

**MINUTES**  
**BOROUGH COUNCIL MEETING**  
**June 16, 2016**

Media Borough Council met in Council Chambers at 301 N. Jackson Street Media, PA on the above date with the following officials present: Mayor McMahon, President Hall, Vice-President Robinson, Councilman Boyer, Councilwomen Dixon, A. Johnson and L. Johnson and Councilman Williamson. Also present were Borough Manager Smith, Solicitor Scott and Engineer Matson.

President Hall called the meeting to order at 8:00 p.m. and led the salute to the flag. President Hall asked for a moment of silence for those who lost their lives in Orlando.

**Approval of Minutes**

Vice-President Robinson made a motion to approve the May 5, 2016 Workshop meeting minutes. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the May 19, 2016 Public Hearing meeting minutes. Councilwoman Dixon seconded the motion. Councilman Williamson abstained since he was not present at the meeting. The motion carried unanimously.

Vice-President Robinson made a motion to approve the May 19, 2016 Council meeting minutes. Councilwoman Dixon seconded the motion. Councilman Williamson abstained since he was not present at the meeting. The motion carried unanimously.

**Public Comment and Privilege of the Floor**

Stephanie Gaboriault of Parks Edge Lane representing The Friends of Glen Providence Park mentioned the Schedule of Events including Summer Concert Series in the park and the 5<sup>th</sup> anniversary of Glen Providence Park.

**Engineer's Report**

Engineer Matson mentioned that bid openings for road resurfacing, boiler replacement and generator replacement took place on June 10, 2016 and will be discussed in the Public Works section of the agenda. A list of all bids was provided to the Borough. The Borough authorized emergency repairs of the Olive Street storm sewers, the work has been completed.

**Mayor's Report**

Mayor McMahon reported that the police department received and investigated 728 complaints during the month of May, 2016. Mayor McMahon mentioned that there were no burglaries during the month of May, however there were 2 incidents of criminal mischief resulting in damage to the newly re-surfaced tennis courts and extensive damage to trees in Houtman Park.

## **Council/Committee Reports**

### **Recreation and Board of Health** – Mr. Boyer

Councilman Boyer made a motion to accept the resignation of Brian Morris from the Recreation Board. Vice-President Robinson seconded the motion. The motion carried unanimously.

Councilman Boyer made a motion to appoint Jack Greening to the Recreation Board for a term expiring 12/31/20. Councilman Williamson seconded the motion. The motion carried unanimously.

Councilman Boyer made a motion to appoint Lisa Gelman to the Recreation Board for a term expiring 12/31/16. Vice-President Robinson seconded the motion. The motion carried unanimously.

Councilman Boyer mentioned upcoming Recreation events including summer camp, Blue Rocks game and the 4<sup>th</sup> of July celebration at Barrall field. Councilman Boyer also reminded residents of road closures for the 5 Mile Race.

### **HARB, MBA and Historic** – Ms. L. Johnson

Councilwoman Lisa Johnson mentioned that the HARB has been taking tours and photos around historic district of the Borough. They will be working with the Historical Archives Commission to house the photos.

Councilwoman Lisa Johnson mentioned the MBA had a successful Blues Stroll. Councilwoman Lisa Johnson mentioned that the Media Business Preservation Committee, a committee within the MBA, has been holding monthly free seminars for the retail business owners. Future seminars for the fall include marketing and seasonal store front window dressings.

### **Properties, Public Works, Public Safety and Fire** – Mr. Robinson

Vice-President Robinson mentioned that the Media Fire Company is always looking for volunteers in any aspect, whether it's firefighting or administrative duties and reminded residents to use 911 in an emergency or to contact the police.

Vice-President Robinson made a motion to ratify the agreement with Brandywine Animal Hospital. This was discussed and voted on at the June Workshop meeting due to timing issues. A change was made to the original agreement adding a 90-day cancellation option. Vice President Robinson made a motion to approve the agreement with Brandywine Animal Hospital for stray dog services. Councilman Williamson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the bid award for the 2016 road resurfacing project to Joseph Sucher & Sons at a base price of \$139,447.25, with bid alternates of 1 & 2 to be added with the total expenditure not to exceed \$219,047.25. Councilwoman A. Johnson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the bid award for the replacement of the boiler in Borough Hall to B & E Boiler Works, Inc. for a total of \$52,900.00. Councilman Williamson seconded the motion. The motion carried unanimously.

Vice-President Robinson made a motion to approve the bid award for the replacement of the emergency generator to include the entire building to Charles A. Higgins & Sons, Inc. for a total of \$128,896.00. Councilwoman A. Johnson seconded the motion. The motion carried unanimously.

Vice-President Robinson mentioned the parking meters located on State Street that accept credit cards have been experiencing mechanical issues and feel it would be best to remove the meters. Beginning immediately the meters on State Street will only accept cash and Borough Smart Cards. The use of credit cards in these meters is minimal, so there should not be an issue by eliminating the credit cards. Vice President Robinson mentioned that the Properties Committee hopes to have parking kiosks included in the 2017 budget to replace the meters and poles on State Street.

