

MINUTES
BOROUGH COUNCIL MEETING
October 20, 2016

Media Borough Council met in Council Chambers at 301 N. Jackson Street Media, PA on the above date with the following officials present: Mayor McMahon, President Hall, Vice-President Robinson, Councilmen Boyer and Williamson, Councilwomen Dixon, A. Johnson and L. Johnson. Also present were Borough Manager Smith, Solicitor Scott and Engineer Matson.

President Hall called the meeting to order at 8:00 p.m., led the salute to the flag.

Approval of Minutes

President Hall made a motion to approve the September 8, 2016 Workshop meeting minutes. Vice President Robinson seconded the motion. The motion carried unanimously.

President Hall made a motion to approve the September 15, 2016 Council meeting minutes. Councilman Williamson seconded the motion. The motion carried unanimously.

President Hall mentioned that preceding the workshop meeting, Council held Executive Session to discuss a personnel matter.

Public Comment and Privilege of the Floor

Linda Healy of W. 7th Street thanked council for the letter of support but feels a resolution is a stronger statement because it would be helpful to future Borough councils, will send a message to State and Federal agencies that they will be held accountable for protecting our environment and water and it would benefit our first responders.

Amanda Hayes of State Street expressed her support of a resolution and asked council to consider.

Emily Hayes of State Street expressed her support of a resolution and feels that it is a stronger statement.

Kate Dawson of Oakmont Place expressed her support of a resolution and feels there is an impact on our water and environment. Council has opportunity to be a beacon/example for other communities.

Kristen Seal of Monroe Street appreciated the attention to the matter and expressed her concern is for the first responders.

Eve Miari of Meetinghouse Lane, Upper Providence Township mentioned that she prefers a resolution and hopes anything that council does in relation to this issue is shared with the PUC, DEP and the Governor.

Engineer's Report

Engineer Matson reported that road resurfacing is almost complete. Bid opening for the elevator took place on November 4, 2016; the low bid was received from Low-Rise in the amount of \$179,250. The installation of the generator has begun.

Solicitor's Report

Solicitor Scott had no report.

Mayor's Report

Mayor McMahan reported that the police department received and investigated 686 complaints during the month of September. Part-time officers have begun training and will not be on the street until they have uniforms.

Mayor McMahan presented Proclamation #2016-02 recognizing Ariano, Italy Day in Media. Police officers from Ariano, Italy visited Media for a celebration.

Mayor McMahan presented Proclamation #2016-03 recognizing Red Ribbon Week. Red Ribbon Week encourages awareness of drug and alcohol abuse.

Mayor McMahan mentioned the Veteran's Day parade. Mayor McMahan also mentioned that Bob Dimond will be honored at the Philadelphia Veteran's Day parade.

Council/Committee Reports

Recreation and Board of Health – Mr. Boyer

Councilman Boyer reported that the Recreation Committee met, they reported that the Spirit of Philadelphia trip was a success. Councilman Boyer mentioned the upcoming Halloween Extravaganza and the Senior Luncheon.

HARB, MBA and Historic – Ms. L. Johnson

Councilwoman Lisa Johnson mentioned the Holiday House Tour on December 3, 2016. Councilwoman L. Johnson mentioned the Media Business Authority's holiday events including Black Friday and Small Business Saturday. Festivities will be different from previous years with Santa arriving on Sunday during the parade.

Councilwoman Lisa Johnson made a motion to authorize the advertisement for a Request for Proposal for an Economic Development/Strategy Report. Councilwoman L. Johnson mentioned that grant funding has been secured to update the 1999 report. The motion was seconded by Vice President Robinson. The motion carried unanimously.

Properties, Public Works, Public Safety and Fire – Mr. Robinson

Vice-President Robinson mentioned that the Media Fire Company is always looking for volunteers in any aspect, whether it's firefighting or administrative duties and reminded residents to use 911 in an emergency or to contact the police. Vice President Robinson mentioned the Fire Chief's report noting 29 runs, 12 for Media and 17 for mutual aid of which 3 were light man power (three or less). Vice President Robinson mentioned that the 125th Anniversary of the Fire Company will be celebrated during 2017. Vice President Robinson mentioned that Media is ranked a 4 in the fire ratings, helping to lower homeowner's insurance premiums.

Vice-President Robinson made a motion to authorize the Solicitor to draft and advertise traffic ordinance amendments. The motion was seconded by Councilwoman Dixon. The motion carried unanimously.

