

MINUTES
BOROUGH COUNCIL MEETING
July 21, 2016

Media Borough Council met in Council Chambers at 301 N. Jackson Street Media, PA on the above date with the following officials present: Mayor McMahon, President Hall, Vice-President Robinson, Councilman Boyer, Councilwomen Dixon, A. Johnson and L. Johnson. Also present were Borough Manager Smith, Solicitor Scott and Engineer Matson. Councilman Williamson was not present.

President Hall called the meeting to order at 8:00 p.m. and led the salute to the flag.

Approval of Minutes

President Hall made a motion to approve the June 2, 2016 Workshop meeting minutes. Councilwoman A. Johnson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the June 16, 2016 Council meeting minutes. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Public Comment and Privilege of the Floor

Drew Arata of South Olive Street presented awards in honor of the 10th anniversary of Media being a Fair Trade town.

Engineer's Report

Engineer Matson mentioned that he has been in touch with Joseph Sucher & Sons regarding the 2016 road resurfacing program. A pre-construction meeting was held for the boiler and generator projects.

Mayor's Report

Mayor McMahon reported that the police department received and investigated 641 complaints during the month of June, 2016. Mayor McMahon mentioned an accident at State and Orange as well as an assault at 500 N. Lemon Street. Mayor McMahon mentioned the police department is conducting a physical agility test for the police officer applicants. Mayor McMahon also mentioned that the police department recently purchased a speed detector sign which has been put into service.

Council/Committee Reports

Recreation and Board of Health – Mr. Boyer

Councilman Boyer mentioned that summer camp is on-going, tennis camp will be held the weeks of 8/15 and 8/22 and registration is on-line. Councilman Boyer mentioned that the 4th of July celebration was a success.

Councilman Boyer made a motion to appoint Sara Marcq to the Board of Health for a term expiring 12/31/16. Vice President Robinson seconded the motion. The motion carried unanimously.

HARB, MBA and Historic – Ms. L. Johnson

Councilwoman Lisa Johnson had no report.

Properties, Public Works, Public Safety and Fire – Mr. Robinson

Vice-President Robinson mentioned that the Media Fire Company is always looking for volunteers in any aspect, whether it's firefighting or administrative duties and reminded residents to use 911 in an emergency or to contact the police. Vice President mentioned the Fire Chief's report noting 40 runs, 16 for Media and 24 for mutual aid of which 14 were light man power (three or less), including on July 19th when they responded to a fire at the Media Courthouse underground parking garage. Vice President Robinson mentioned the lack of volunteers and cautioned that the Borough may have to take a look at a paid fire force.

Vice-President Robinson mentioned the speed radar signs records the number of vehicles and their speeds and will help the police identify where and when the police need greater enforcement. Vice President Robinson reminded residents that the speed limit throughout the Borough is 25 mph.

Vice-President Robinson mentioned updating the Civil Service rules and regulations to conform to PA law. Solicitor Scott will review and Council will consider in August.

Vice-President Robinson made a motion to ratify the mass gathering permit application for Bridge Street Films for filming a commercial on June 22, 2016. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to ratify the mass gathering permit application for Blue Visual Films for filming a commercial on June 13, 2016. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to ratify the mass gathering permit application for Media Business Authority's Bastille Day celebration to be held on a rain date of July 16, 2016. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Community Development, Personnel and Media Arts Council – Mr. Hall

President Hall mentioned the CVS zoning variance request. The recommendation from the Planning Committee is to oppose the variances that have to do with the TND Overlay and recommend that the Solicitor be sent to Zoning to oppose. President Hall reviewed the variances that are not compliant with TND. President Hall mentioned the role of the Planning Commission to advise Council. Council's role is to establish if the requests are detrimental to the Borough and he believes they are not. Vice President Robinson recommended that the Solicitor write a letter to the Zoning Hearing Board explaining the reasons Council is not

opposing. President Hall asked the Solicitor to include in the letter the addition of a sidewalk from Franklin Street to the entrance of CVS and the wall on the west side be softened. President Hall made a motion to authorize Solicitor to write the letter. Vice President Robinson seconded the motion. The motion passed unanimously.

President Hall mentioned Resolution #2016-33 adopting the wayfinding signage plan. The motion was seconded by Councilwoman Dixon. The motion passed unanimously.

President Hall mentioned Resolution #2016-34 authorizing the re-submission of the multi-modal grant application for stamped crosswalks, etc. The motion was seconded by Councilwoman Dixon. The motion passed unanimously.

President Hall mentioned authorizing the advertisement of a RFP for updating the Downtown Strategy Report/Economic Development Study. President Hall mentioned we received a planning grant for of \$56,250. The motion was seconded by Councilwoman Dixon. The motion passed unanimously.

President Hall mentioned a letter of commitment for the WalkWorks Program. A motion was made to authorize the drafting of a commitment letter subject to the recommendation of the Recreation Commission and Media Historical Society. President Hall withdrew his motion and the item will be tabled at this time.

President Hall made a motion to ratify Frank Lee as part-time Facilities Maintenance worker at a salary of \$12,000 per year. The motion was seconded by Councilwoman Dixon. The motion passed unanimously.

President Hall made a motion to promote Robert Anderson to full-time meter maintenance/coin collector at the same rate of \$15.00 per hour. This is a consolidation of two part-time positions. The motion was seconded by Councilwoman Dixon. The motion passed unanimously.

President Hall made a motion to accept the resignation of the part-time Technology Coordinator. The motion was seconded by Councilwoman Dixon. The motion passed unanimously.

Finance and Library – Mr. Williamson

President Hall read the finance report. The Finance Committee reported checks drawn on the Central Disbursement account for the following funds:

General Fund	\$ 326,696.37
Recreation Fund	5,342.18
Liquid Fuels Fund	.00
Capital Fund	<u>634,274.67</u>
Total	\$ 966,313.22

President Hall made a motion to approve the payment of bills for the month of June. Councilwoman Dixon seconded the motion. The motion carried unanimously.

President Hall mentioned the grand opening of the library and approximately 1,500 attended.

Fair Trade, Farmer's Market, Shade Tree and EAC – Mrs. A. Johnson

Councilwoman A. Johnson mentioned that the Mid Atlantic Fair Trade conference will be held in Philadelphia this year.

Public Relations and Historical Archives – Ms. Dixon

Councilwoman Dixon had no report.

Public Comment and Privilege of the Floor

There was none.

Adjournment

President Hall made a motion to adjourn the Council meeting at 8:50 p.m. Vice President Robinson seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith
Borough Manager/Secretary