

**MINUTES
BOROUGH COUNCIL MEETING
NOVEMBER 16, 2006**

The Media Borough Council met in Council Chambers on the above date with the following officials present: Mayor McMahon, President Daly, Vice-President Hall, Councilpersons Alyanakian, Simpson, Derrickson and Williamson. Also present were Borough Manager Smith, Engineer Walton and Solicitor Middlebrooks. Councilman Tyson and Treasurer Dimond were absent from the meeting.

President Daly called the meeting to order at 8:00 p.m. and led the salute to the flag.

Approval of the Minutes

Councilman Williamson made a motion to approve the minutes from the October 19, 2006 Council meeting minutes with the following two (2) corrections: 1) The vote pertaining to sending the Solicitor to the Zoning Hearing Board to oppose the height variance for the proposed hotel at 415 S. Providence Road was defeated 5-1, with President Daly, Vice-President Hall, Councilwoman Simpson, Councilmen Williamson and Alyanakian casting the majority votes, in lieu of the 4-2 vote that was recorded. 2) The vote to approve the request for two (2) parking spaces dedicated to takeout services for the Towne House Restaurant was defeated 4-3, with President Daly, Vice-President Hall and Councilmen Derrickson and Williamson casting the majority votes, in lieu of 5-2 vote that was recorded. Councilwoman Simpson seconded the motion to approve the minutes with the corrections as outlined above. The motion carried unanimously.

Public Comment & Privilege of the Floor

President Daly mentioned that the Media Borough Parking Committee met on a monthly basis from May 2006 through November 2006 to assess and make recommendations on all facets of parking in the Borough of Media based upon and updating the Recommendation Report published by the Parking Committee in May, 2002. A diverse group of individuals representing Borough Council, the Planning Commission, the Media Business Authority, residents and businesses made up this Committee. The Parking Committee developed an updated Recommendation Report. President Daly announced a parking meeting will be held on Wednesday, December 6, 2006 at 7:00 p.m. for those residents affected by changes outlined in the Recommendation Report. President Daly reported that Borough Council will vote this evening on authorizing the Solicitor to draft and advertise revisions to ordinances as outlined in the Parking Committee Recommendation Report.

Louise Naismith, 28 E. Second Street, mentioned she is concerned about the Parking Committee's recommendation to install parking meters to Front, Second and Third Streets beginning at Monroe Street and ending at Olive Street.

Moira Kern, 24 E. Second Street, noted that she is opposed to the placement of parking meters in these areas and will petition residents on this issue.

Brett Lester, 332 W. Third Street, asked Council for their support on Environmental Advisory Council (EAC) initiatives. Mr. Lester, as a member of the EAC, requested that Council allocate additional funds for the EAC for such items as stormwater management education, rain barrels, newsletters, etc. Councilman Alyanakian mentioned that the EAC is exploring the use of rain barrels in conjunction with those buildings that currently have solar panels installed. Councilman Alyanakian noted that another EAC initiative is to compel businesses to recycle. Approximately 75% of residents in the Borough recycle and we would like to incorporate this initiative along the business district as well.

President Daly announced that anyone watching the meeting on television at home should feel free to e-mail their questions to questions@mediaborough.com and they will be answered during this evening's meeting.

Caroline Talerico, 37 E. Front Street, noted her opposition to the proposed parking meters on Front, Second and Third Streets. Ms. Talerico is also opposed to the hiring of three (3) part-time Parking Meter Officers.

Kitty McFarland, 332 W. State Street, mentioned that Engineer Walton has a rain barrel on order for her building and encourages everyone to consider such an effective stormwater management item on their property.

President Daly mentioned that since most of this evening's audience members are here to discuss the Parking Committee Recommendation report, he will jump ahead to that portion of his report. President Daly summarized the Parking Committee Task Force recommendations. Their recommendations are as follows:

- To hire three (3) part-time Parking Enforcement Officers to enforce parking meter fees and fines between the hours of 3:00-6:00 p.m.
- To introduce parking meter debit cards, which will be available in any denomination from \$5.00-\$100.00. There will be a \$2.00 loading fee. The Borough shall encourage merchants to purchase these debit cards for their customers as an incentive to frequent the restaurants and stores. These cards are programmed to return any unused time.
- Short-term parking will remain at three (3) hours.
- To implement short-term parking in front of the Court House with the installation of digital parking meters at a rate of \$.75 cents per hour.
- To partner with the County of Delaware to perform a comprehensive parking study of the Borough.
- To create a High Occupancy Vehicle (HOV) Permit in an effort to promote carpooling. This will be available for half price to individuals who can successfully demonstrate that they are carpooling to work.
- To create a Residential Parking Permit for a fee of \$100 per year.
- To install parking meters along Front, Second and Third Street between Monroe and Olive Streets.

