

**MINUTES**  
**BOROUGH COUNCIL MEETING**  
**APRIL 15, 2010**

Media Borough Council met in Council Chambers on the above date with the following officials present: Mayor McMahon, President Williamson, Vice-President Simpson, Councilwoman Rehoric, Councilmen Cunningham, Stein and Alyanakian. Also present were Borough Manager Smith, Treasurer Deitch, Solicitor Scott and Engineer Walton. Councilwoman Roe was absent from the meeting.

President Williamson called the meeting to order at 8:00 p.m. and led the salute to the flag.

President Williamson observed a moment of silence for the passing of Scott Netwall, a dedicated and valued employee of Media Borough for many years.

President Williamson reminded viewers watching the meeting at home they can e-mail any questions/comments to Borough Council at [questions@mediaborough.com](mailto:questions@mediaborough.com) and they will be addressed during the Public Comment & Privilege of the Floor segment at the end of the meeting.

President Williamson mentioned that the start time for Council meetings will be changed to 7:30 p.m. beginning in May.

President Williamson reminded everyone that today is the tax day deadline and mentioned that the Central Tax Bureau has the ability to file taxes online.

**Approval of the Minutes**

Vice-President Simpson made a motion to adopt the March 4, 2010 Workshop meeting minutes. Councilwoman Rehoric seconded the motion. Councilman Cunningham requested that the minutes be revised to reflect that Council decided to continue the policy of allowing staff to process handicapped parking requests administratively if they do not have off-street parking. It was determined that the minutes will be revised accordingly. The motion to adopt the March 4, 2010 Workshop meeting minutes with the above mentioned revision carried unanimously.

Councilman Cunningham made a motion to adopt the March 18, 2010 Public Hearing minutes. Vice-President Simpson seconded the motion. The motion carried unanimously.

Councilwoman Rehoric made a motion to adopt the March 18, 2010 Council meeting minutes. Vice-President Simpson seconded the motion. Councilman Cunningham requested that the minutes be revised to reflect his belief that residential parking requests within the Borough are getting out of control due to Council designating individual parking spaces for residential parking. It was determined that the minutes will be revised accordingly. The motion to adopt the March 18, 2010 Council meeting minutes with the above mentioned revision carried unanimously.

## **Public Comment & Privilege of the Floor**

Mayor McMahon presented Proclamation #2010-03 to Chuck Margis, owner and manager of the Plumstead Inn, on the restaurant's 50<sup>th</sup> anniversary.

Lin Floyd from Southeast Pennsylvania First Suburbs Project announced a meeting to be held on April 29, 2010 from 7:00-8:30 p.m. in the Community Center in order to discuss issues that affect all communities surrounding Philadelphia (infrastructure, stormwater, etc.).

Brian Hall, N. Egmont Street, mentioned that he is in favor of the proposed farmers market as he believes it will be a great thing for Media. Mr. Hall indicated that he is also in favor of the proposed Gayley Street parking lot location. Mr. Hall mentioned that he lives two (2) blocks from the site.

Mr. Hall mentioned that a stream clean up day is scheduled for Saturday, May 1, 2010, 9:00 a.m., at Glen Providence Park.

Shannon Davidson, West Street, mentioned that she is in favor of the proposed farmers market. Ms. Davidson mentioned that she has lived in other towns with a farmers market and she believes this to be an invaluable resource for residents and visitors. Ms. Davidson believes that a farmers market supports businesses and that it is important to support local farmers. Ms. Davidson mentioned that Amy Johnson is the best person to coordinate the proposed farmers market.

Crystal Glenside, W. 7<sup>th</sup> Street, mentioned that she strongly supports the proposed farmers market.

Ms. Glenside mentioned declining oak trees on W. 7<sup>th</sup> Street and stated that two (2) trees were taken down recently. Ms. Glenside mentioned that most residents along this block do not want a tree planted in front of their home. Councilman Cunningham responded that the Shade Tree Commission is evaluating the trees along 7<sup>th</sup> Street. If a resident does not wish to have a tree planted in front of their home, they should contact the Borough office. Likewise, residents should also contact the Borough office if they are requesting a tree be planted in front of their home.

## **Engineer's Report**

As a follow-up to discussion during the Workshop meeting, Councilman Cunningham inquired about the status of the reconditioning work at the County parking lot and the exploratory work at Monroe and State Streets. Engineer Walton mentioned that the contractor will be scheduled to address these matters prior to the contract expiration of April 30, 2010. The County has to agree to the work at the Amber/Citron parking lot.

