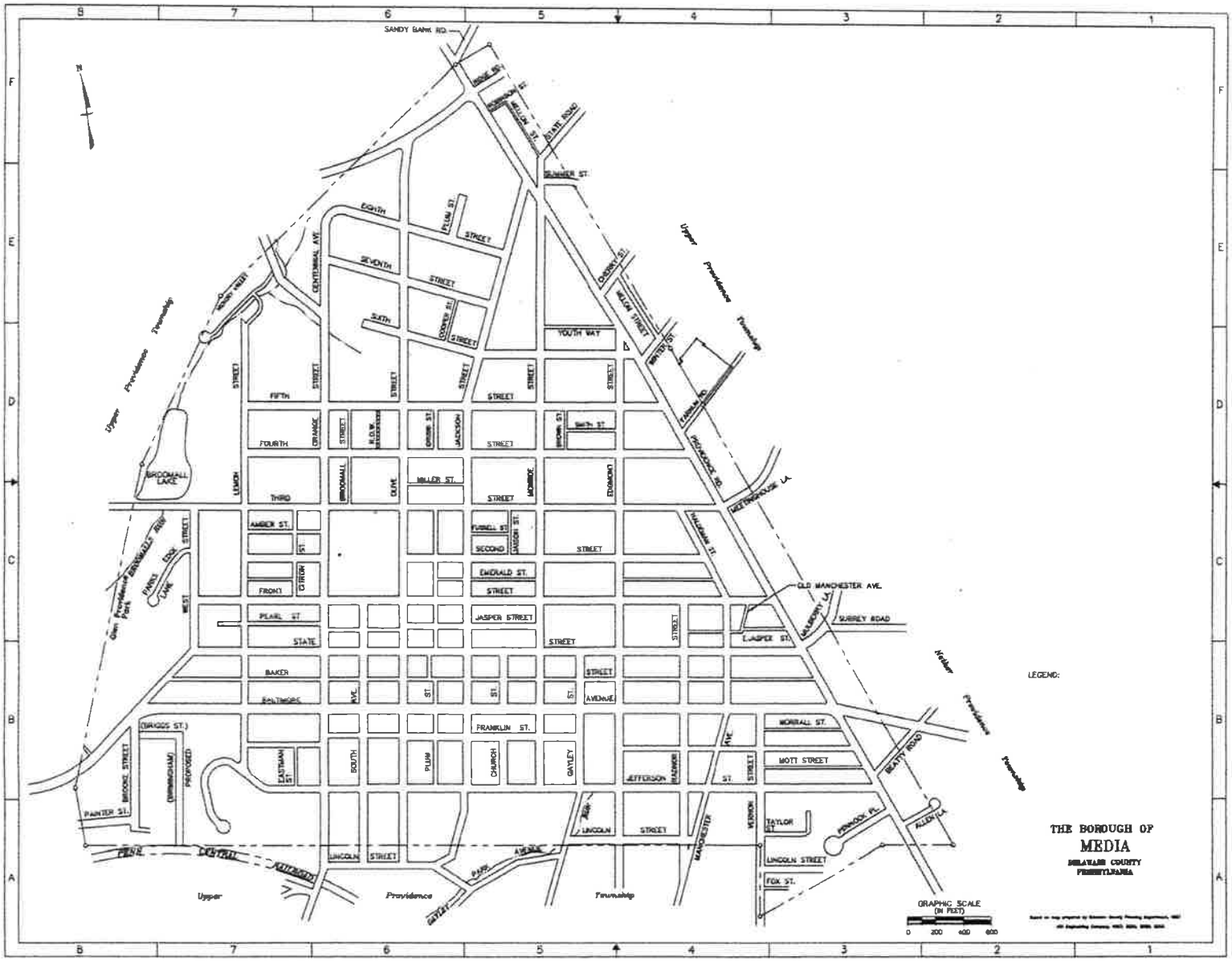
k) Primary **On Site** contact **day of event**: _____

l) Phone #1: _____ Cell Phone: _____

m) Alternate contact day of event: Name: _____ Phone #1: _____ Cell Phone: _____

_____
Signature of Applicant

_____
Date Submitted


THE BOROUGH OF
MEDIA
DELAWARE COUNTY
PENNSYLVANIA
LEGEND:
GRAPHIC SCALE
(IN FEET)
0 200 400 600
Upper Providence Township
Nether Providence Township
SANDY BANK RD.
STATE ROAD
SUMMER ST.
EIGHTH
SEVENTH
SIXTH
FIFTH
FOURTH
THIRD
SECOND
FRONT
PEARL ST.
STATE
BAKER
BALTIMORE
FRANKLIN ST.
MORRALL ST.
MOTT STREET
JEFFERSON
LINCOLN
LINCOLN STREET
FOX ST.
TAYLOR ST.
PINNOCK PL.
ALLEN LA.
BEATTY ROAD
OLD MANCHESTER AVE.
SURREY ROAD
E. JASPER ST.
JASPER STREET
EMERALD ST.
AMBER ST.
BROOMALL LAKE
PAINTER ST.
PENN CENTRAL RAILROAD
PARK AVENUE
GAYLEY
CHURCH
PLUM
SOUTH
EASTMAN ST.
BROOKS STREET
(BRIGGS ST.)
(WIMINGHAM)
PROPOSED
WEST
LEMON
CENTENNIAL AVE.
CHERRY ST.
YOUTH WAY
MILLER ST.
MONROE
EDGMONT
JACKSON
ORANGE
BROOMALL
OLIVE
CITRON
PARKS EDGE LANE
BROOMALL RUN
Glen Providence Park
MEETINGHOUSE LA.
HALDEMAN ST.
MULBERRY LA.
MANCHESTER
VERNON
BRADNOR
PLUM ST.
COOPER ST.
CHURCH ST.
JASON ST.
FURNELL ST.
BROWN ST.
SMITH ST.
WINTER ST.
FARNUM RD.
PROVIDENCE RD.
MELLON ST.
MELLON STREET
PENN ST.
STREET
AVENUE
ST.
RD.
N