

MINUTES
BOROUGH COUNCIL MEETING
November 17, 2016

Media Borough Council met in Council Chambers at 301 N. Jackson Street Media, PA on the above date with the following officials present: Mayor McMahon, President Hall, Vice-President Robinson, Councilmen Boyer and Williamson, Councilwomen Dixon, A. Johnson and L. Johnson. Also present were Borough Manager Smith, Solicitor Scott and Engineer Matson.

President Hall called the meeting to order at 8:05 p.m., led the salute to the flag and called for a moment of silent for the passing of Billy Lampert.

President Hall thanked the residents of Media Borough for exercising their right to vote, the voter turnout in Media Borough was 80%.

Approval of Minutes

President Hall made a motion to approve the October 6, 2016 Workshop meeting minutes. Vice President Robinson seconded the motion. The motion carried unanimously.

President Hall made a motion to approve the October 20, 2016 Council meeting minutes. Councilman Williamson seconded the motion. The motion carried unanimously.

President Hall mentioned that preceding the workshop meeting, Council held Executive Session to discuss a personnel manner.

Public Comment and Privilege of the Floor

Linda Healy of W. 7th Street shared updates regarding the Sunoco pipeline on behalf of the Middletown Township Coalition for Public Safety.

Megan of West Street spoke on behalf of the Santa Parade Committee and highlighted the events of the day.

Engineer's Report

Engineer Matson gave updates on the generator, boiler and elevator projects. Mr. Matson discussed the road resurfacing and the work by Aqua that resulted in newly paved roads being opened by Aqua for replacement of water mains. Mr. Matson will initiate a meeting with all utility providers and coordinate all work by reviewing their plans for future years.

Solicitor's Report

Solicitor Scott had no report.

Mayor's Report

Mayor McMahon reported that the police department received and investigated 617 complaints during the month of October. Part-time officers have begun training and are reported to be doing well.

Mayor McMahon mentioned the Veteran's Day parade. Mayor McMahon also mentioned that Bob Dimond will be honored at the Philadelphia Veteran's Day parade.

Mayor McMahon announced that there will be free parking starting on Black Friday through December 31 in the Olive Street Garage.

Council/Committee Reports

Recreation and Board of Health – Mr. Boyer

Councilman Boyer reported that the Recreation Committee met, they reported that the Senior Luncheon went well.

HARB, MBA and Historic – Ms. L. Johnson

Councilwoman Lisa Johnson mentioned the Holiday House Tour on December 3, 2016. Councilwoman L. Johnson mentioned the Media Business Authority's Jazz Festival tickets are still available. Holiday events include tree lighting on Black Friday and Small Business Saturday. Festivities will be different from previous years with Santa arriving on Sunday during the parade.

Properties, Public Works, Public Safety and Fire – Mr. Robinson

Vice-President Robinson mentioned that the Media Fire Company is always looking for volunteers in any aspect, whether it's firefighting or administrative duties and reminded residents to use 911 in an emergency or to contact the police. Vice President Robinson mentioned the Fire Chief's report noting 21 runs of which 7 were light man power (three or less).

Vice-President Robinson mentioned the stormwater management presentation earlier by T & M Associates and thanked Karen Taussig-Lux for obtaining a grant from the DEP to pay for the study. Vice President Robinson mentioned that T & M presented a very detailed study and report. Vice President Robinson made a motion to accept the stormwater management study. The motion was seconded by Councilwoman Dixon. Vice President Robinson withdrew his motion so members of Council have more time to review the draft report.

Vice President made a motion to ratify the acceptance of the LED streetlight project audit letter. The motion was seconded by Councilman Williamson. The motion carried unanimously.

Vice President made a motion to approve Change Order No. 2 for the boiler replacement project. The motion was seconded by Councilman Williamson. The motion carried unanimously.

Vice-President Robinson made a motion to approve the mass gathering permit application for the New Year's Eve Celebration and Ball Drop on December 31, 2016 from 10:00 p.m. to January 1, 2017 at 1:30 a.m. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Community Development, Personnel and Media Arts Council – Mr. Hall

President Hall made a motion to accept the design of the Veterans Square Garden. Tom Fein made a presentation on the design at the workshop meeting and the design is also available on the Borough website. Adoption of the plan allows the Grants Administrator to seek grants. The motion was seconded by Vice President Robinson. The motion carried unanimously.

President Hall mentioned a zoning hearing board application for 28 E. Third Street, the applicant is asking for relief from two sections of the code. One is to allow parking in a front yard on Jaison Street for 9 parking spaces and the other is a reversal of the mixed use language allowing residential on the bottom and offices above. The planning commission recommends Council not oppose this application. Vice President Robinson mentioned that he does not feel the architecture of the proposed building fits the Borough. President Hall made a motion to send a letter to the Zoning Hearing Board to request a condition that the developer be prohibited from using vinyl on the exterior of the building. There was no second. The motion failed.

Vice President Robinson mentioned that this is an opportunity to research adopting an ordinance to regulate the materials used on projects. Solicitor Scott agreed to look into this issue.

Finance and Library – Mr. Williamson

Councilman Williamson made a motion to approve the payment of bills for the month of October and in lieu of reading the figures requested that the figures be reflected in the minutes. Vice President Robinson seconded the motion. The motion carried unanimously.

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| General Fund | \$ 247,263.49 |
| Recreation Fund | 4,554.35 |
| Liquid Fuels Fund | 0.00 |
| Capital Fund | <u>125,914.23</u> |
| Total | \$ 377,732.07 |

Councilman Williamson mentioned that Borough Council may want to consider adopting the preliminary 2017 General, Capital, Liquid Fuels and Recreation Budgets. Councilman Williamson mentioned the budget reflects an overall 4% increase driven mostly by costs that we have no control over such as labor contracts, health insurance increases, etc. The capital budget has a more remarkable increase this year due to the results of the work of the CIP Task Force in creating a Capital Improvement Plan (CIP). Council has made adjustments to the capital budget and is working to reduce the capital budget from the one that is presented tonight. Councilman Williamson made a motion to adopt the preliminary 2017 general, capital, liquid fuels and recreation budget. The motion was seconded by Vice President Robinson. The motion carried unanimously.

Vice President recommended that the 2017 final budget presentation (public hearing) be included in a live broadcast in December.

Councilman Williamson reported that the Library book sale was a great success. Councilman Williamson reminded residents that the library has meeting rooms for rent and free passes for museums.

Fair Trade, Farmer's Market, Shade Tree and EAC – Mrs. A. Johnson

Councilwoman A. Johnson mentioned that modifications have been to the bike plan and the updated plan will be presented in December.

Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon mentioned that positive publicity has been received in regard to Veterans parade.

Public Comment and Privilege of the Floor

There was none.

Adjournment

President Hall made a motion to adjourn the Council meeting at 9:23 p.m. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager/Secretary