### **Solicitor's Report**

Councilman Cunningham inquired about follow-up information concerning late night soliciting within the Borough. Solicitor Scott mentioned that he just received an answer this afternoon and indicated that the First Amendment protects the charitable soliciting of religious organizations. Councilman Cunningham referenced an ordinance adopted by Upper Providence Township pertaining to this matter. Solicitor Scott mentioned that this ordinance could be challenged. It was determined that this matter will be further discussed at the next Workshop meeting. Solicitor Scott requested names of soliciting organizations in order to perform further research.

### **Mayor's Report** – Mayor McMahan

Mayor McMahan reported that the police department received and investigated 798 complaints during the month of March. There were no reported burglaries during the month of March.

Mayor McMahan mentioned that the police department performed 55 traffic details during the month of March.

Mayor McMahan reported that Sergeant Robert Carroll has returned to active duty within the police department this week.

Mayor McMahan announced the upcoming Memorial Day Parade to be held on Monday, May 31, 2010 at 10:00 a.m. along State Street.

Councilman Cunningham thanked Mayor McMahan for the traffic detail report and for the specific details at 4<sup>th</sup> and Lemon Streets. Councilman Cunningham inquired if 2<sup>nd</sup> & 3<sup>rd</sup> and Haldeman Streets could be included in the traffic details. Mayor McMahan will report this request back to the police department.

Mayor McMahan mentioned that background checks are being performed for candidates for the two (2) part-time police officer positions.

### **Mass Gathering Permit Application/License Agreement – Farmers Market**

President Williamson mentioned that a Mass Gathering Permit Application/License Agreement has been received to conduct a farmers market on Thursdays from mid-May through mid-November at the Gayley Street parking lot. The vendors are to be local producers of vegetables, meats and cheeses, etc.

Amy Johnson thanked Borough Council and the Media Business Authority for their consideration of this proposal. Ms. Johnson is excited about the possibility of a farmers market and has received positive feedback from the community and businesses alike. Ms. Johnson believes the farmers market will educate individuals about where our food comes from. Ms. Johnson mentioned that Maria Kotch, Media Elementary School Principal, is in favor of the proposal.

President Williamson mentioned that Borough Council is charged with figuring out the benefits of this proposal versus the possible negative impact on the community. Some of the impacts have been discussed at various meetings concerning this proposal.

Councilman Cunningham mentioned that it was his belief there was some question as to the proposed location. Councilman Cunningham believed there was going to be some analysis performed regarding the location and that it was going to be reported back to Council for further discussion.

Ms. Johnson mentioned that the Farmers Market Committee discussed an alternate site at the other end of State Street, but felt that the Gayley Street parking lot was a better, less congested area.

Addie Ciannella, S. Edgmont Street, mentioned that the committee thought that the Gayley Street parking lot site is a wonderful venue. Ms. Ciannella mentioned that the other proposed location on W. State Street was problematic due to the close vicinity of the liquor store, the entrance/egress and sight lines.

Councilman Alyanakian mentioned that the farmers market concept is a solid one, but believes the proposed location is already congested with the Media Theatre, Pinocchio's, etc. Councilman Alyanakian mentioned that it is close to one of the worst intersections in the Borough, State and Monroe Streets. Councilman Alyanakian mentioned that he noticed this parking lot has been approximately 90-95% full at 3:15-3:30 p.m. with cars lined up on either side of the street. Councilman Alyanakian also mentioned the offices in the area as well. Councilman Alyanakian also believed that analysis was going to be reported back to Council and that there would be further discussion at that point. Councilman Alyanakian mentioned that public safety is the number one concern in this situation.

Ms. Ciannella mentioned that concerns have been taken into consideration. The Media Theatre has been supportive of the concept. Safety managers will be on hand to assist with parking and pedestrians. Ms. Ciannella indicated that the committee will continue to communicate with businesses and include them.

Councilman Alyanakian mentioned his concerns about the businesses from Church to Edgmont Streets.

President Williamson deferred to the Media Business Authority liaison to speak on this matter. Councilman Stein mentioned that after extensive deliberation on this matter, the Media Business Authority is in favor of the proposed farmers market. Councilman Stein read a statement in favor of the application on behalf of the Media Businesses Authority.