Vice-President Robinson made a motion to accept the lowest responsible bid from Low-Rise Elevator of Lima, PA for the replacement of the Borough Hall elevator in the amount of \$179,250. The motion was seconded by Councilwoman Dixon. The motion carried unanimously.

Vice-President Robinson made a motion to approve the mass gathering permit application for the Veteran's Day Parade on November 11, 2016 from 9:00 a.m. to 1:30 p.m. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Community Development, Personnel and Media Arts Council – Mr. Hall

President Hall made a motion to approve Resolution #2016-38 authorizing the submission of applications for traffic signal modifications to PennDot. President Hall mentioned that the modifications are related to the Wawa project. Councilwoman Dixon seconded. The motion carried unanimously.

President Hall introduced Bob Linn presenting on behalf of the applicant for 300 E. State Street. Mr. Linn briefly reviewed the project and the conditions set by the Planning Commission. President Hall mentioned that this project is superior to the project previous considered for this property in 2007. President Hall made a motion to approve Resolution 2016-39 Final Sub-Division and Land Development Application for 300 E. State Street and noted that the final approval is contingent on satisfaction of the engineer and town planner that all conditions have been met. The motion was seconded by Councilwoman Dixon. The motion carried unanimously.

President Hall mentioned authorizing the solicitor to draft and advertise zoning ordinance amendments regarding Bed and Breakfast establishments, etc. The purpose of the advertising is to allow for the public to make comment and that will take place after the Borough Planning Commission and Delaware County Planning Commission have reviewed. President Hall mentioned that this would permit for up to 4 units in the office district and other areas of the borough up to 2 persons will be permitted. Councilman Williamson added that the public also has the opportunity to discuss this issue at the CDC meeting. President Hall made a motion to authorize the solicitor to draft and advertise for zoning ordinance amendments regarding Bed and

Breakfast establishments in the Borough. The motion was seconded by Councilwoman Dixon. The motion carried unanimously.

President Hall mentioned that a letter has been sent to the Governor, PUC, DEP, Senators Killion and McGarrigle and Representative Quinn regarding the Borough's support for the Middletown Township Proclamation related to the Sunoco Pipeline.

President Hall made a motion to hire Kyle Mellon as an unpaid part-time intern to update the Emergency Operations Plan. Mr. Mellon has been recommended by the Emergency Management Coordinator. The motion was seconded by Councilwoman Dixon. The motion carried unanimously.

President Hall mentioned a survey regarding the Plum Street Mall that is available on the Borough website. The survey will aid the Borough with the future of the Plum Street Mall.

Finance and Library – Mr. Williamson

Councilman Williamson made a motion to approve the payment of bills for the month of September and in lieu of reading the figures requested that the figures be reflected in the minutes. Vice President Robinson seconded the motion. The motion carried unanimously.

General Fund	\$ 513,838.75
Recreation Fund	8,692.56
Liquid Fuels Fund	0.00
Capital Fund	<u>89,989.61</u>
Total	\$ 612,520.92

Councilman Williamson made a motion to ratify ad sponsorship in the amount of \$300 for the PA NAACP State Convention. Vice President Robinson seconded the motion. The motion carried unanimously.

Councilman Williamson mentioned the work of the CIP Task Force and complimented them on the concise report that they developed.

Fair Trade, Farmer's Market, Shade Tree and EAC – Mrs. A. Johnson

Councilwoman A. Johnson made a motion to adopt the proposed bike plan from the Environmental Advisory Council. The motion was seconded by Councilman Williamson. Vice President Robinson mentioned his concern regarding safety, costs, education and questioned if the fire department and police department were contacted for their thoughts. Councilman Williamson mentioned that adopting a plan will allow the Borough to apply for grants should we consider implementation of the plan. In order to allow for further input, Councilwoman A. Johnson withdrew her motion.

Councilwoman A. Johnson reminded residents about the programs available at the Delaware County Institute of Science.

Councilwoman A. Johnson mentioned the season ends for the Farmer's Market next week and re-opens on November 17, 2016 for holiday treats.

Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon mentioned the profits from the sale of books were received from the Media Business Authority in the amount of \$250.

Public Comment and Privilege of the Floor

There was none.

Adjournment

President Hall made a motion to adjourn the Council meeting at 9:27 p.m. Vice President seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager/Secretary