

**MINUTES
BOROUGH COUNCIL WORKSHOP MEETING
MAY 6, 2010**

Media Borough Council met in the large conference room on the above date at 7:30 p.m. with the following officials present: Mayor McMahon, President Williamson, Vice-President Simpson, Councilwomen Rehoric and Roe, Councilmen Cunningham, Stein and Alyanakian. Also present were Borough Manager Smith, Solicitor Scott and Engineer Walton. Councilman Alyanakian arrived to the meeting at 8:30 p.m.

Borough Manager's Report

Borough Manager Smith highlighted the information in the Workshop meeting folder this evening, which included the revised Workshop agenda, bid tabulation memo, farmers market vendor list, Memorial Day Parade Mass Gathering Permit Application, Engineer's report and the police report. These items came in after the Workshop meeting packets went out to Council.

Engineer's Report

Engineer Walton mentioned approximately \$10,000 worth of patch work on State Street that he would like to authorize prior to the 5 Mile Race.

Mayor's Report – Mayor McMahon

Mayor McMahon highlighted the police report for April 2010 and referenced an e-mail question from the Council meeting about 2010 police budget.

Mayor McMahon mentioned the first suburbs meeting.

Presentation on 301-311 E. Baltimore Avenue

Bob Linn, Architect, made a presentation on the preliminary/final land development application at 301-311 E. Baltimore Avenue. As a follow-up to the Planning Commission meeting, Mr. Linn summarized the commission's recommendations to Council:

- 1) that the property be now known as 311 E. Baltimore Avenue;
- 2) that the Borough Engineer's review comments detailed in the NDI memo of March 28, 2010 be completed to the Borough Engineer's satisfaction;
- 3) that the applicant obtain a sewer module or waiver from DEP;
- 4) that the two (2) required street lights be installed on Radnor Street flanking the proposed Radnor Street portico exit and be connected with conduit;
- 5) that the final plan contain the following:
 - a. further articulation of the brick wall façade below 2nd level bay window,
 - b. incorporation of railings on parapet detailed on elevation AGA4,
 - c. connection of accessible sidewalk from Baltimore Avenue to handicapped curb cut,

- d. incorporation of sunshade on both facades perpendicular to Baltimore Avenue,
 - e. reduction in scale of tower,
 - f. bump out the two cast stone archways 2 inches each,
 - g. incorporation of a bike rack and
 - h. addition of landscaping on 9' grass strip at southeast edge of property.
- 6) that a crosswalk compliant with standards of LD7 be installed across the proposed Radnor Street driveway exit.

Mr. Linn mentioned that the applicant is request the following waivers:

- a. LD2.3--off-street parking lots, to authorize the parking area behind the Baltimore Avenue building wall,
- b. LD8.3--street edge strips, to authorize an edge strip with a width equal to the strip in front of the adjacent property at 311 E. Baltimore Avenue, said strip not being 30" wide,
- c. LD9.3--street trees, to plant a Fastigate Oak Tree or an Armstrong Red Map,
- d. LD15.3 & LD15.5--benches, to not provide a bench upon the Baltimore Avenue frontage due to space constrictions and
- e. LD19--bus shelter, to not provide a bus shelter due to space constraints created by requirement to construct the new building at the street line.

Public Comment and Privilege of the Floor

Zubair Khan, Executive Director of the Media Business Authority, inquired about port o potties and electricity for the farmers market.

Councilwoman Rehoric mentioned she would explore amending the ordinance pertaining to the farmers market and the issuance of health licenses. Councilwoman Rehoric will discuss with the Board of Health.

President Williamson mentioned Councilwoman Rehoric will join the Finance Committee and Councilman Stein will step away.

Council Committee Reports

Infrastructure, Code Enforcement & Historic Architectural Review Board – Mr. Cunningham

Councilman Cunningham mentioned a bid award for the street/sewer maintenance contracts.

Media Business Authority, Environmental Advisory Council & Recycling – Dr. Stein

Councilman Stein mentioned the resignations of Rachel Benari, Bobbi Dallas and Harry Havnoonian from the Media Business Authority.

