

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
JUNE 3, 2010**

Media Borough Council met in the large conference room on the above date at 7:30 p.m. with the following officials present: Mayor McMahon, President Williamson, Vice-President Simpson, Councilwomen Rehoric and Roe, Councilmen Cunningham, Stein and Alyanakian. Also present were Borough Manager Smith, Solicitor Scott and Engineer Walton.

Public Comment and Privilege of the Floor

Gabriel Fredericks referenced a Zoning Hearing Board Application for 201 W. Providence Road for a photography studio/residence. Council asked questions about the proposed use, etc.

Robert Linn referenced a land development application for 400 E. State Street for a 710 square feet addition to the Second Baptist Church of Media. Mr. Linn indicated that the proposed addition will contain the following improvements: accessible entrance, entrance foyer, accessible toilet rooms and a limited use elevator. Council asked questions in response to Mr. Linn's presentation.

Borough Manager's Report

Borough Manager Smith highlighted the information in the Workshop meeting folder this evening, which included the Engineer's report, police report, draft of the Attorney's Fees Ordinance and proposed 2010 road resurfacing list from NDI.

Engineer's Report

Engineer Walton referenced his written report and his proposed 2010 road resurfacing list. Engineer Walton will take a look at the crosswalk at State & Jackson Streets.

Mayor's Report – Mayor McMahon

Mayor McMahon highlighted the police report for May 2010.

Mayor McMahon mentioned that the police department is still looking for part-time police officers.

Mayor McMahon mentioned traffic concerns at 6th & Monroe Street that the police department is monitoring.

Executive Session

At 8:15 p.m., President Williamson announced that Borough Council will enter into Executive Session in order to discuss litigation, property and personnel matters.

President Williamson reconvened the Workshop meeting at 9:35 p.m. and mentioned that Borough Council met in Executive Session in order to discuss litigation, property and personnel matters.

Council Committee Reports

Infrastructure, Code Enforcement & Historic Architectural Review Board – Mr. Cunningham

Councilman Cunningham mentioned that Council received a draft of the 2010 road resurfacing list from Engineer Walton. Councilman Cunningham mentioned Jasper Street and Mellon Street as high priority areas. President Williamson asked each member of Council to review the list.

Media Business Authority, Environmental Advisory Council & Recycling – Dr. Stein

Councilman Stein mentioned a memo from the Environmental Advisory Council pertaining to the location of a solar educational sign, which was approved by the properties committee.

Councilman Stein mentioned the Environmental Advisory Council's recommendations pertaining to the implementation of the energy audit performed by Practical Energy Solutions. The Environmental Advisory Council will work Borough Manager Smith on the implementation of the report and their recommendations.

Councilman Stein mentioned the CAADC Weatherization Assistance Program. Tina Mason would like to be added to the June Council meeting agenda in order to discuss the program.

Properties, Personnel, Technology, Fire & Emergency Management – Mrs. Simpson

Vice-President Simpson mentioned that no bids were received for the sale of 1 W. State Street on Tuesday, June 1, 2010.

Vice-President Simpson mentioned that the Personnel Committee is recommending Borough Council consider the hiring of Joanne Tipping as the part-time Administrative Secretary.

Community Design, Finance & Sanitation – Mr. Williamson

President Williamson mentioned the Attorney's Fees Ordinance, which was drafted by Solicitor Scott.

President Williamson mentioned an engagement agreement between the Borough and Portnoff Law Offices in order to enforce/collect on outstanding and future liens.

President Williamson mentioned a proposed Zoning Ordinance amendment as drafted by Solicitor Scott in order to provide the creation of a new "Light Retail-Office-Apartment Overlay Zoning District." The Community Design Committee will review the ordinance in more detail and report back to Council.

President Williamson mentioned a proposed amendment to the Borough Code related to a 10 foot setback provision with regard to propane tanks. Council would like to include this in a future amendment to the Zoning Code.

President Williamson mentioned a sketch provided by Engineer Walton pertaining to the proposed bulb out at 111 W. State Street as a follow-up to discussions on the dumpster enclosure in the Right-of-Way on W. Jasper Street. The applicant is no longer seeking utilization of the Right-of-Way, instead they will share a dumpster with Joclyn's.

Police, Public Safety & Media Arts Council – Mrs. Roe

Councilwoman Roe mentioned the police chief's recommendation to keep all mass gatherings along State Street in between Monroe and Orange Streets.

Councilwoman Roe mentioned a Mass Gathering Permit Application for Media Business Authority's 3rd Annual Downtown Media Car Show event to be held on Sunday, July 11, 2010.

Councilwoman Roe mentioned a Mass Gathering Permit Application for the Gibbons Automotive "Rock N Roll Car Show" event to be held on Saturday, September 18, 2010.

Councilwoman Roe mentioned a Mass Gathering Permit Application from Town Talk Newspapers for their Fall Super Sunday event to be held on Sunday, September 19, 2010 from 9:00 a.m.-4:00 p.m.

Councilwoman Roe mentioned a Mass Gathering Permit Application for Media Business Authority's New Year's Eve Celebration "Ball Drop" event to be held on Friday, December 31, 2010. The Public Safety Committee will review this application in more detail.

Health, Historic Archives Commission, Historical Society & Fair Trade Committee
– Mrs. Rehoric

Councilwoman Rehoric mentioned the letter of interest/resume from Ed Homa for the vacancy that exists on the Historic Archives Commission.

Recreation, Parking & Library – Mr. Alyanakian

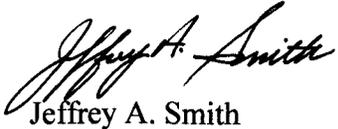
Councilman Alyanakian mentioned a proposed ordinance related to amendments to residential parking and asked Council to review the list in detail.

Councilman Alyanakian mentioned a handicapped parking request from Dorothy Kilpatrick of 320 N. Jackson Street. This property does have off-street parking.

Adjournment

Councilman Alyanakian made a motion to adjourn the Workshop meeting at 10:25 p.m.
Councilwoman Roe seconded the motion. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeffrey A. Smith".

Jeffrey A. Smith
Borough Manager/Secretary