

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
NOVEMBER 4, 2010**

Media Borough Council met in the large conference room on the above date at 7:30 p.m. with the following officials present: Mayor McMahon, President Alyanakian, Vice-President Rehoric, Councilwoman Simpson, Councilmen Cunningham and Stein. Also present were Borough Manager Smith, Solicitor Scott and Engineer Walton. President Alyanakian mentioned that Councilwoman Roe is not in attendance and Councilman Williamson will be attending the meeting, but will be late.

Public Comment and Privilege of the Floor

Amy Johnson of N. Edgmont Street submitted the report for the Farmers Market for the year 2010. Ms. Johnson mentioned that the Farmers Market would like to apply for the mass gathering permit for next year, in order to put together a list of vendors and budget items for the 2011 season. Ms. Johnson mentioned that she is meeting with the Media Business Authority next week to discuss improvements for next year's market. Ms. Johnson also mentioned that there were no parking or safety issues at this year's market. President Alyanakian commented that the mass gathering permit would be voted on at the December Council meeting. Councilwoman Simpson mentioned that one (1) month can make a difference in planning and this should be voted on at the November Council meeting.

President Alyanakian introduced Nicholas Cuce Jr., representative for AT&T Mobility. AT&T will go before the Zoning Hearing Board concerning the placement of 12 antennas at 1 W. Veterans Square. Mr. Cuce mentioned that the antennas will be behind fiberglass, colored to match existing brickwork, pitched downward and that the signal can permeate through fiberglass, not brick. Mr. Cuce mentioned that there will be a generator plug and backup for a full day. Mr. Cuce also mentioned that the antennas are not located in the historical district and they are not near municipal property. Councilman Stein inquired if there are receivers and transmitters on the building and if the coverage would improve for AT&T customers in Media. Mr. Cuce commented that there were receivers and transmitters and subscribers for AT&T will see an improvement in service.

Borough Manager's Report

Borough Manager Smith mentioned several items that were in the folders for Council members.

Engineer's Report

Engineer Walton mentioned that there is a sinkhole located at 810 N. Olive Street and 60 feet of pipe that needs to be replaced. There are two (2) trees that are in the way of the pipes and need to be taken down. Councilman Cunningham inquired about when the trees will be taken down. Engineer Walton mentioned that the weather could delay the process.

Mayor's Report

Mayor McMahon mentioned that on October 1, 2010 Media Motors was broken into and some tools were taken.

Mayor McMahon mentioned that on October 30, 2010, mischief night, there was minor damage to cars on W. Fourth Street.

Mayor McMahon mentioned that two (2) cars were broken into at Oakmont townhouses, located at Providence Road and Jackson Street. Councilman Cunningham inquired why he was not notified since he was the Public Safety Chairman. Mayor McMahon commented that this was an oversight and Councilman Cunningham will be notified in the future.

Mayor McMahon mentioned that Veterans Day Parade is scheduled for Thursday, November 11, 2010 at 11:30 a.m.

Council/Committee Reports

Public Safety, Lightning & Shade Tree – Mr. Cunningham

Councilman Cunningham mentioned the revision to the Borough ethics policy statement has been distributed to Council members. Councilman Stein inquired if this will be discussed at the next Workshop meeting. Councilman Cunningham mentioned that the proposed revision would be discussed at the December Workshop meeting.

Councilman Cunningham mentioned the Delaware County SPCA stray animal boarding contract that is in effect from January 1 to June 30, 2011. Councilman Cunningham mentioned that this contract is only for six (6) months and beyond June 30 will be a countywide problem as to where the stray animals will go. Councilman Cunningham mentioned that there is a taskforce at the county level to look into this situation. Borough Manager Smith mentioned that this was discussed at the last Consortium of Government (COG) meeting and more information will follow in 2011.

Councilman Cunningham mentioned the consideration of the mass gathering permit application for the Veterans Day Parade scheduled for Thursday, November 11, 2010.

Mayor McMahon mentioned that this is the 51st annual Veterans Day Parade. Councilwoman Simpson commented that this mass gathering permit should be extended to next year's parade. Councilman Cunningham inquired if this will be approved tonight, since the Council meeting is after the parade date. Solicitor Scott mentioned that Council can approve the permit tonight but ratify it during the Council meeting on November 18, 2010. Councilman Cunningham mentioned that the overtime for the police department will be charged to a new budget item in 2011.

Library, Media Business Authority & Recreation – Dr. Stein

Councilman Stein mentioned the consideration of Brian Morris to the Recreation Board. Mr. Morris would replace Kevin Boyer's unexpired term until December 31, 2011. Councilman Stein mentioned that this will be brought up in the form of a motion at the next meeting.

President Alyanakian inquired if Councilman Stein is attending the Recreation Board meetings. Councilman Stein mentioned that he has not received the information from the Board on the schedule of the meetings, etc.

Public Property & Economic Development, Health & Historic – Mrs. Rehoric

Vice-President Rehoric mentioned the consideration of the Historical Architectural Review Board application for the sign at Shephard American Antiques located at 335 W. State Street. Vice-President Rehoric mentioned the Historical Architectural Review Board is recommending the approval for the sign.

Vice-President Rehoric mentioned the consideration of resignations of Rebecca Herbert and Alan Warfield from the Historical Architectural Review Board. Councilman Cunningham mentioned that Alan Warfield is a realtor member and Rebecca Herbert is a citizen member and the board is looking to fill those seats. Solicitor Scott mentioned that the member does not have to live in the Borough to be on the board.