President Williamson asked for further input from any other Council members.

Councilwoman Rehoric mentioned that she is in favor of the farmers market and feels that it will be a nice addition to the community. Councilwoman Rehoric also has safety concerns with regard to traffic. Councilwoman Rehoric believes that if a close eye is kept on this matter and it is monitored accordingly, it will work out. Councilwoman Rehoric believes that the summer months will not be a problem.

Vice-President Simpson mentioned that she is very supportive of the proposal and noted that Dining Under the Stars was deliberated in the same manner and that seems to be working out fine.

Councilwoman Rehoric asked Mayor McMahon to discuss traffic details with the police chief for this location.

With that said, President Williamson mentioned his intention on making a motion to consider the Mass Gathering Permit Application/License Agreement for the farmers market this evening.

Councilman Cunningham mentioned that as the Health Board liaison, they have concerns with this proposal. In particular, with regard to the temporary license inspections. Councilman Cunningham indicated that their questions would not be resolved this evening and requested that Borough Council respectfully put off any motion on this matter until the next Workshop meeting as the Health Board has legitimate questions that can be resolved with a meeting on Monday with the Solicitor, Chairman of the Board of Health and Health Officer, etc.

Councilman Stein mentioned that he does not see anything wrong with making a motion on this matter contingent upon approval by the Health Board.

President Williamson requested that the Farmers Market Committee respond to the Health Board concerns as raised by Councilman Cunningham.

Ms. Ciannella mentioned that she spoke with Bill Taylor, Health Officer, a few times on this matter. The committee is requiring that all farmers have health licenses from the state, county, and borough; be certified and registered; and have liability insurance. Ms. Ciannella indicated that she will continue discussion with Mr. Taylor.

President Williamson inquired as to why the timing of this proposal is important. Ms. Johnson responded that it is crucial to get this application underway due to the fact that many farmers are interested and are looking into other markets as well.

Councilman Stein mentioned that acting swiftly will create certainty for the buyer and sellers. Councilman Stein believes that this proposal is very good for the economic development of the Borough and does not want to see an opportunity wasted.

Councilman Cunningham mentioned that he does not understand why action on this proposal can not wait until the next Workshop meeting, as it is only two (2) weeks away, in order to address the Health Board's concerns.

Councilwoman Rehoric inquired if the Health Board will receive the vendor certifications. Ms. Ciannella responded that the committee is currently collecting all of the information with a good variety of vendors. Councilwoman Rehoric requested that the information be forward as soon as possible to the Health Board in order to have their concerns addressed.

Councilman Cunningham mentioned that the Health Board currently has no provisions for temporary licenses.

President Williamson made a motion to approve the Mass Gathering Permit Application/License Agreement for a farmers market to be held on Thursdays, 3:00-7:00 p.m., from May 13, 2010 through November 11, 2010 with the following conditions:

- each vendor must enter into a license agreement with Borough Council containing all appropriate insurance and health certificates,
- each vendor must register with the Central Tax Bureau for mercantile tax collection,
- the Board of Health shall sign off on all of the farmers market vendors,
- Councilwoman Dawn Roe shall serve as a liaison to the Farmers Market Committee, and an officer of the Media Business Authority Board shall assist Ms. Roe as a liaison between the Farmers Market Committee, Borough Council and the business community,
- Councilwoman Dawn Roe shall work with the Farmers Market Committee and the liaison from the Media Business Authority to finalize local vendor slots, and
- Borough Council shall have the ability to rescind this permit with two (2) weeks notice.

In addition, Borough Council is requesting any/all information on participating vendors since Council will consider entering into individual license agreements with each participating vendor. Vice-President Simpson seconded the motion.

Councilman Cunningham made a motion to table the motion to approve the Mass Gathering Permit Application/License Agreement for a farmers market. Councilman Alyanakian seconded the motion. Councilman Cunningham expressed his belief that President Williamson should recuse himself from voting on this matter. Solicitor Scott mentioned that President Williamson's wife is not receiving any financial gain from the proposal; therefore, recusing himself on the vote is not necessary. President Williamson mentioned that he will recuse himself on the matter. The motion was defeated 3-2, with Vice-President Simpson, Councilman Stein and Councilwoman Rehoric casting the majority votes.