Vice-President Robinson made a motion to approve the mass gathering permit application for Media Upper Providence Free Library Grand Opening to be held on Saturday, July 16, 2016. Vice President Robinson mentioned that he spoke to the Fire Chief regarding the one-hour closing of Jackson Street and the Chief assured him that they would do whatever necessary to provide service. The motion carried unanimously.

Vice-President Robinson made a motion to approve the mass gathering permit application for First Baptist Church vacation Bible School for July 11 – 15, 2016. Councilwoman Dixon seconded the motion. The motion carried unanimously.

### **Community Development, Personnel and Media Arts Council – Mr. Hall**

President Hall made a motion to adopt Resolution #2016-30 authorizing submission of GTRP grant application for Veterans Square Garden. Councilwoman Dixon seconded the motion. The motion carried unanimously.

President Hall made a motion to adopt Resolution #2016-31 authorizing submission of grant application for ARLE Traffic Signal. Councilwoman Dixon seconded the motion. The motion carried unanimously.

President Hall made a motion to ratify the hiring of Evan Miller as part-time summer CIP intern at a rate of \$15 an hour, not to exceed 29 hours a week. Councilwoman Dixon seconded the motion. The motion carried unanimously. Mr. Williamson mentioned that he had the pleasure of interviewing Evan and found him to be a great candidate.

President Hall made a motion to ratify the hiring of Dave Favinger as part-time property maintenance inspector at a rate of \$18 an hour, not to exceed 29 hours a week. Councilwoman Dixon seconded the motion. The motion carried unanimously.

President Hall made a motion to ratify the hiring of Deborah Shipley as Facilities Usage Coordinator at an annual salary of \$6,500. Councilwoman A. Johnson seconded the motion. The motion carried unanimously.

President Hall mentioned that Media Arts Council (MAC) will have their first piece of sculpture with the Public Art Program unveiled on Saturday, June 18<sup>th</sup> at 11:00 a.m. President Hall mentioned that this is an abstract work of stainless steel and steel standing 96” high and will be on display in the north block of the Plum Street Mall. The Media Arts Council has made a request that the Borough help contribute to the installation of the sculpture in the amount of \$650 and also requested that any permit fees be waived. Vice President Robinson mentioned that the Media Arts Council has already received a contribution of \$13,000 from the Borough and when the discussion about the location of the sculpture took place, they assured there would be no cost to the Borough. Councilwoman L. Johnson mentioned that the Finance Committee created a procedure for non-profits to make monetary requests from the Borough and feels the process is not being followed. President Hall made a motion to approve the request for a contribution of \$650 and waiving of any building permit fees for the Media Arts Council. Councilwoman A. Johnson seconded the motion. The motion passed 5 -2, with Vice President Robinson and Lisa Johnson casting the dissenting votes.

**Finance and Library** – Mr. Williamson

Councilman Williamson read the finance report. The Finance Committee reported checks drawn on the Central Disbursement account for the following funds:

General Fund	\$ 228,016.90
Recreation Fund	10,803.97
Liquid Fuels Fund	.00
Capital Fund	<u>25,933.46</u>
Total	\$ 264,754.33

Councilman Williamson made a motion to approve the payment of bills for the month of May. Councilwoman Dixon seconded the motion. The motion carried unanimously.

Councilman Williamson mentioned that the Finance Committee met yesterday and noted that capital projects approved tonight are all under budget.

Councilman Williamson made a motion for the renewal of the contract with CNP (GO2) for computer services. Renewal is recommended by the Technology Coordinator. Vice President Robinson seconded the motion. The motion passed unanimously.

**Fair Trade, Farmer’s Market, Shade Tree and EAC** – Mrs. A. Johnson

Councilwoman A. Johnson mentioned that the EAC is requesting participation in the SolSmart program. Councilwoman A. Johnson made a motion to participate in the SolSmart program. Vice President Robinson seconded the motion. The motion passed unanimously.

Councilwoman A. Johnson mentioned that the Farmers Market is running smoothly and so far there is no issue with the parking. Councilwoman A. Johnson mentioned that the manager of the Farmers Market is communicating with the local businesses each week. Councilwoman A. Johnson mentioned that the market is open every Thursday from 3:00 p.m. to 7:00 p.m. at State and Gayley Street and they accept credit and Supplemental Nutrition Assistance Program (SNAP) cards.

**Public Relations and Historical Archives** – Ms. Dixon

Councilwoman Dixon mentioned that the Historical Archives has not met due to summer vacations.

Councilwoman Dixon mentioned that the Memorial Day Parade was mention in the Spirit newspaper.

**Public Comment and Privilege of the Floor**

Bob Dimond of 134 E. Third Street mentioned vandalism at the VFW. He mentioned that 6 American Flags and a memorial wreath were destroyed.

President Hall stressed that residents should not hesitate to call 911 if you see any suspicious activity.

President Hall reminded residents that there will be a special election held on July 12, 2016.

**Adjournment**

President Hall made a motion to adjourn the Council meeting at 8:58 p.m. Vice President Robinson seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith  
Borough Manager/Secretary