Vice-President Rehoric mentioned that Council will discuss the proposal letter from Patrick Ward on behalf of the Media Theatre as it relates to the Community Development Block Grant (CDBG) architectural fees in Executive Session.

Code Enforcement, Environmental Advisory Council & Parking – Mr. Alyanakian

President Alyanakian mentioned the traffic ordinance amendments. Solicitor Scott commented that Ralph DeRosa, Public Works Director, is still taking measurements, but the Borough should be able to advertise it for adoption in December.

President Alyanakian mentioned Ordinance No. 1078 concerning residential parking along the 200 block of E. Lincoln Street. Solicitor Scott commented that this ordinance is ready to be advertised. Councilman Cunningham mentioned that the Public Safety Committee has recommended approval of this ordinance.

President Alyanakian mentioned that at the end of 2010 Borough Council may consider making some changes to the committee liaisons in 2011.

President Alyanakian mentioned that Council may want to regretfully consider the resignation of Kristina Rutsky from the Environmental Advisory Council (EAC).

Fair Trade, Fire, Media Arts Council & Special Projects – Mrs. Roe

President Alyanakian mentioned that Councilwoman Roe met with members of the Media Fire Company and discussed long term capital needs for the fire department.

Personnel, Technology & Emergency Management – Mrs. Simpson

Councilwoman Simpson mentioned the consideration of the ordinance amendment to joinder agreement in order to allow for the elimination of employee contributions after 35 years of employment for non-union personnel.

Councilwoman Simpson mentioned the consideration of bids for the sale of equipment such as stove, ovens, etc. from the property at 1 W. State Street.

Councilwoman Simpson mentioned that a Global Connect announcement will be sent out next week. The first announcement will not be an emergency. Councilwoman Simpson thanked Mary Jane Boyland from the Borough office for all her hard work on the creation of the list of Borough residents and businesses. Councilman Stein mentioned that there are 2,600 phone numbers in the system. Councilwoman Simpson mentioned that Borough residents can log on the Borough website or call the office to add their names, addresses, and phone numbers to the list. Councilwoman Simpson mentioned that information will be on the website and TV channel.

Councilwoman Simpson mentioned the website update. There will be two (2) phases. The first phase will include redesign, posting and training. The second phase will be for additional functions. Councilwoman Simpson mentioned the Technology Committee will review the information and it will be ready for the December meeting.

Councilwoman Simpson mentioned the status of the collective bargaining agreements concerning Public Works employees and Public Information Officers will be discussed in Executive Session.

Councilwoman Simpson mentioned the status of 1 W. State Street will be discussed in Executive Session.

President Alyanakian mentioned that Borough Council will enter into Executive Session at 8:16 p.m. in order to discuss property and personnel issues.

President Alyanakian called the Workshop meeting back to order at 9:35 p.m.

Community Design, Finance, Public Works & Infrastructure – Mr. Williamson

Councilman Williamson mentioned the consideration of adopting the preliminary 2011 General Fund, Capital Fund, and Liquid Fuels Fund and Recreation Fund budgets. Councilman Williamson mentioned that the Finance Committee met on Monday and reduced some expenses to save \$200,000 but the capital expenditures were \$350,000, which would create a \$150,000 gap. President Alyanakian thanked all the Finance Committee members for their time and effort in their work on the budget.

Councilman Williamson mentioned the consideration of the ordinance pertaining to an amendment to impervious coverages. Councilman Williamson mentioned that the Planning Commission discussed this ordinance at their meeting on Wednesday, November 3, 2010 and this amendment will be up for adoption at the December or January Council meeting.

Councilman Williamson mentioned the consideration of Ordinance No. 1079 pertaining to snow removal and snow emergency routes. Solicitor Scott mentioned that this will be a broad policy prohibiting property owners from shoveling/plowing snow into the street. Councilman Williamson commented that many residents clean the snow from their cars and driveways onto the streets, however the ordinance is directed to commercial contractors plowing snow out in the street from parking lots. It will also add the 300 block of S. Plum Street and the 400 block of W. Jefferson Street (west side) to snow emergency routes.

Councilman Williamson mentioned the consideration of authorizing the advertisement of request for proposals for professional services. Councilman Williamson commented that Borough Council is not prepared to make recommendations at this time.

Councilman Williamson mentioned the consideration of the Zoning Hearing Board application for AT&T Mobility to install an antenna at 1 W. Veterans Square. Councilman Stein mentioned that the Borough should make sure the radiation is in compliance before considering the application.

Councilman Williamson mentioned the consideration of the replacement of 65 feet of sidewalk along 337-345 W. Second Street. The cost of the repair will be \$2,900. Borough Manager Smith mentioned EP Henry pavers around the tree would cost an additional \$400 for four (4) feet by ten (10) feet. Borough Engineer Walton commented that EP Henry pavers are easy maintenance as compared to a concrete design. Councilman Williamson mentioned this will be on the agenda for the November Council meeting.

Councilman Williamson mentioned the consideration of authorizing the advertisement of bids for the sale of a Code Enforcement Department vehicle. Councilman Williamson mentioned this will be on-line bidding.

Councilman Williamson mentioned the considered submission of a Community Development Block Grant (CDBG) application. Solicitor Scott commented that the Borough can submit two (2) requests a year.

Adjournment

President Alyanakian made a motion to adjourn the Workshop meeting at 9:58 p.m. Mayor McMahon seconded the motion. The motion carried unanimously.

Respectfully Submitted,



Jeffrey A. Smith
Borough Manager/Secretary