Councilman Stein requested that the original motion to approve the farmers market Mass Gathering Permit Application/License Agreement be amended as follows:

- that the Media Business Authority be an ongoing partner in the review process with the planning committee, and
- up to four (4) 10 x 10 stalls be designated to the Media Business Authority.

President Williamson mentioned that he does not want to bind either party on the balance of vendors and would like to leave it up to the committee, Media Business Authority and Councilwoman Roe to figure this out so the motion will stand.

Borough Manager Smith took roll call on the vote. The motion to approve the Mass Gathering Permit Application/License Agreement for a farmers market carried 3-2, with Councilmen Cunningham and Alyanakian casting the dissenting votes.

## **Council Committee Reports**

### **Infrastructure, Code Enforcement, Health & Historic Architectural Review Board -**

Mr. Cunningham

Councilman Cunningham read Proclamation #2010-04, proclaiming Friday, April 30, 2010 to be Arbor Day within the Borough.

Councilman Cunningham made a motion to ratify a drainage agreement between the Borough and the property owner at 8 W. Ridge Road. Councilwoman Rehoric seconded the motion. The motion carried unanimously.

Councilman Cunningham mentioned that anyone noticing potholes on Borough streets should let the Borough office know.

Councilman Cunningham mentioned that PennDOT fixed the potholes and ruts at Providence Road and Baltimore Avenue.

Councilman Cunningham mentioned that any problems with trees within the Borough right-of-way should be reported to the Borough office.

Councilman Cunningham mentioned his resignation as liaison to the Board of Health as he felt a two (2) week extension on the farmers market Mass Gathering Permit Application was a reasonable timeframe and expressed his belief regarding a personal agenda on this matter.

### **Media Business Authority, Environmental Advisory Council & Recycling - Dr. Stein**

Councilman Stein mentioned that the Environmental Advisory Council will host a retreat from 9:30 a.m.-4:00 p.m. this coming Saturday at the Natural Lands Trust Building in order to perform strategic planning.

Councilman Stein announced Earth Day activities on Saturday, April 24, 2010 beginning at 10:00 a.m. with a solar sign dedication that will take place at the Armory.

Councilman Stein mentioned the resignation of Rachel Benari from the Media Business Authority. Councilwoman Rehoric mentioned that even though her business is moving out of the Borough, she can still retain her position on the board as a property owner. Councilman Stein mentioned that the board will reach out to her on this matter and no vote will be taken until next month.

Councilman Stein announced that the Americana Roots Ramble will be held on April 22, 2010 from 7:30 p.m.-1:00 a.m.

Councilman Stein mentioned that Media was featured in a recent Brandywine Country magazine.

Councilman Stein announced that the Media Business Authority will host a business breakfast on Friday, May 7, 2010 at 7:30 a.m. in the Community Center.

Councilman Stein mentioned that Dining Under the Stars will be starting up on Wednesday, May 19, 2010.

Councilman Stein mentioned that the Environmental Advisory Council and Borough staff have been involved in IT strategic planning recently. It is anticipated that the Media Business Authority will discuss the same matter in the future.

**Properties, Personnel, Technology, Fire & Emergency Management** - Mrs. Simpson

Vice-President Simpson made a motion to approve the request from Media VFW to utilize the municipal parking lot at Orange Street and Baltimore Avenue for their fundraising event on Sunday, May 9, 2010. Councilwoman Rehoric seconded the motion. The motion carried unanimously.

Vice-President Simpson made a motion to approve the purchase of a Global Connect Emergency Notification System, which will involve an annual subscription. Borough Manager Smith mentioned that the rates are as follows: \$725 for year 1, \$1,500 for year 2 and \$1,305 for year 3. Councilman Stein seconded the motion. The motion carried unanimously. Councilwoman Rehoric mentioned her belief that this is a great way to communicate with residents.

Vice-President Simpson welcomed Sergeant Robert Carroll back to work.

Vice-President Simpson mentioned that the Media Fire Company handled 35 fire calls and 160 EMS calls during the month of March.

Vice-President Simpson mentioned that the Media Fire Company will begin participation in Second Saturday events starting in May. They intend on showing equipment and explaining how it operates, offering information on various topics, etc.

Vice-President Simpson mentioned the sealed bid process for the sale of 1 W. State Street. Bids are due by 11:00 a.m. on Tuesday, June 1, 2010 and will be discussed during the June Workshop meeting. Further information can be obtained through [www.cityfeet.com](http://www.cityfeet.com).

