

**BOROUGH OF MEDIA  
MINUTES  
PLANNING COMMISSION MEETING  
JUNE 4, 2002**

The Media Borough Planning Commission met on the above date with the following individuals present: Vice-Chairperson Peter Williamson, Gordon Grimditch, Robert Yosua, Tina Mason, and Chris Pavlou. Also present was Vice-President Robinson, Code Enforcement Officer Jeffery, Engineer Walton, Borough Solicitor Middlebrooks, Borough Manager Smith, and Secretary Higgins. Chairperson Steve Moss and Vice-Chairperson William Payne were absent from the meeting.

Vice-Chairperson Peter Williamson called the meeting to order at 7:35 p.m.

**Approval of Minutes**

Robert Yosua made a motion to approve the minutes of the Commission meeting of March 5, 2002. Chris Pavlou seconded the motion. Motion carried unanimously.

Robert Yosua made a motion to approve the minutes of the Commission meeting of April 2, 2002; seconded by Chris Pavlou. Motion carried unanimously.

**Preliminary/Final Sub-division**

**Single Family Dwelling – 800 N Jackson Street**

Gus Houtman, G.D. Houtman and Son, representing Tom and Kathy Muir, perspective buyers, and Walter Stine, current owner is proposing to sub-divide 800 N Jackson Street to reflect two separate parcels. Each parcel is a single-family dwelling. Peter Williamson is apprehensive about the extensive grading proposed in the rear yard. Mr. Houtman understood Peter's concern and agreed to revisit the plans for possible adjustments. Robert Yosua expressed concern that currently there is no sidewalk on the Eighth Street side of the parcel. Mr. Houtman replied that they are submitting a waiver to Borough Council reflecting a request for sidewalk on Eighth Street. Gordon Grimditch motioned to approve plans with the condition that all concerns made by Borough Engineer Walton noted in memo dated 6/4/02 are addressed. Motion was seconded by Robert Yosua and carried unanimously.

**Non-Conforming Use – 308-312 E Second Street**

Robert Linn, architect, presented a plan to enlarge the existing structure located on the southeast corner of the parcel. The plans further indicate that the addition will connect with another building located on this parcel. Peter Williamson expressed concern with the parking ratio changing due to the increase in size. Mr. Linn explained that they are only required to have thirteen parking spaces and they exceed this requirement by one. Borough Engineer Walton requested that the plans reflect six (6) cars parked on Emerald

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