Councilman Stein mentioned the breakfast meeting with the business community, which has been scheduled for Friday, May 7, 2010 at 7:30 a.m. in the Community Center.

Zubair Khan mentioned the Towne House restaurant has requested to host the New Year's Eve Ball Drop. The Public Safety Committee will review.

Properties, Personnel, Technology, Fire & Emergency Management – Mrs. Simpson

Vice-President Simpson mentioned correspondence from Solicitor Scott regarding the execution of license agreements with farmers market vendors. Council will consider ratifying the agreements during their regular meeting.

Vice-President Simpson mentioned that the Personnel Committee is recommending the hiring of Eleanor Dale for the part-time Administrative Secretary position. Approximately 55 resumes were received for the position. Eight (8) interviews were conducted.

Vice-President Simpson mentioned that the Borough received three (3) proposals for video taping of the monthly Council meetings. The Technology Committee is recommending Video Edge at a rate of \$275 per meeting.

Community Design, Finance & Sanitation – Mr. Williamson

President Williamson mentioned a resolution related to the PEMA snow reimbursement application.

President Williamson mentioned that the Finance Committee is recommending Council consider authorizing the Solicitor to draft and advertise an ordinance related to attorney's fees.

President Williamson mentioned a bid award for the Highway Garage Fire Sprinkler System. The apparent low bidder is S. A. Comunale of Westville, NJ.

President Williamson mentioned a sketch provided by Engineer Walton pertaining to the proposed bulb out at 111 W. State Street as a follow-up to discussions on the dumpster enclosure in the Right-of-Way on W. Jasper Street.

President Williamson mentioned the preliminary/final land development application for 301-311 E. Baltimore Avenue for the expansion of New View Gifts.

President Williamson mentioned the extension of Zoning Hearing Board variances for 306 E. Baltimore Avenue.

President Williamson mentioned ROA District Zoning amendments allowing for retail as a use west of Orange Street and office as a use east of Monroe Street, possibly as a conditional use.

President Williamson mentioned a draft response to Aqua Wastewater regarding sewer laterals.

Police, Public Safety & Media Arts Council – Mrs. Roe

Councilwoman Roe mentioned the hours for soliciting throughout the Borough for non-religious organizations. Council discussed and decided that 7:00 p.m. during the winter and 8:00 p.m. during the summer will be the ending time for non-profits and earlier for for-profit entities that wish to solicit door-to-door.

Councilwoman Roe mentioned a Mass Gathering Permit Application for Nativity B.V.M. School's Race for Education event to be held on Thursday, May 27, 2010.

Councilwoman Roe mentioned a Mass Gathering Permit Application from Robert Dimond for the Memorial Day Parade to be held on Monday, May 31, 2010 at 10:00 a.m.

Councilwoman Roe mentioned a Mass Gathering Permit Application from Town Talk Newspapers' for their Fall Super Sunday event to be held on Sunday, September 19, 2010 from 9:00 a.m.-4:00 p.m.

Health, Historic Archives Commission, Historical Society & Fair Trade Committee
– Mrs. Rehoric

Councilwoman Rehoric mentioned a few items/events related to Health, Historic Archives Commission, Historical Society & Fair Trade Committee.

Recreation, Parking & Library – Mr. Alyanakian

Councilman Alyanakian mentioned a proposed ordinance related to amendments to residential parking.

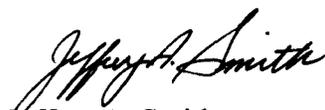
Councilman Alyanakian mentioned a handicapped parking request from Dorothy Kilpatrick of 320 N. Jackson Street. This property does have off-street parking.

Councilman Alyanakian mentioned a proposal from Advanced Hydraulic Systems pertaining to the BigBelly recycling unit.

Adjournment

Councilman Alyanakian made a motion to adjourn the Workshop meeting at 10:30 p.m. Councilwoman Rehoric seconded the motion. The motion carried unanimously.

Respectfully submitted,



Jeffrey A. Smith
Borough Manager/Secretary