**Police, Public Safety & Media Arts Council** - Mrs. Roe

In Councilwoman Roe's absence, President Williamson made a motion to approve the Mass Gathering Permit Application for the Delaware County Chapter Parents of Murdered Children's Annual Candlelight Vigil to be held on Wednesday, April 21, 2010. Councilwoman Rehoric seconded the motion. Councilman Cunningham suggested that the motion be amended to waive the fee for this event. It was determined that the fee would be waived. The motion carried unanimously.

**Community Design, Finance & Sanitation** - Mr. Williamson

President Williamson mentioned that the Finance Committee approved the transfer of \$180,000 from the General Fund to the Capital Reserve Fund for future capital projects. This is a result of the 2009 year end budget.

President Williamson mentioned that the quarterly budget review indicates that the revenues are slightly above the projected amount and the expenditures are slightly below the projected amount.

President Williamson mentioned that the Finance Committee conducted interviews with three (3) banks that submitted proposals for banking services. The Borough staff is recommending staying with the incumbent, First Keystone Bank. Councilman Cunningham mentioned that he will not support this due to the fact that he has not been impressed with Bryn Mawr Trust, the company that purchased First Keystone Bank late last year. President Williamson made a motion to appoint First Keystone Bank as the Borough's depository of funds conditioned upon them executing a Collateralization Agreement. Borough Council will also request that First Keystone Bank create a separate pool for Media Borough (only) to collateralize all of the Borough's funds. Councilwoman Rehoric seconded the motion. The motion carried 4-2, with Councilmen Cunningham and Alyanakian casting the dissenting votes.

Treasurer Deitch read the finance report. The Finance Committee reported checks drawn on the Central Disbursement account for the following funds:

General Fund	\$ 154,764.39
Recreation Fund	\$ 1,927.38
Liquid Fuels Fund	\$ 0
Capital Fund	<u>\$ 16,213.15</u>
Total	\$ 172,904.92

President Williamson motioned that bills be paid when properly approved for all funds. Vice-President Simpson seconded the motion. Councilman Cunningham inquired if CMAQ and Third Street Bridge project invoices were included with the bills. Treasurer Deitch responded there were no bills included for CMAQ or the Third Street Bridge. The motion carried unanimously.

President Williamson made a motion to adopt Resolution #2010-03, formalizing the Borough's membership in the Delaware County Consortium of Governments (COG). Vice-President Simpson seconded the motion. The motion carried unanimously.

President Williamson made a motion to adopt Resolution #2010-04, awarding the sale of the Ford Crown Victoria to the second highest bidder in the amount of \$2,700 since the high bidder is no longer interested. Vice-President Simpson seconded the motion. The motion carried unanimously.

President Williamson made a motion to ratify the Media ambulance insurance settlement in the amount of \$4,500, as outlined by Solicitor Scott. Vice-President Simpson seconded the motion. The motion carried unanimously.

President Williamson mentioned the Zoning Hearing Board appeal of 335 W. State Street for an antique shop. Solicitor Scott suggested that Borough Council discuss options in Executive Session.

President Williamson made a motion to appoint Lisa Thomas of Glackin Thomas Panzak as the Borough's landscape architect for selected land development projects. Councilman Cunningham inquired as to why the Borough would move in this direction with an able Tree Warden on staff. President Williamson indicated that while Don Jackson is an excellent professional, he is a horticulturalist and not a landscape architect. Councilwoman Rehoric inquired if Ms. Thomas is trained in green scapes. President Williamson responded that Ms. Thomas will be looking at green roofs for various projects. Engineer Walton mentioned that it is very important to urban development for a landscape architect to be trained in LEED certification and sustainability. It was determined that the land development process will allow the Borough to charge the applicant for these services. The motion to appoint Lisa Thomas of Glackin Thomas Panzak as the Borough's landscape architect for land development projects carried 5-1, with Councilman Cunningham casting the dissenting vote.

**Historic Archives Commission, Historic Society & Fair Trade Committee -**

Mrs. Rehoric

Councilwoman Rehoric mentioned that the Fair Trade dinner will be held on Sunday, April 18, 2010 at Lotus Tea House. Tickets are still available for the 5:30 p.m. seating.

Councilwoman Rehoric mentioned that there will be a Fair Trade lunch on Sunday as well at Providence Meeting House, 12:30 p.m.

