

BOROUGH OF MEDIA
MINUTES
Planning Commission Meeting
October 4, 2016

The Media Borough Planning Commission met on the above date with the following members present: Vice Chairperson Emily Miller, Ken Huppman, David Petrucci, Jack Doyle and Katie Friesen. Also present, Code Enforcement Director Jeffery, Council President Hall, and Borough Engineer Matson. Vice Chairperson Emily Miller opened the meeting at 7:30 P.M.

Approval of Agenda

Jack Doyle made motion to approve, motion was seconded and carried unanimously.

Approval of Minutes

Jack Doyle made a motion to approve, motion was seconded and carried unanimously.

Public Comment & Privilege of the Floor

Final Land Development Application

300 East State Street – Bob Linn, Linn Architects

Bob Linn reviewed the updated plans including opening up the lobby, a street wall along East State Street (near corner of Manchester) including trolley stop and bench, and snow storage area behind wall. With regards to the sidewalk discussion, preference of Borough Council was brick below the light fixtures (lighting/fixtures will be determined by Borough), and a grass strip with concrete sidewalk. Linn continued on to answer the comments from Borough Engineer and Town Planner. Letter was sent to local church and neighbor regarding loss of on street parking.

Kevin Matson discussed the concern about the storm water system's integrity and the need for evaluation of the system when they open it up to tie in. Bob Linn stated they definitely will make sure the lines are evaluated to make sure they are in good condition and will make any necessary repairs.

Jack Doyle inquired about the sidewalk design. Linn stated it is not brick, it is regular sidewalk with brick around the light fixtures and grass along the side. Emily Miller, Jack Doyle, David Petrucci, and Ken Huppman all made points that the plain sidewalk is not what was discussed. Linn stated Council wanted continuity and since State Street is regular sidewalk, they want to continue with sidewalk and not brick or stamped brick on main portion of sidewalk.

Jack Doyle made a motion to recommend to Council to approve the application based on the following conditions:

- All of the Borough Engineer notes to be completed to the Borough Engineer's satisfaction
- All items by Borough consultants addressed to the satisfaction of the Borough
- Sidewalks are stamped concrete to look like brick, or concrete with a soldier course of brick on each side
- Sign lighting shines down onto signs to keep "dark skies concept"
- Adding a note to the plan to repair any damage found during the storm water tie in to exist borough storm water system

Ken Huppman seconded and the motion carried unanimously.

Council Liaison Report

Brian Hall described the process of notification regarding projects in the borough. We have been advised by the Borough Solicitor to only do what is legally required. Discussed what we could possibly do to increase attendance, but we are restricted by State Law. Inquiries about social media developments for the Borough, Hall stated it is still tied up with Solicitor investigating possibilities.

Information

Katie Friesen stated that a few neighbors have inquired about “tiny houses” and stated that at some point we should discuss it. Is it a structure or an R.V. because it has a hitch? Would have to be discussed.

B&B ordinance will be discussed at upcoming Council meeting.

Adjournment

Katie Friesen made a motion to adjourn the meeting, motion was seconded and the meeting was adjourned.

Respectfully Submitted
October 28, 2016
Kelly Glackin
Administrative Assistant