Nicholas Scull, 43 E. Front Street, inquired if Borough Council would be willing to offer the Residential Parking Permit to residents within the commercial district free of charge. President Daly responded that he believes the Borough would be required to charge for this item. Solicitor Middlebrooks added that the Borough may be required to charge for the permit as the Borough is not allowed to differentiate between classes of people (i.e. residents versus non-residents).

Louise Naismith, 28 E. Second Street, inquired about the zoning within the area that the Parking Committee is proposing the installation of parking meters. President Daly responded that this is the office district. Ms. Naismith mentioned that she believes it is the responsibility of business owners to tell their employees not to park on State Street. Ms. Naismith encouraged Council to keep senior citizens in mind as they have difficulties with the new digital meters. Ms. Naismith does not believe it is fair to charge residents for a parking permit.

Councilman Alyanakian noted his opposition to the placement of parking meters on Front, Second and Third Streets between Monroe and Olive Streets as these are residential neighborhoods.

President Daly asked Borough Manager Smith to post the Parking Committee Task Force Recommendation Report on the Borough's website.

President Daly noted that while Council will vote this evening on authorizing the Solicitor to draft and advertise Traffic Ordinance amendments as outlined in the Parking Committee Recommendation Report, not all items have to be adopted. This is an a la carte menu. Items within the Recommendation Report can be deleted. With that said, President Daly made a motion to authorize the Solicitor to draft and advertise Traffic Ordinance Amendments as per the Parking Committee Recommendation Report. Councilwoman Simpson seconded the motion. The motion carried 5-1, with Councilman Alyanakian casting the dissenting vote. Councilman Derrickson noted that while he does not agree with all items outlined in the report, he hopes that compromises can be made.

ENGINEER'S REPORT

Engineer Walton mentioned he hopes more people will take advantage of the opportunity to increase stormwater management awareness with the purchase of rain barrels. Councilman Alyanakian noted that training classes are available as it pertains to stormwater management.

Councilman Derrickson inquired about the bid award for Ordinary Street Maintenance, etc. Engineer Walton noted that this item is not ready to be awarded this evening as he is recommending the Solicitor review the bid memo as outlined by NDI pertaining to awarded a secondary bid.

Mayor's Report – Mayor McMahon

Mayor McMahon reported the Police Department received and investigated 979 complaints during the month of October. There were two (2) reported burglaries in the month of October. On October 10, 2006, unknown actor(s) cut a hole in the roof of the Wine & Spirits Shop and immediately escaped after triggering an alarm. On October 15, 2006, unknown actor(s) entered an office in the 100 block of West State Street and stole a laptop computer.

The Veterans Day Parade, held on Saturday, November 11, 2006, was a huge success. Higgins Electric donated approximately \$600 worth of services for this event. Mayor McMahon asked Borough Manager Smith to draft a thank you letter to Higgins Electric for their generous donation. Mayor McMahon announced that next year's Veterans Day Parade will be held on Saturday, November 10, 2007 at noon.

Council Committee Reports

Recreation, Technology, Media Business Authority & Lighting –

Mrs. Simpson

Councilwoman Simpson made a motion to appoint Camille Holstein to the unexpired term of Jim Austin on the Recreation Board. Ms. Holstein's term will expire on December 31, 2007. Vice-President Hall seconded the motion. The motion carried unanimously.

Councilwoman Simpson noted that there is one (1) vacancy left on the Recreation Board. There are two (2) interested individuals in this position. The Recreation Board will speak with those individuals to determine who will be the best fit for the vacancy.

Councilwoman Simpson announced the following Recreation Board events:

- November 30, 2006 – Senior Bus Trip to the American Music Theatre Holiday Show in Lancaster, PA. There are two (2) tickets left. Prices are \$50 for Borough residents and \$65 for non-Borough residents.
- The new session of Tai Chi Classes will begin on January 8, 2007 (Monday evenings). The beginner's class is held from 8:45-9:45 p.m. The advanced class is held from 7:30-8:30 p.m. Both sessions are held in the Community Center. Prices are \$50 for Borough residents and \$55 for non-Borough residents.
- Senior Aerobics are held on Wednesdays at 1:00 p.m. in the Community Center. Fee is \$1.00 per session.