Councilwoman Rehoric mentioned that the Fair Trade Committee is sponsoring a photo contest from now through May 1, 2010. The grand prizewinner will receive an 18-speed mountain bike, which is on display at the Franklin Mint Federal Credit Union. More information can be obtained through [www.firstfairtradetownusa.org](http://www.firstfairtradetownusa.org).

Councilwoman Rehoric mentioned that April 24, 2010 will mark the 10<sup>th</sup> anniversary of Garstang, England's participation as a Fair Trade Town. President Williamson mentioned that perhaps a letter can be sent to England commemorating same.

Councilwoman Rehoric mentioned that Saturday, May 8, 2010 will be First Fair Trade Day for 15 towns over the United States.

Councilwoman Rehoric mentioned that the Media Historical Society awards banquet will be held on April 21, 2010, Generations, at 6:00 p.m.

**Special Projects, Recreation, Parking & Library - Mr. Alyanakian**

Councilman Alyanakian announced that the Media-Upper Providence Library book sale will be held on April 17-19, 2010.

Councilman Alyanakian made a motion to appoint Jennifer Farber to the unexpired term on the Recreation Board, which will expire on December 31, 2011. Councilwoman Rehoric seconded the motion. The motion carried unanimously.

Councilman Alyanakian mentioned the following for the Recreation Board:

- Yoga sessions beginning on April 26, 2010 for six (6) weeks,
- Gardening class on Saturday, May 2, 2010,
- Tennis clinic on May 18 and 19, 2010, and
- Summer camp registration at the Media Youth Center will begin shortly.

Councilman Alyanakian mentioned that repairs will be made to the second and third floors of the Olive Street parking garage in the near future.

Councilman Cunningham inquired if the Borough has received a commitment from the County on refurbishing the parking lot at Citron and Amber Streets. Borough Manager Smith mentioned that the Borough has communicated with the County about the road maintenance contract expiring on April 30, 2010 and is awaiting their response.

Councilman Alyanakian mentioned that the Borough intends on purchasing BigBelly trash receptacles. Borough Manager Smith indicated that the Grants Administrator is awaiting a quote on these items. The Borough is hoping to purchase at least three (3) receptacles. Vice-President Simpson inquired if the receptacles are aesthetically pleasing. It was determined that they are nice looking units.

### **Public Comment & Privilege of the Floor**

President Williamson indicated that next month's agenda will go in reverse order.

Councilman Cunningham mentioned that Scott Netwall was a fine man who worked for the Borough for many years. Mr. Netwall was a very capable and motivated individual who was devoted to his family. Councilman Cunningham extending his condolences to the Netwall family and requested that a letter be sent to his family. President Williamson indicated that the Borough will forward a letter to the Netwall family.

Kitty McFarland, N. Lemon Street, mentioned that she approves of the farmers market idea, but is disappointed by the proposed location. Ms. McFarland expressed her belief that the west end of State Street is being neglected and that businesses in this vicinity are struggling. Ms. McFarland mentioned that she feels this end of town needs more attention and foot traffic. President Williamson mentioned that Borough Council and the Community Design Committee are looking into proposing a revision to the Zoning Code along the west end of State Street in order to allow retail on the ground floor to allow for more foot traffic.

Jane Rowland, W. Second Street, mentioned that there are streets that need to be looked at for resurfacing. Councilman Cunningham responded that a list of streets for spring road resurfacing has been compiled.

Jane Rowland mentioned her concern with vehicles proceeding down along Baltimore Avenue as you enter Media from the west side. Councilman Cunningham responded that the Media Hill has been indentified as a location for a ticket mill. It is 25 miles per hour in this location. It was determined that accident history was the reason for lowering the speed limit in this area.

Borough Manager Smith summarized an e-mail question from Tedman O'Hara pertaining to the police budget. Mayor McMahon responded that he would have to review the budget and that perhaps this is an overtime issue. Mayor McMahon will get back to Mr. O'Hara and also report back next month to Council.

Borough Manager Smith summarized an e-mail question from David Blake in reference to the sale of 1 W. State Street and the hiring of a commercial realtor. It was determined that the Borough is bound by law as a municipality to a sealed bid process.

### **Adjournment**

Councilman Cunningham motioned to adjourn the meeting at 10:30 p.m. Councilman Alyanakian seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith  
Borough Manager/Secretary