

**MINUTES**  
**BOROUGH COUNCIL MEETING**  
**August 18, 2016**

Media Borough Council met in Council Chambers at 301 N. Jackson Street Media, PA on the above date with the following officials present: Mayor McMahon, Vice-President Robinson, Councilman Williamson, Councilwomen Dixon, A. Johnson and L. Johnson. Also present were Borough Manager Smith and Solicitor Scott. President Hall, Councilman Boyer and Engineer Matson were not present.

Vice President Robinson called the meeting to order at 8:00 p.m., led the salute to the flag and called for a moment of silent for the passing of longtime resident, Helen Loughran.

**Approval of Minutes**

Vice President Robinson made a motion to approve the July 14, 2016 Workshop meeting minutes. Councilman Williamson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the July 21, 2016 Council meeting minutes. Councilwoman A. Johnson seconded the motion. Councilman Williamson abstained. The motion carried unanimously.

**Public Comment and Privilege of the Floor**

There was none.

**Engineer's Report**

Engineer Matson was not present to make a report.

**Solicitor's Report**

Solicitor Scott had no report.

**Mayor's Report**

Mayor McMahon reported that the police department received and investigated 653 complaints during the month of July, 2016. Mayor McMahon mentioned an arson fire on W. Jefferson Street. Mayor McMahon mentioned multiple scams have been occurring throughout the county including Media and reminds residents to be aware of these scams and never give out personal information.

## **Council/Committee Reports**

### **Recreation and Board of Health** – Mr. Boyer

Councilman Boyer was not present to make a report.

### **HARB, MBA and Historic** – Ms. L. Johnson

Councilwoman Lisa Johnson had no report for the MBA or HARB. Councilwoman L. Johnson mentioned that there is a house tour planned for December 3, 2016, with details to follow.

### **Properties, Public Works, Public Safety and Fire** – Mr. Robinson

Vice-President Robinson mentioned that the Media Fire Company is always looking for volunteers in any aspect, whether it's firefighting or administrative duties and reminded residents to use 911 in an emergency or to contact the police. Vice President mentioned the Fire Chief's report noting 40 runs, 16 for Media and 24 for mutual aid of which 6 were light man power (three or less). Vice President Robinson mentioned the lack of volunteers and cautioned that the Borough may have to take a look at a paid fire force. Councilwoman L. Johnson asked if this issue should be considered now during budget season. Vice President Robinson replied that it is not necessary at this time and he hoped the number of volunteers will increase.

Vice President Robinson made a motion to approve Change Order #1 in the amount \$8,400 for asbestos remediation as part of the boiler replacement project. Councilman Williamson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the updated Civil Service rules and regulations. The rules and regulations were updated to conform to PA law. Councilman Williamson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve Resolution #2016-35 regarding setting the schedules and procedures for disposition of records and equipment. Councilwoman A. Johnson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to ratify the mass gathering permit application for the Media Fellowship House community gathering held earlier this evening. Councilwoman Dixon seconded. The motion carried unanimously.

Vice-President Robinson made a motion to approve the mass gathering permit application for the VFW Chicken Bar B Que on Sunday, September 18, 2016. Councilwoman Dixon seconded. The motion carried unanimously.

Vice-President Robinson made a motion to approve the mass gathering permit application for Media Elementary School's Back to School Potluck Supper on Friday, September 9, 2016. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the amended mass gathering permit application for Media Business Authority's Dining under the Stars changing the street closure time from 5:00 p.m. to 4:30 p.m.

Vice President Robinson encouraged the Council and the MBA liaison to speak to the MBA regarding how these changes affect the non-restaurants. Mayor McMahon mentioned he spoke to each business owner and they were receptive to the change. Councilman Williamson mentioned that Council, the police department and the MBA should work together as a team. Councilman Williamson suggested that a report on the previous year's event should be included with the next year's mass gathering permit application. The motion was seconded by Councilwoman Dixon. The motion carried unanimously.

**Community Development, Personnel and Media Arts Council** – Mr. Hall

Councilman Williamson introduced Bob Linn of Linn Architects who is seeking preliminary approval for 300 E. State Street which will be a 3-story building with 23 upscale apartments. Mr. Linn mentioned the project was presented to the Planning Commission, Borough Council and the Community Development Committee. Councilman Williamson made a motion to approve the preliminary reverse sub-division and land development application for 300 E. State Street. Vice President seconded the motion. Vice President Robinson amended the motion to mention Resolution #2016-36 that Solicitor Scott provided that includes the 17 conditions for this project. The motion passed unanimously.

Councilman Williamson mentioned zooming hearing board application for an additional monument sign for the Wawa project which will be placed within the setback. Council has agreed not to oppose the application.

**Finance and Library** – Mr. Williamson

Councilman Williamson read the finance report. The Finance Committee reported checks drawn on the Central Disbursement account for the following funds:

General Fund	\$ 272,140.80
Recreation Fund	5,329.78
Liquid Fuels Fund	.00
Capital Fund	<u>30,750.25</u>
Total	\$ 308,220.83

Councilman Williamson made a motion to approve the payment of bills for the month of July. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Councilman Williamson mentioned that in August every year the Borough adopts a mid-year budget. Councilman Williamson mentioned that adjustments were made to balance the mid-year budget. Councilman Williamson made a motion to adopt Resolution #2016-37 regarding the Mid-Year Budget Update. Vice-President Robinson seconded the motion. The motion carried unanimously.

Councilman Williamson mentioned the Finance Committee met before this meeting and the budget is right on track.

Councilman Williamson mentioned the book sale for the library will be held in October in the Community Center and is the principle fundraiser for the library. Councilman Williamson mentioned that the library is looking for board members.

**Fair Trade, Farmer's Market, Shade Tree and EAC** – Mrs. A. Johnson

Councilwoman A. Johnson mentioned that the Mid Atlantic Fair Trade conference will be held in Philadelphia this year.

**Public Relations and Historical Archives** – Ms. Dixon

Councilwoman Dixon had no report.

**Public Comment and Privilege of the Floor**

There was none.

**Adjournment**

Vice President Robinson made a motion to adjourn the Council meeting at 8:45 p.m. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith  
Borough Manager/Secretary