Councilwoman Simpson announced the following Media Business Authority events:

- November 24, 2006, 6:00 p.m. – Santa's Arrival and Festival of Lights on State Street.
- December 31, 2006, midnight – New Year's Eve Celebration on State Street. More details to follow.

- The Media Business Authority will have a holiday calendar available in the near future. This year's holiday theme is a Charles Dickens Christmas and will feature costume-clad strolling carolers.
- December 9, 2006 – Holiday House Tour. More information and tickets are available at Kenny's Flower Shoppe and Quincy's Marquet Basket. Horse drawn carriage rides will be available to ticket holders from 3:00-6:00 p.m.
- Horse drawn carriage rides will be available other times throughout the month of December as well. Please see the holiday schedule as posted on the Media Business Authority website and various store windows.

Councilwoman Simpson mentioned that a Promotions Committee has been meeting regularly for an extended period of time to discuss how the Borough of Media should be promoted. The Committee has come up with a new logo to be used in advertising. This will not replace the "Everybody's Hometown" logo, but will be used in addition to. Councilwoman unveiled the logo and noted that the Committee put a lot of time and effort into its creation, which will be used in various ads.

Public Safety, Media Arts Council & Streetscape – Mr. Hall

Vice-President Hall noted that all concerns about vehicular traffic flow patterns should be made to Police Chief Wusinich, Borough Manager Smith or himself. Vice-President Hall noted that the next Public Safety meeting will be held on Tuesday, November 21, 2006. Councilman Alyanakian inquired as to whether or not the topic of a Megan's Law Ordinance (sex offenders) will be on the agenda for discussion at the Public Safety meeting. Vice-President Hall responded that Police Chief Wusinich has been invited to speak on this topic at the next Council Workshop meeting, which will take place on December 7, 2006.

Vice-President Hall encouraged everyone to attend the Media Arts Council Second Saturday events. The next one (1) will take place on December 9, 2006.

Councilman Derrickson asked Vice-President Hall to pass along to the Public Safety Committee the need for the Media Fire Company to obtain fire alarm information from all new businesses within the Borough.

Personnel, Public Properties, Finance & Insurance – Mr. Daly

President Daly read the finance report. The Finance Committee reported checks drawn on the Central Disbursement account for the following funds:

General Fund	\$ 525,435.65
Recreation Fund	\$ <u>1,191.60</u>
Total	\$ 526,627.25

President Daly motioned that bills be paid when properly approved for all funds. Councilman Derrickson seconded the motion. The motion carried unanimously.

President Daly commented on the 2007 budget process. President Daly noted that the Borough will advertise a Special Meeting on Thursday, December 7, 2006 at 7:30 p.m. to adopt the 2007 Preliminary Budget. After adoption, the 2007 Preliminary Budget will be available for public inspection at the Borough Hall, Delaware County Law Library and Media-Upper Providence Library. A Public Hearing will be scheduled for Thursday, December 21, 2006 at 7:00 p.m. to discuss the 2007 Final Budget, which will be adopted at the regularly schedule meeting at 8:00 p.m. that same evening.

President Daly made a motion to authorize the advertisement of a Request for Proposals (RFP) for insurance brokerage services. Councilwoman Simpson seconded the motion. The motion carried unanimously.

President Daly made a motion to authorize the advertisement of a Request for Proposals (RFP) for auditing services. Councilman Williamson seconded the motion. The motion carried unanimously.

President Daly made a motion to authorize the hiring of one (1) part-time Parking Enforcement Officer to fill a vacant position. Councilman Derrickson seconded the motion. Councilman Alyanakian noted that he would like to determine how the budget looks prior to authorizing the hiring of this position. Councilwoman Simpson inquired if this was an "as needed" position. President Daly responded that this position is on an "as needed" basis. The motion carried 5-1, with Councilman Alyanakian casting the dissenting vote.

Code Enforcement and Community Development – Mr. Williamson

Councilman Williamson noted that the Zoning Hearing Board Application for the Hampton Inn & Suites, 415 S. Providence Road, will go before the Zoning Hearing Board for a second time on Wednesday, November 29, 2006.

Councilman Williamson provided an update on the Upper Providence Township Zoning Hearing Board Application for 721 Painter Street and 700 West Baltimore Avenue as it pertains to billboards. Both the Media Borough and Middletown Township are sharing an attorney in opposition and focusing on safety concerns with this application.

Councilman Williamson mentioned that the Comprehensive Plan Task Force, which is comprised of members of Council, the Planning Commission and guided by Tom Comitta (Town Planner), met on November 8, 2006. The main topics of discuss are the new design recommendations and zoning for the Baltimore Pike corridor. Recommendations on this topic may be ready in early 2007 for Planning Commission and Council's review.

Highway, Recycling & Emergency Management – Mr. Derrickson

Councilman Derrickson noted that as per Engineer Walton's comments earlier, he is not prepared to make a motion on the bid award for the Ordinary Street Maintenance, etc. President Daly mentioned that this item shall be deferred until the December 7, 2006 Council Workshop meeting.

Councilman Derrickson made a motion to authorize the drafting and advertisement of an ordinance accepting the Deed of Dedication for Parks Edge Lane. Councilman Alyanakian seconded the motion. The motion carried unanimously.

Councilman Derrickson made a motion to authorize the drafting and advertisement of an ordinance accepting the Deed of Dedication for Taylor Street. Councilman Alyanakian seconded the motion. The motion carried unanimously.

Councilman Williamson inquired as to why the above referenced items needed to be completed at this time. Solicitor Middlebrooks noted that the Deed of Dedication on both of these properties occurred via motion previously, however, the Pennsylvania State Association of Boroughs (PSAB) recommends accepting dedications via ordinance as opposed to a motion.

President Daly inquired about the status of a traffic study in the vicinity of Third and Monroe Streets. Engineer Walton responded that NDI is working on this item. Councilman Williamson asked if this would be completed in time for the next public meeting. Engineer Walton responded that they would try to have it completed by then.

Shade Tree Commission & Environmental Advisory Council – Mr. Alyanakian

Councilman Alyanakian read Proclamation #2006-18, which opposes any Federal Aviation Administration (FAA) proposal for changes to re-route traffic in the airspace over Delaware County. Councilman Derrickson seconded the motion. The motion carried unanimously. Councilman Williamson inquired if most of the impact of the airspace redesign would be south and east of the Borough. Councilman Alyanakian responded that the airspace redesign will affect us in some way, but does not know the specific areas that will be most impacted. Vice-President Hall inquired about other redesign options. Councilman Alyanakian mentioned runway lengthening as an alternative. Engineer Walton added that vehicular traffic patterns at the airport would also be affected by the redesign.

Councilman Alyanakian mentioned that the Environmental Advisory Board (EAC) met on Wednesday evening. As mentioned previously this evening, the EAC discussed adding rain barrels to eight locations, which currently use solar panels.

In Councilman Tyson's absence, Councilman Alyanakian announced the Holiday House Tour, which will be held on December 9, 2006.

Public Comment & Privilege of the Floor

President Daly announced that Borough Council will meet in Executive Session this evening to discuss a litigation matter pertaining to 300 E. State Street.

Leticia Jeavons, 216 N. Monroe Street, inquired if the Borough is working with other municipalities on the opposition to the Federal Aviation Administration (FAA) Airspace Redesign. Councilman Alyanakian responded that adopting the resolution this evening was the first step in joining other municipalities in opposition of this proposal.

Jane Rowland, E. Second Street, reminded the Borough to fly the American flag at half-staff on Thursday, December 7, 2006.

Jane Rowland inquired about the proposed stop sign at Third and Monroe Streets. President Daly responded that a Media Elementary student sent in a request, along with a petition, for the stop sign at this location. A traffic study is being completed, which will determine if it is warranted.

Louise Naismith noted that the stop sign at this location is a good idea not only because of its proximity to the Borough Hall Tot Lot but because it will slow traffic down on Monroe Street. Ms. Naismith commented that she liked the new logo, but would have liked to see more detail in it—not just the trolley.

Leticia Jeavons, inquired if Borough Council had the figures from the past Election Day. President Daly responded that there were approximately 2,400 voters that came out, which is about 75% of registered voters in the Borough.

Adjournment

Vice-President Hall motioned to adjourn the meeting at 10:10 p.m. Councilman Alyanakian seconded the motion. The motion carried unanimously.

Respectfully submitted,



Jeffrey A. Smith
Borough Manager/Secretary